

TOWN OF UNION
MONTHLY BOARD MEETING
Minutes of Thursday, September 1, 2011

The Town of Union monthly board meeting was called to order at 7:00 p.m. on Thursday, September 1, 2011 at the Evansville Fire Station, 425 Water St., Evansville, WI by Chairman Kendall Schneider. Members in attendance included Chairman Schneider, Supervisors George Franklin and Kim Gruebling, Treasurer Sharon Franklin, Clerk Regina Ylvisaker, Building Inspector Bob Fahey, and Constable Eric Larsen. Plan Commission members Alvin Francis and Dave Pestor were also present.

Clerk's Minutes (August 4, 2011)

Motion to approve minutes of August 4, 2011 as written made by Franklin/Gruebling. Motion carried by unanimous voice vote.

Treasurer's report

Treasurer Sharon Franklin reported balances as of August 31, 2011:

Local Gov't Investment Pool General Fund	\$	0.00
Park and Recreation Fund	\$	12,434.91
UB&T Money Market Sweep Account	\$	83,662.22
UB&T Checking Account	\$	15,000.00
Leedlemill Bridge CD	\$	19,158.19
Wayne Disch Memorial Park Fund	\$	2,394.97
Morning Ridge Stub Road CD	\$	20,352.56
Escrow Accounts:		
Robert Janes/Bakers Crossing	\$	813.77
Teresa Lane		
Bank of Monticello	\$	2,891.25
Michael Kipp	\$	963.75

Board Action: Budget Line Adjustments if Required

No action required. Clerk Ylvisaker discussed the new requirement for increasing the tax levy now that the Town's population is over 2,000. A referendum is required to increase the levy amount and the timeline for accomplishing this is lengthy, including requiring 42 days notice to County Clerk. No other elections are scheduled for the remainder of 2011 so the referendum would have no other election event to piggyback upon.

Constable's report

Constable Eric Larsen reported Harold Abey continues to have problems with neighboring dogs on his property; suggested he call the Rock County Sheriff's Department. Abey was not comfortable containing the dogs and calling the RCHS.

Deputy Barr from the Rock County Sheriff's Department was in attendance to hear any public complaints or concerns; none were received. Deputy Barr reminded residents to be sure doors are locked and secured, as there has been a rash of break-ins again in the south east portion of the county. Thieves have been entering vehicles and houses and targeting jewelry.

Building Inspector's report

Building Inspector Bob Fahey reported issuing the following permits during the month of August:

Date	Permit #	Parcel #	Name	Address	Description	Construction Cost
8/3/2011	11-10-B		Paul & Andrea Speth	8839 N Cemetery Rd	Home Addition	\$ 37,000.00
8/4/2011	11-11-B	6-20-327.004	Ray Anderson	6645 N Crull Ct	Porch addition	\$ 1,500.00
8/6/2011	11-12-B	6-20-198.3	Marty & Teresa Johnson	8801 N Territorial	Remodel home	\$ 5,000.00
8/7/2011	11-13-B	6-20-370.65	Superior Const/ Jessica Horkheimer	7431 N Morning Meadow Ln	Remodel home due to fire	\$ 40,000.00
8/17/2011	11-14-B	6-20-35A	Paul Davis Const/ Paul & Susan Frenzel	16947 W Holt Rd	Roof framing due to storm	\$ 20,000.00
8/17/2011	11-15-B	6-20-370.32	Tammy & Yaw Ampomah	13409 W Northfield Crossing	Basement remodel - 2 rooms on west side	\$ 4,500.00
8/29/2011	11-16-B	6-20-370.65	Jessica Horkheimer/ Bob Kessenich Const	7431 N Morning Meadow Ln	Add bathroom to 1st floor	\$1,250.00
8/24/2011		6-20-130.1	Doug Williams	9606 N Evansville Brooklyn Rd	Variance to add onto rear of home	

Leedle Mill Road Bridge Update

Contractors have located cement on the west side of the bridge, and are unsure at this time if the DNR will allow them to remove it. The concrete is in the way for one of the abutments. There will be several weeks delay in finishing the bridge pending approval from the State for removal of the concrete.

Roadwork

Franklin distributed a bid for sandblasting and painting the International plow truck from Ed Cook, totaling \$2,500. Cook will remove the fuel tank prior to painting. Burke Equipment in Madison would also blast and paint for \$2,500 and would do the plow for an additional \$500. Franklin did not discuss doing the plow with Cook, as they don't think it needs to be done. Josh Wiser will be taking the truck to Perry Jorgensen for a complete review of the truck to fix any outstanding issues prior to winter.

Motion to direct Patrolman Josh Wiser to report to George Franklin with any road work and equipment related issues that need to be addressed prior to being done made by Franklin/Gruebling.

Gruebling expanded upon the issue, stating he feels that a chain of command for Board contacts for Wiser should be implemented. He noted that both Schneider and Franklin have more experience than he does and believes that either one of them would be a good choice for initial contact but a second person needs to be identified in case the first contact person is unavailable.

Friendly amendment to establish a chain of command for roadwork related issues to include Franklin as initial contact, Schneider as second contact, and Gruebling third made by Franklin/Gruebling. Motion carried by unanimous voice vote.

Motion to approve quote in the amount of \$2,500 from Ed Cook to paint the International plow truck made by Gruebling/Franklin. Motion carried by unanimous voice vote.

Franklin strongly believes the Town needs to purchase an end loader prior to winter; he has told Miller Bradford to contact him with anything decent that comes in. Miller Bradford has a purchase program for municipalities which includes a large initial payment and smaller payments over the following five years, which could be utilized to purchase a loader.

Lights have been installed on both trucks. Regarding the culvert on South Second Street; The City dug out the east side of the culvert, and the west side has been cleaned as well. Wiser is unsure if it has been flushed yet but it should be able to drain water at this time.

Recycling Center Update

Krueger reported that mowing has been completed, the driveway has been patched, and the office floor has been cleaned and sealed. Water pockets need to be addressed before winter to avoid ice problems.

Public Comment (5 min max per item, no action will be taken on any issues)

Alvin Francis received a letter from Rock County Land Conservation encouraging people to sign up for PACE program again, between July 1 and October 31.

Schneider noted that Rock County is holding a clean sweep again and notice should be in the paper.

Eric Larsen asked for an update with discussions with the City. Schneider reported scheduling conflicts occurred with a speaker and as such the August meetings were dropped. There should be a meeting the third week of September, but nothing has been confirmed as of yet.

Public Hearing: Review and Action on Request made by Eric & Marion Tong, 18251 W. Emery Rd., Evansville, WI 53536 for a land division and zoning change for parcel 6-20-152A, address above. The applicants request to divide off 25 acres of the existing 35 acre parcel; the resulting 10 acre parent parcel would be rezoned A2, and the newly created 25 acre parcel would be rezoned A2. Plan Commission recommended approval at their August 25, 2011 meeting.

Public hearing opened at 7:35 p.m.

Larsen noted that the 25 acre parcel in question should be zoned A1, not rezoned to A2.

Public hearing closed at 7:39 p.m.

Regina Ylvisaker noted that the ordinance dividing the land needs an expiration date.

Motion to approve the request made by Eric & Marion Tong, 18251 W. Emery Rd., Evansville, WI 53536 for a zoning change to the 10 acre parent parcel 6-20-152A, rezoning the parcel from A1 to A2, contingent upon the sale of the parcel taking place by December 10, 2011 made by Gruebling/Franklin.

Roll call: Kendall Schneider – Yes; George Franklin – Yes; Kim Gruebling – Yes. Motion carried 3-0.

Motion to approve the request made by Eric & Marion Tong, 18251 W. Emery Rd., Evansville, WI 53536 for a land division dividing off 25 acres off the existing 35 acres of parcel 6-20-152A, made by Gruebling/Schneider.

Roll call: Kendall Schneider – Yes; George Franklin – Yes; Kim Gruebling – Yes. Motion carried 3-0.

Public Hearing: Review and Action on Changes to the Town of Union Code of Ordinances, Chapter 17, Zoning, Sections 17.04, 17.05, 17.08, and 17.19.

Plan Commission made the following motion at their August 25, 2011 meeting:

“Dave Pestor made a motion to allow 4 buildings with a building permit 80 square feet and over and 6 buildings without a building permit under 80 square feet on A-3 parcels. Second by Eric Larsen.”

Public hearing opened at 7:45 p.m.

Gary Messinger thinks the proposal is a great compromise between the two opposing opinions on the issue. Other issues such as detached garage, non-permanent structures, percentage based approaches came up but overall people wanted to keep things simple. Would encourage approval of this proposal and deal with other issues once this is resolved.

Marie Messinger voiced her agreement with Gary Messinger's views.

Public hearing closed at 7:47 p.m.

Motion to accept the Plan Commission recommendation to allow 4 buildings with a building permit 80 square feet and over and 6 buildings without a building permit under 80 square feet on A-3 parcels made by Franklin/Gruebling.

Roll call: Kendall Schneider – Yes; George Franklin – Yes; Kim Gruebling – Yes. Motion carried 3-0.

Adoption of Resolution 2011-04, A Resolution Adopting an Employee Grievance Procedure per Wis. Stats. s. 66.0509(1m)

Ylvisaker explained that the adoption of an employee grievance procedure is a requirement under Wis. Act 10.

Motion to adopt Resolution 2011-04, A Resolution Adopting an Employee Grievance Procedure per Wis. Stats. s. 66.0509(1m) made by Schneider/Franklin.

Gruebling suggested specifying within the grievance procedure that the hearing officer be the Wisconsin Employment Relations Committee.

Amendment to original motion to specify that the hearing officer be specified as an individual from the Wisconsin Employment Relations Committee made by Schneider/Franklin.

Motion carried by unanimous voice vote.

Board Action: Review and Approval of Operators License for Donald Huggins, Geneo's Wild Ride Saloon

Motion to approve operators license for Donald Huggins, Geneo's Wild Ride Saloon made by Franklin/Gruebling.

Motion carried by unanimous voice vote.

Discussion: Public Notice and Posting Changes

Current expenses for publication of meeting notices is approximately \$6,500 YTD. Ylvisaker has confirmed with the Wisconsin Towns Association legal counsel that reducing the posting information in the paper to the time, date and location of the meeting and information regarding where a full version of the agenda can be viewed or obtained is acceptable. She recommended reducing the meeting notice publications to such information and reconsidering posting locations, to possibly include the Recycling Center. Locating an enclosed posting board at the end of the Recycling Center driveway would allow for residents to view the information on days when the Center is not open. Additionally, the agendas would be posted on the Town's website and available in hard copy from the Clerk by calling or emailing.

The Board agreed to the posting content changes and would like to revisit the posting location changes at the next Board meeting.

Pay Bills

There being no further business to come before the Board, a motion to adjourn and pay bills was made by Gruebling/Schneider. Meeting adjourned at 8:05 p.m.

Respectfully submitted by Clerk Regina Ylvisaker

Note: minutes are considered draft until reviewed and approved by the Town Board at a properly noticed meeting.