

**TOWN OF UNION
MONTHLY BOARD MEETING
Minutes of Thursday, August 1, 2013**

The Town of Union monthly board meeting was called to order by Chairman Kendall Schneider at 7:00 p.m. on Thursday, August 1, 2013 at the Evansville Fire Station, 425 Water St., Evansville, WI. Members in attendance included Chairman Schneider, Supervisors George Franklin and Kim Gruebling, Treasurer Sharon Franklin, Clerk Regina Ylvisaker, and Building Inspector Bob Fahey. Constable Eric Larsen was not in attendance. The Pledge of Allegiance was recited.

Clerk's Minutes (July 11, 2013)

The minutes of both the June and July Board meetings will be approved at the September Board meeting.

Treasurer's report

Treasurer Sharon Franklin reported balances as of July 31, 2013:

Local Gov't Investment Pool General Fund	\$	0.00
Park and Recreation Fund	\$	12,465.66
UB&T Money Market Sweep Account	\$	54,606.51
UB&T Checking Account	\$	15,000.00
Wayne Disch Memorial Park Fund	\$	2,889.92
Morning Ridge Stub Road CD	\$	20,778.60
Escrow Accounts:		
Teresa Lane:		
Bank of Monticello	\$	1,160.94
Michael Kipp	\$	386.97
Mastec, LLC	\$	397.01

Board Action: Budget Line Adjustments if Required

None required.

Constable's report, Schedule Meeting with RCHS

Constable Eric Larsen was not in attendance, and no report was provided via email or otherwise to any Board member or the Clerk. Regarding a meeting with the new director of the RCHS, the Board agreed that Larsen should meet with him. Kim Gruebling was willing to meet with him as well, and will contact Larsen regarding the issue and scheduling.

Building Inspector's report

Building Inspector Bob Fahey reviewed permits issued for the month of July:

Date	Permit #	Name	Address	Description	Construction Cost	Permit Fee \$
7/5/2013	13-13-B	Tom Sayre Farms/ AT&T	16326 W Hwy C	Cell Phone Tower & Building	VOID UNTIL PERMIT FEE RECEIVED	
7/5/2013	13-14-B	Midway Village Trailer Park	6909 N Hwy M, Lot 8	New Mobile Home	\$ 500.00	\$ 60.00
7/13/2013	13-15-B	Scott Barlass	16106 W Union Rd	Deck	\$ 2,500.00	\$ 120.00
7/17/2013	13-16-B	Roger Berg	6528 N Hwy 213	18x30 addition to loafing shed, 8x18 chicken coop	\$ 4,500.00	\$ 120.00
7/5/2013	13-3-D	Tom Sayre Farms/AT&T	16326 W Hwy C	Driveway to tower	VOID UNTIL FEE RECEIVED	

Recycling Center Update

Jerry Krueger reported several busy weeks, with last week slowing down a bit. The brush pile is being reduced. There has been a lot of illegal dumping lately at the Center, including some hazardous materials. With the Board's approval, Krueger will be installing new locks and possibly a new cable at the end of the drive to help increase security. Gruebling had seen the materials dumped, and it included approximately 20 paint cans of various sizes. The paint had not been dried up, and included both oil base and latex. There have been problems with illegal dumping in the past, and Gruebling would like "No Trespassing" signage as well as a new gate and locks considered for installation in next year's budget. The Town should follow through with prosecuting violators to the full extent of the law. The Board agreed that new locks should be installed at this time.

The 12 yard dumpster has been filled and overfilled; the current 20 yard dumpster installed as its replacement is half filled at this time. The dumpster was intended to clean up the trash in the brush pile, but has been filled with other items from weekly trash. More clean-up is needed at the Center, and the dumpsters will remain until the hauler is contacted for pick up.

Follow Up Reports

Gruebling reported that he has completed the fire number survey. Out of a total of 749 signs, about 245 signs need replacement, with the remainder not requiring replacement at this time. About 100 of remainder not requiring replacement are very hard to see; homeowners may need to trim bushes, etc.. Gruebling would like a note included with tax bills stating that plantings should be moved so as not to obscure the signs, and the signs should be moved above mailboxes, etc. He would also include information on obtaining a replacement sign for those who would like one. This information should be included in the newsletter that is included with tax bills; Gruebling will draft a statement and provide it to Clerk Ylvisaker for placement in the newsletter.

Public Comment (5 min max per item, no action will be taken on any issues)

Robert Leick, Long Road, was in attendance to discuss with the Board the possibility of building a new home on his parcel and living in the existing home while building, and removing the original home once new construction is complete. He does not have anywhere else to live during construction. Leick is aware that there have been issues with such requests in the past, which is why he is approaching the Board to see what they would require of him in order to approve such a request. Schneider suggested writing a proposal to the Board with his request and his terms included; Leick stated he would be willing to sign an agreement that he would remove the home within a certain amount of time, and would pay penalties if it was not removed. The Board suggested 90 days after the occupancy date of the new home as a deadline for removal of the old home. Ylvisaker provided Leick with her contact information and the Board requested that his proposal be sent to the Clerk for distribution to the Board.

Sharon Franklin commented on the new sign for the Union Baptist Cemetery on Highway 14; Cliff Muchow was in attendance, and had installed the sign, which he stated was temporary. He asked the Board what size the permanent sign could be. Schneider will check on requirements for setback and size and let Muchow know.

Roadwork

Franklin reported two culverts on Cain Libby road had been fixed. FEMA looked at E. Union Road at the curve where there had been damage due to rain and flooding, along with Franklin and Josh Wisner, and asked about expenses. Franklin felt that the Town might get some reimbursement for their expenses related to repair of the section. Wisner had talked to Bartelt about paving the section in question; on July 23 they were 3 weeks out and paving 2,680 square feet was \$3,600.

Wedging is needed on Cemetery Road prior to seal coating.

Board Action: Review and Approval of Liquor License

The license for a liquor store was conditionally approved last month, pending renovations to the space to bring it into compliance with commercial building code requirements. Fahey has not heard anything from the applicants regarding the remodeling to date.

Board Action: Review and Approval of Operators License – Becky Peach, Evansville Golf Course

Motion to approve operator license for Becky Peach made by Schneider/Gruebling. Motion carried by unanimous voice vote.

Board Action: Review and Approval of Municipal Building Construction and Related Items – Cost, Contractor, Etc.

At this time, the Town is looking at late September/October for a construction start date. Several questions and concerns were brought up by the Board members, including the size of the apron, door height, and inside ceiling height. A special meeting to meet with the sales rep to resolve all questions and concerns was agreed upon. The meeting was scheduled for Wednesday, August 7 at 6:00 p.m. at the Recycling Center; Ylvisaker will post.

Pay Bills

There being no further business to come before the Board, a motion to adjourn made by Schneider/Franklin. Meeting adjourned at 8:15 p.m.

Respectfully submitted by Clerk Regina Ylvisaker

Note: minutes are considered draft until reviewed and approved by the Town Board at a properly noticed meeting.