

TOWN OF UNION
Public Budget Hearing
Minutes of Thursday, November 12, 2009

The Town of Union Special Town Meeting of Town Electors was called to order at 6:36 p.m. at the Eager Free Public Library, 39 W. Main St., Evansville, WI. The Pledge of Allegiance was recited. Attendees included Kendall Schneider, George Franklin, Don Krajeck, Sharon Franklin, Regina Ylvisaker, Jim Bembinster, Cathy Bembinster, Bob Fahey, Dave Pector, Doug Lee, and Bob Janes.

To adopt the 2010 town tax levy of all or part of the sum needed to balance the budget with balance to be taken from the surplus pursuant to §60.10(1)(a).

Clerk Regina Ylvisaker noted that due to corrections received from Treasurer Sharon Franklin to the budget, the levy amount had been reduced from the amount published and posted (\$270,619.32) to the current amount of \$268,113.92.

Motion to approve the 2009 tax levy to be paid in 2010, in the amount of \$268,113.92 made by Jim Bembinster. Second by Sharon Franklin. Motion carried by unanimous voice vote.

To authorize the town board to hire town officers as employees of the town and set an hourly wage pursuant to §Sec. 60.10(1)(g).

Motion to authorize the Town Board to hire town officers as employees of the Town, and set an hourly wage of \$10 per hour made by Kendall Schneider. Second by Bob Fahey. Motion carried by unanimous voice vote.

Set Town of Union Special Town Meeting of Town Electors meeting date for 2010

The regular date would be November 11, 2010. Motion to approve the 2010 Special Town Meeting of Town Electors meeting date for November 11, 2010 made by Bob Fahey. Second by Cathy Bembinster. Motion carried by unanimous voice vote.

Motion to close meeting made by Dave Pector. Second by George Franklin. Meeting closed at 6:47 p.m.

TOWN OF UNION
Monthly Board Meeting
Minutes of Thursday, November 12, 2009

The Monthly Town Board Meeting was called to order by Chairman Kendall Schneider at 6:47 p.m. In attendance were Chairman Schneider, Supervisors George Franklin and Don Krajeck; Treasurer Sharon Franklin; Clerk Regina Ylvisaker; and Building Inspector Bob Fahey. Constable Kim Gruebling was absent.

Clerk's minutes (October 1, 2009)

Motion to approve the minutes of the October 1, 2009 Town Board meeting as written made by Kendall Schneider. Second by George Franklin. Motion carried by unanimous voice vote.

Treasurer's report

Treasurer Sharon Franklin reported balances as of October 31, 2009:

Local Gov't Investment Pool General Fund	\$ 0
Park and Recreation Fund	\$ 12,393.71
UB&T Money Market Sweep Account	\$ 33,302.77
Of Which \$0 is Contingency Fund,	
And \$5,000 is Re-Valuation Fund	
UB&T Checking Account	\$ 10,000.00
Leedlemill Bridge CD	\$ 18,050.54
Wayne Disch Memorial Park Fund	\$ 1,835.16
Morning Ridge Stub Road CD	\$ 19,423.39
Escrow Accounts:	
Robert Janes/Bakers Crossing	\$ 813.77

Constable's report

Sharon Franklin stated that the Templeton's dog had their rabies shot, but did not have their tag attached to their collar. She reported issuing the license on January 31, 2009. Therefore, no further action is needed. Regina Ylvisaker reported receiving the 2010 Purchase of Services Agreement from the Rock County Humane Society; copies were distributed to the Board, and discussion and approval will be on the December Board meeting agenda.

Building Inspector's report

Building Inspector Bob Fahey reported the following permits issued during the month of October:

Date	Permit #	Name	Address	Description	Construction Cost	Permit Fee	Inspector's Fee Due
10/24/09	09-31-B	Chris Beebe	12628 W Leedle Mill Rd	38x86 Shed	\$ 90,000.00	\$ 375.00	\$330.00
10/8/09	09-32-B	Fran & Mark Hanson/Bob Kessenich Bldrs	13042 W Glacier Dr	Remodel bathroom	\$ 15,000.00	\$ 120.00	\$ 110.00
10/8/09	09-33-B	Tom Bethke	14527 W Union/Dane Rd	Deck	\$ 9,000.00	\$ 120.00	\$ 110.00
10/10/09	09-34-B	Nick & Janet Johnson	10904 N Crocker Rd	Grain bins/Dryer	\$ 110,000.00	\$ 175.00	\$ 165.00
10/12/09	09-35-B	James & Brenda Cornwell	13532 W Travis Trace	New Home (1)	\$ 420,000.00	\$ 1,418.12	\$ 1,031.36
10/13/09	09-36-B	Dewayne Baumberger	8226 N Territorial Rd	Detached garage	\$ 35,000.00	\$ 180.00	\$ 165.00
10/17/09	09-37-B	Warren Duff	15913 W Hwy C	Detached garage	\$ 12,200.00	\$ 175.00	\$ 165.00

Cavalier Village Status Report

Ylvisaker reported that the owners of the park have until November 14, 2009 to respond to the most current letter sent, requiring a complete license application and correction of the outstanding zoning violations.

Approval of EMS/Fire Contracts

Schneider noted there is no payment schedule in the EMS contract. He would like to set up a schedule that coincides with the Town's cash flow. Motion to table EMS contract until payment schedule issue is resolved made by Don Krajeck. Second by George Franklin. Motion carried by unanimous voice vote.

Road Work 2010

Schneider explained that the costs for paving are now up to \$70,000 per mile. The Town should be paving 2 miles per year to stay on schedule, which is hard to do with all the other transportation related items that are part of the budget i.e. culverts, signage, etc. The Leedle Mill Bridge project may be done next year – it is still up in the air. Porter Road is getting particularly bad; a wedge/seal coat might be enough to repair it. Don Krajeck questioned the quality of the base on Porter Road; a good base is essential to do a wedge/seal coat. Several culverts were replaced this year, but have not been blacktopped. Roadwork done this year by Scott Construction have had favorable comments from residents.

Board approval of 2010 budget

Motion to approve levy amount of \$268,113.58 as recommended by electors made by George Franklin. Second by Kendall Schneider Motion carried by unanimous voice vote.

Snow plow bid opening and selection

Sealed bids received for snowplowing at the Recycling and Refuse Center for the 2009-2010 season were opened by the Board.

The bid received from Diversified Lawn and Landscape Service, N7093 State Rd. 104, Evansville was as follows:

Plowing of drive and circular landing:
Up to 6" of snow: \$70
Over 6" of snow: \$90
Call back for drifting or clean up, etc. \$80/hour
Salting: \$75 each salting

The bid received from CR Stone, 8026 N. Hwy. 14, Evansville was as follows:

Plowing of drive and circular landing:
Up to 6" of snow: \$60
Over 6" of snow: \$80
Call back for drifting or clean up, etc. \$60/hour
Salting: \$60 each salting

The bid received from R & K & Sons Construction, 7030 N. Tolles Rd., Evansville was as follows:

Plowing of drive and circular landing:
Up to 6" of snow: \$70
Over 6" of snow: \$90
Call back for drifting or clean up, etc. \$75/hour
Salting: \$75 each salting

The bid received from Klitzman Mowing/Snowplowing, 328 S. Madison St., Evansville was as follows:

Plowing of drive and circular landing:
0" – 3" of snow: \$60
4" – 6" of snow: \$75
7" – 9" of snow: \$90

10" – 12" of snow: \$130
Over 12" of snow: \$150
Salting: \$80 each salting
Call back for drifting, extra clean-up: \$60
Skid loader charge: \$85/hour

Motion to approve bid provided by CR Stone for plowing the Recycling Center during the 2009-2010 winter season contingent upon receipt of proof of insurance made by George Franklin. Second by Don Krajeck. Motion carried by unanimous voice vote.

Jerry Krueger noted that it needs to be stressed to the contractor that snow needs to be plowed right up to the dumpsters and sheds, and it must be pushed back far enough from the pad to allow for significant snow accumulation during the season.

Board Action: Approval of New Conditional Use Approval Process as Recommended by Plan Commission

The process as follows was recommended to the Board by the Plan Commission:

1. The Plan Commission should start the process with the initial review/public hearing, and then a recommendation to the Town Board to approve, deny, modify, etc. the application.
2. With this process, there would be no public hearing at the Town Board level, only at the Plan Commission level.
3. If an application was denied at the Plan Commission level, and changes were made by the applicant prior to the Town Board review, it would need to be clear to the applicant that the Town Board would not take action on the changed application, only the original application. Such changes would require reapplication and payment of new fees by the applicant.
4. Plan Commission and Town Board denial of an application would automatically require reapplication and new fees.
5. Plan Commission recommendation for denial does not automatically mean that the Town Board will deny an application. *Conversely, Plan Commission recommendation for approval does not automatically mean that the Town Board will approve an application (new language per Board motion).*
6. Tabling the application would be a continuation of the original application and would not require payment of new application fees.
7. Likewise, if an applicant withdraws the application and submits a new application it will be treated as a new application with new fees required.

Motion to accept the process as recommended with the change to include language clarifying that Plan Commission recommendation for approval does not automatically mean that Town Board approval will be granted made by Don Krajeck. Second by Kendall Schneider. Motion carried by unanimous voice vote.

Public Hearing: Review and Approval of Ordinance Adopting the Town of Union Zoning Map

Schneider explained the history and current issues surrounding the adoption of the 2006 zoning map. Motion to send maps to county with approved amendments and changes made by Kendall Schneider. Second by George Franklin.

This Board action should be acceptable to the County, and allow them to proceed with releasing map files to the Town Engineer. Motion carried by unanimous voice vote.

Recycling Center Update; Board Action: Attendant Wages

Krueger reported that the gravel has been spread. The Center has been busy. Ylvisaker reported that Port-A-John from Janesville will be providing a portable toilet, possibly delivered Friday or Monday. It will be serviced every two weeks, at a cost of \$69/month. The Town can change the frequency of the service if it chooses.

Motion to raise Recycling Center attendant wages to \$10/hour beginning January 1, 2010 made by Don Krajeck. Second by George Franklin. Motion carried by unanimous voice vote.

The Board discussed implementing new fees, possibly a \$1.75/bag cash rate effective January 1, 2010. This will be discussed further at the December Board meeting.

Approval of 2010 Meeting Date Schedule

Motion to approve 2010 meeting date schedule as provided made by Don Krajeck. Second by Kendall Schneider. Motion carried by unanimous voice vote.

Public Comment

Sharon Franklin reminded the Board and meeting attendees that tax collection will be at the Fire Department in December/January. This is a change from previous years, when collection was held at the Eager Free Public Library. A special insert may be included with tax bills noting this change, as well as the possible increase in recycling center fees.

Ylvisaker distributed a signage quote to the Board from Badger State Industries; the prices are significantly lower than the prices we have received from private companies the Town has used in the past. Additionally, shipping charges could be reduced or eliminated if the signs are delivered to Ylvisaker at her work location (Badger State Industries).

Pay Bills

There being no further business to come before the Board, a motion was made by Kendall Schneider to adjourn. Second by George Franklin. Motion carried by unanimous voice vote. Meeting adjourned at 7:52 p.m.

Respectfully submitted by Clerk Regina Ylvisaker.

Note: minutes are considered draft until reviewed and approved by the Town Board at a properly noticed meeting.

TOWN OF UNION BUDGET SUMMARY	Approved Budget 2009	Proposed Budget 2010	% Budget Variation
Expenditures:			
General Government	90,223.58	103,140.38	14.32%
Public Safety	162,367.79	158,670.49	-2.28%
Public Works	190,387.13	191,764.25	0.72%
Health & Human Services	400.00	400.00	0.00%
Culture, Recreation & Education	900.00	900.00	0.00%
Conservation & Development	17,600.00	15,600.00	-11.36%
Other	10,000.00	0.00	-100.00%
Intergovernmental Revenues Redistribution	82,104.00	53,354.00	-35.02%
Total Budgeted Expenditures	553,982.50	523,829.12	-5.44%
Revenues:			
Taxes	42,650.00	34,600.00	-18.87%
Intergovernmental Revenues	216,492.85	192,820.20	-10.93%
Licenses & Permits	16,900.00	14,000.00	-24.32%
Fines, Forfeits & Penalties	50.00	50.00	0.00%
Public Charges for Services	10,800.00	10,800.00	0.00%
Other	12,170.00	3,445.00	-68.60%
Total Budgeted Revenues	299,462.85	255,715.20	-14.61%
Total Expenditures	553,982.50	523,829.12	-5.44%
Balance: Surplus (+) Shortage (-)	-254,519.65	-268,113.92	
Use of Unrestricted Fund Surplus from Previous Year	8,000.00	0.00	
Final Tax Levy	246,519.00	268,113.92	8.76%