

**TOWN OF UNION
MONTHLY BOARD MEETING
Thursday, September 5, 2013**

The Town of Union monthly board meeting was called to order by Chairman Kendall Schneider at 7:00 p.m. on Thursday, September 5, 2013 at the Evansville Fire Station, 425 Water St., Evansville, WI. Members in attendance included Chairman Schneider, Supervisor Kim Gruebling, Clerk Regina Ylvisaker, and Building Inspector Bob Fahey. Supervisor George Franklin, Treasurer Sharon Franklin, and Constable Eric Larsen were absent. The Pledge of Allegiance was recited.

Clerk's Minutes (June 6, July 11, August 1, August 7, 2013)

Motion to approve minutes of June 6, August 1, and August 7, 2013 as written made by Gruebling/Schneider. Motion carried by unanimous voice vote. July 11, 2013 meeting minutes will be approved at October 3 Board meeting.

Treasurer's report

In the absence of Treasurer Sharon Franklin, Clerk Regina Ylvisaker presented the treasurers report with balances as of August 31, 2013:

Local Gov't Investment Pool General Fund	\$	0.00
Park and Recreation Fund	\$	12,469.55
UB&T Money Market Sweep Account	\$	87,299.81
UB&T Checking Account	\$	15,000.00
Wayne Disch Memorial Park Fund	\$	2,890.17
Morning Ridge Stub Road CD	\$	20,778.60
Escrow Accounts:		
Teresa Lane:		
Bank of Monticello	\$	1,160.94
Michael Kipp	\$	386.97
Mastec, LLC	\$	397.01

Board Action: Budget Line Adjustments if Required

Ylvisaker reported anticipated surpluses in the 2013 budgeted amounts for the following budget lines:

\$4,900 – Intergovernmental Revenue Distribution
\$6,400 – Conservation and Development
\$8,000 – General Government

She suggested the surpluses be moved to Public Works to offset the anticipated budget shortfall in that budget line. Motion to make line item adjustments as suggested made by Schneider/Gruebling. Motion carried by unanimous voice vote.

Constable's report

Constable Eric Larsen was not in attendance; no report had been received by any Board members or the Clerk prior to the meeting.

Kim Gruebling stated that a meeting with RCHS is still planned and a date has not yet been scheduled.

Gruebling reported receiving a call from Karen Krajeck, who had received a complaint about a couple of stray German Shepherds which had come from Miller residence on Emery road; she had warned them to keep their dogs on their property.

Building Inspector's report

Building Inspector Bob Fahey reported building permits issued in August:

Date	Permit #	Parcel #	Name	Address	Description	Construction Cost	Permit Fee \$
7/5/2013	13-13-B	6-20-171	Tom Sayre Farms/ AT&T	16326 W Hwy C	Cell Phone Tower	\$120,000.00	\$ 1,000.00
7/5/2013	13-13-B	6-20-171	Tom Sayre Farms/ AT&T	16326 W Hwy C	Equipment Building		\$ 120.00
8/3/2013	13-17-B	6-20-417	Shawn Miller Const.	7902 N Robert Dr.	Detached garage	\$ 40,000.00	\$ 180.00
8/7/2013	13-18-B	6-20-117B	Scott Norton/Stacey Wienke	14638 W Bullard Rd	Electric service	\$ 400.00	\$ 60.00
8/10/2013	13-19-B	6-20-305E	Rebecca Torres	6909 N Hwy M Lot 50	12 x 12 shed	\$ 2,700.00	\$ 60.00
8/16/2013	13-20-B	6-20-328.02	Jone Company/Mike & Tammi Statz	17618 W Teresa Ln	New Home (2)	\$ 510,000.00	\$ 2,042.48
8/17/2013	13-21-B	6-20-380.6	Ahrens Decks	14146 W Northridge Dr	Deck around pool	\$ 1,200.00	\$ 120.00
8/17/2013	13-22-B	6-20-251.1	Midwest Solar Power/James O'Brien	7110 N Hwy 104	Solar power system	\$ 29,000.00	\$ 180.00
8/29/2013	13-23-B	6-20-305E	Midway Village Park	6909 N Hwy M Lot 8	Deck on trailer	\$ 1,000.00	\$ 60.00
7/5/2013	13-3-D	6-20-171	Tom Sayre Farms/AT&T	16326 W Hwy C	Driveway to tower		\$ 400.00
	13-4-D	6-20-382.02	Jone Company/Mike & Tammi Statz	17618 W Teresa Ln	Driveway		\$ 400.00
	13-5-D	6-20-137	Paul Mass/Shotliff	W Emery Rd	Field Driveway		\$ 60.00

Fahey also reported that with regard to the solar system installation on Hwy. 104, no foundation work had been done to date.

Recycling Center Update

Shelly Cloute from Sherman Sanitation was in attendance to review the current waste hauling contract and possible changes to make the set up more economical. She spoke with one of her drivers today, who noted that bees and wasps are particularly bad at the Center right now. The roll off container that is currently placed at the Center incurs a \$300 charge every time the hauler picks it up; she thinks they could charge a haul plus disposal rate vs. a flat rate, as we likely are not meeting the max tonnage that the containers can handle. This would result in a lower charge to the Town each time the container is picked up.

Jerry Krueger would like an updated list of what items can be accepted and cannot be accepted for waste.

Cloute explained that a larger roll off container would have higher sides, but could possibly be positioned so that the back doors could be opened and utilized to offset the higher sides.

Currently the Town's weekly charge is for 42 yards of waste and 40 yards of recycling, plus the 20 yard roll off container (not charged weekly, per haul). Cloute will change the rate for the 20 yard roll off to \$150/haul plus \$36 per ton instead of the standard \$300 per haul, effective immediately, and will credit the difference on the current bill.

Regarding electronics, Cloute stated that small electronics (clock radio, coffee pot) can go in the dumpsters, but she recommends cutting the cords off first. The major concern regarding electronics recycling and the related landfill ban is large businesses, like Mercy Hospital, disposing of large quantities of electronics. The Town of Albion has a 6 yard box for electronics, and Cloute will check their file on their situation and related charges and let the Board know.

Any paints can be taken as long as they are solidified. Oil and latex are both acceptable.

Cloute will provide signage for the center, including lists of what recycling is accepted. Additionally, she will have her drivers install stickers on the containers.

Krueger would like to review changing the set-up of containers to more larger containers and fewer smaller containers once the building is completed at the Center.

Follow Up Reports

Regarding the Leick request for waiver of restriction of two residences on one parcel while building a new home, Fahey has concerns regarding the request, and is not in favor of it. He would like precise language in the agreement stating that the building and foundation must both be completely removed. Fahey also has concerns that the house may have been added on to without permits, per his review of Rock County GIS mapping, 2002 – 2009 maps. However, this may only have been a difference in shadows or angles between the two maps. Gruebling wants an estimated completion date for the new house included in the agreement; Fahey thinks 6 months should be an adequate amount of time. Perhaps the applicant can provide the date. The Board also agreed on a 90 day time limit for removal of the old home following completion of new home. Clerk will look for Trumpy agreement used in a similar situation in the past for suggested language. The Board would like to use the penalty as defined in the Code of Ordinances for both going past completion date and not removing other house.

Language in agreement will include 'complete demolition and removal of existing home and foundation.' Clerk will draft agreement and forward to Schneider and Fahey for review and approval. Motion to proceed as outlined made by Gruebling/Schneider. Motion carried by unanimous voice vote.

Fahey met with Walter Shannon regarding the liquor store on Hwy 14, noted some of the issues that would need to be addressed. The building needs to meet commercial building code. Fahey has asked for a basic floor plan; it is a change of use and change of occupancy which brings up additional issues with the building code. Schneider brought up concerns with ceiling height, door width. Fahey stated the applicants are putting a new truss roof on, which should address any issues with ceiling height.

Public Comment (5 min max per item, no action will be taken on any issues)

Deputy Lochner was in attendance representing the Rock County Sheriff's Department to address any resident concerns, complaints, questions. Gruebling wondered if the Sheriff's Department did any motor vehicle enforcement regarding mufflers; stated that warnings and enforcement would be appreciated, in his neighborhood and likely throughout the Town.

Roadwork

Schneider reported that there are concerns that the work Scott Construction performed on Cemetery Road is subpar to what the Town is used to receiving from them. Schneider contacted Bob Bruha from Scott regarding the job, who stated that a new driver was working the equipment. Bruha will come down to look at the road; Schneider is considering asking Bruha to defer payment on the work until December.

Josh Wisner reported that at the Territorial Road and Cty. M intersection, as well as the Tupper Road and Cty. M, the County has swept all the excess pea gravel from their work on Cty. M into the Town's roads. This has created a potentially hazardous condition. Someone needs to contact the County to have it cleaned up. Schneider will take care of it.

Footville Trucking will start the second roadside mowing on Monday.

Board Action: Approval of Loan for Public Works Building

Following discussion, the Board agreed that negotiating with UB&T for a \$40,000 loan to cover the building and associated expenses, with a 3.25% rate and a four year term was acceptable. Schneider will discuss with Steve Eager at UB&T; if this is not agreeable at UB&T, Schneider will contact other banks to see what they would offer.

Motion as such made by Gruebling/Schneider. Motion carried by unanimous voice vote.

SVRS Relier/Provider Changes in 2014

Ylvisaker reported that in 2014, the County Clerk's office will no longer be providing election services to the Town through the SVRS database. The SVRS program is the State's voter tracking system; voter registrations, DMV checks, HAVA checks, poll list creation prior to elections and reconciliation following elections are all done through SVRS. The Clerk's cut off for the change was municipalities with populations over 2,000; Union is 2,098. Three other municipalities are included in this change. Training and certification for the Clerk through GAB will be required. The benefit will be not paying the County fees for SVRS relier services as the Town has done in the past. Ylvisaker will have more information following the Clerk's meeting scheduled for September 9.

Ylvisaker also noted that the Town is looking at purchasing a new vote tabulator in late 2014, with approximate cost of \$6,000. This is not an optional purchase for the Town. More information regarding this purchase will also follow the Clerk's meeting.

The GAB accessibility report will be discussed at the October meeting.

Pay Bills

There being no further business to come before the Board, a motion to adjourn and pay bills was made by Gruebling/Schneider. Motion carried by unanimous voice vote. Meeting adjourned at 8:22 p.m.

Respectfully submitted by Clerk Regina Ylvisaker

Note: minutes are considered draft until reviewed and approved by the Town Board at a properly noticed meeting.