

# **TOWN OF UNION SPECIAL BOARD MEETING**

## **Minutes for April 23, 2007**

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The Town of Union Board special board meeting was called to order on April 23, 2007 by Kendall Schneider, Chairman at 6:35 p.m. Supervisors George Franklin and Don Krajeck were also present with Clerk O'Leary, Building Inspector Bob Fahey, Town Constable Kim Gruebling and Recycling and Refuse Center Attendant Jerry Krueger.

### **Jeff Trumpy Mobile Home Request**

Jeff Trumpy provided documentation that the sanitary permit has been approved as required by the motion made at the June 1, 2006 Town Board meeting, "Motion by Supervisor Franklin to deny the request until Trumpy's septic system is hooked up legally (with a permit) per Rick Jacobson, Director of Rock County Sanitarian. Second by Supervisor Krajeck. Motion passed by unanimous voice vote."

Supervisor Krajeck moved to approve the conditional use permit application for Jeff Trumpy at 17082 W. Holt Rd., Booklyn, WI 53521 for a trailer home at 17816 W. Holt Rd Brooklyn in accordance with conditional use, item 17.07(3)J of the Zoning Ordinance. Second by Chairman Schneider. Motion approved by unanimous voice vote.

Supervisor Franklin stated his discontent with how the mobile home was moved in without notice to the Town Board.

Verbal notice given to Jeff Trumpy who arrived during the discussion, that when a farm worker is no longer residing in the trailer that the mobile home must be removed within six months and that the building inspector be notified of its removal.

Jeff Trumpy will seek a permit from Bob Fahey, Building Inspector for the new mobile home.

### **Compliance Assurance Plan**

Chairman Schneider presented the purpose of the Recycling Compliance Assurance Plan and his language for the Town of Union's Plan. It was stated that a recycling ordinance is needed and that a new handout sheet is needed at the recycling center along with information on the website.

Chairman Schneider moved to approve the Recycling Compliance Assurance Plan. Second by Franklin. Motion approved by unanimous voice vote.

### **Town Engineer**

Town Engineer Gregory Hofmeister submitted a letter of resignation to the Town Board in a letter dated March 27, 2007. His wording was that "I have been aware for some time that my opinion is not valued and I am not being informed or consulted regarding issues that impact the performance of the Town Engineer's duties so for the benefit of both the Town and my business I believe it best if I resign."

Supervisor Franklin spoke with Greg Hofmeister this past week to learn more about Greg's reason for resigning. George did not ask him to reconsider. Supervisor Krajeck will prepare a list of what the town would expect from its engineer. Chairman Schneider will get a list of possible engineering firms.

**Town Attorney**

Supervisor Krajeck received a response from Attorney Forbeck in regards to his fees. The board was satisfied with the billing arrangement. Clerk O'Leary questioned who will provide consul when Forbeck is not available.

**{Supervisor Krajeck dismissed himself from the meeting}****Building Inspection Ordinance**

Building Inspector Bob Fahey presented his proposed changes to the Building Inspection Ordinance 955 and noted discrepancies with the Building Permit section of the Zoning Ordinance in that it did not include the 2001 amendments. He also noted a need to add language regarding his right to enter a building to conduct an inspection. Currently the township has Ordinance #995 Building Inspection and Zoning Ordinance Section 17.19 Building Permits. A new ordinance should be created entitled "Building Code". Section 17.19 should be deleted from the Zoning Code.

Chairman Schneider will look for other community building codes to use as a base for creating the Town of Union's.

The board will look at other sections of Chapter 17 that need to be separated into other ordinances.

**Adjournment**

Supervisor Franklin moved to adjourn the meeting. Second by Chairman Schneider. Meeting adjourned at 8:19 p.m.

*Respectfully submitted by  
Linda O'Leary, Clerk*

**Town of Union  
Recycling Compliance  
Assurance Plan**

Purpose: Establish guidelines for effective recycling in the Town of Union, Rock County in compliance with the Town's recycling ordinance.

The Town's recycling officer/coordinator is responsible for notifying a Town of Union board member of any recycling/solid waste ordinance violation/offense. The Town board member would then follow the guidelines identified in this Compliance Assurance Plan and in accordance with s. NR 544.04 (9g), Wis. Adm. Code and the Town of Union's recycling ordinance.

The compliance plan should address current issues as well as being adaptable to address new issues as they arise or as new recycling techniques develop.

Possible recycling problems?

Roadside dumping: trash, appliances, tires

Recycling not done

Recyclables mixed in with other garbage

Recyclables not properly prepared

Trash mixed in with recyclables

Hypodermic needles found in garbage bags

Electronic equipment in trash containers

Hazardous chemicals improperly disposed

Compliance Strategy:

1<sup>st</sup> Response:

Educational materials available at recycling center and/or sent to residents per attendant

2<sup>nd</sup> Response:

Ordinance violation notification letter sent, giving 30 days to comply, copy of letter sent to Town Constable

3<sup>rd</sup> Response, Enforcement:

After 30 days and still non-compliant, Town Constable will issue citation per recycling ordinance

Repeat and/or continued occurrences/offenders

Joint enforcement along with the Department of Natural Resources in accordance with the State of Wisconsin's Administrative Code

Mobile Home Court, Business, Planned Urban Development, Condominiums/Multi Family Units and/or Owners Association's

Overflowing or trash blowing out of receptacles

Illegal dumping of waste

Compliance:

Any concerned citizen to notify Town Board member of problem recycling containers or dumping procedures, Town Board member will notify Town Constable as well as contact owner/s

Enforcement:

Possible suspension or loss of license

Closure