

**TOWN OF UNION
ANNUAL TOWN MEETING
Minutes of Tuesday, April 15, 2014**

The Town of Union Board annual town meeting was called to order at 6:34 p.m. on Tuesday, April 15, 2014 at the Evansville Fire Station, 425 Water St., Evansville, WI. Residents in attendance included Kendall Schneider, George Franklin, Sharon Franklin, Kim Gruebling, Regina Ylvisaker, Cliff Muchow, Eric Larsen, Dave Pector, and Alvin Francis.

Clerk's minutes from 2013 annual meeting

Chairman Kendall Schneider read in the minutes from the 2013 annual meeting. Motion to approve the minutes as read made by Dave Pector/Cliff Muchow. Motion carried by unanimous voice vote.

Set date for 2015 annual meeting (April 21, 2015)

Motion to set the 2015 annual town meeting date to April 21, 2015 made by Eric Larsen/Dave Pector. Motion carried by unanimous voice vote.

2013 financial report

Motion to accept the financial report as presented made by Eric Larsen/Dave Pector. Motion carried by unanimous voice vote.

Citizen comment: 5 minutes max/issue

Schneider attended a Department of Transportation meeting a few weeks ago regarding the Highway 14 corridor from Highway 92 to Janesville. The DOT stated they wanted to close off a driveway near the Union Cemetery on Highway 14 as part of the proposed changes, as well as closing two of the four driveways at the County garage on Highway 14. A number of roundabouts were also part of the proposal. Gruebling clarified that no real changes will be made until 2020 - 2025. There is another meeting planned for next week. Alvin Francis asked if the access to the SWAG property south of Evansville was discussed; Schneider stated that it wasn't addressed specifically. Josh Wiser clarified that some changes and improvements are being addressed next year, including a passing lane at Tolles Road; however these are separate from the changes discussed at the meeting Schneider attended.

Motion to adjourn made by Eric Larsen/Alvin Francis. Motion carried by unanimous voice vote. Meeting adjourned at 6:57 p.m.

**TOWN OF UNION
MONTHLY BOARD MEETING
Minutes of Tuesday, April 15, 2014**

The Town of Union Board monthly board meeting was called to order at 6:58 p.m. on Tuesday, April 15, 2014 at the Evansville Fire Station, 425 Water St., Evansville, WI. Members in attendance included Chairman Kendall Schneider, Supervisors George Franklin and Kim Gruebling, Treasurer Sharon Franklin, Clerk Regina Ylvisaker, and Constable Eric Larsen. Building Inspector Bob Fahey was absent. Plan Commission members Dave Pestor and Alvin Francis, as well as Parks & Trails Committee member Cliff Muchow, were also in attendance. The Pledge of Allegiance was recited.

Clerk's Minutes (February 6, 2014)

Motion to approve the minutes of the February 6, 2014 Board meeting as written made by Gruebling/Franklin. Motion carried by unanimous voice vote.

Treasurer's report

Treasurer Sharon Franklin reported balances as of March 31, 2014:

Local Gov't Investment Pool General Fund	\$	0.00
Park and Recreation Fund	\$	12,476.33
UB&T Money Market Sweep Account - balance	\$	70,900.35
Balance of Bank Loan	-\$	29,292.25
Available Balance	\$	41,608.10
UB&T Checking Account	\$	16,500.00
Wayne Disch Memorial Park Fund	\$	3,080.28
Morning Ridge Stub Road CD	\$	20,851.52
Escrow Accounts:		
Teresa Lane:		
Bank of Monticello	\$	1,106.94
Michael Kipp	\$	368.97
Mastec, LLC	\$	207.01

Kim Gruebling felt that the loans should be separate line items on the treasurer's report, not included in sweep account balance. Franklin will add the loan for the loader and adjust the report for next month.

Board Action: Budget Line Adjustments if Required

Regina Ylvisaker outlined two items which needed to be addressed:

Health & Human Services is currently over budget by \$30 following an invoice from 2013 coming in during 2014. Motion to reallocate \$30 from Conservation & Development-Attorney Fees to Health & Human Services-Humane Society made by Gruebling/Schneider. Motion carried by unanimous voice vote.

Capital Equipment Expenditures is currently over budget \$707.75 due to loan service fees not being included in the building loan payment. Motion to reallocate \$707.75 from Conservation & Development-Attorney fees to Capital Equipment Expenditures-Public Works Building made by Gruebling/Schneider. Motion carried by unanimous voice vote.

Constable's report

Constable Eric Larsen reported receiving two calls during March, both from the same individual and regarding the same animal. The first call was received on March first; problem animal was a dog belonging to Cal Bader, which was leaving the Bader property and coming on to the complainant's property. Larsen spoke with the Baders regarding the issue on March 5, and subsequently received a second call regarding the dog on March 17. Issue resolved itself without further contact with the Baders.

Building Inspector's report

Building Inspector Bob Fahey was not in attendance; no permits were issued in March. An occupancy permit was issued for a new home on Teresa Lane.

Recycling Center Update

Jerry Krueger reported that the Center has been steady but not busy. If it picks up a roll-off dumpster may be needed again this year. There are potholes and standing water that need to be addressed, but will wait to get a load of gravel and fill the holes until it warms up and the rearranging of dumpsters and sheds is complete.

Brooklyn Fire District Update/Board Action if Required

Brooklyn Fire District wants to incorporate; Schneider has several issues with the process and the short time line. Supervisors have not reviewed the documents; Schneider and Gruebling will plan to attend the BFD meeting tomorrow night (April 16).

Follow Up Reports

Ylvisaker reported that the process of the Town legally accepting Teresa Lane has been moving along slowly. Currently the issue of the most appropriate process to use has been settled; however, the Town Engineer has not moved forward on the CSM as it will cost \$2,500 and the escrow account has less than \$1,500 in it at this time. The issue will be added to the May Board agenda.

Public Comment (5 min max per item, no action will be taken on any issues)

Barbara Drewel, who lives next to the cemetery on Highway 14, would like to see improvements made to the driveway to the cemetery, limestone or otherwise, as there are roots coming through. Schneider stated that the issue of the driveway will be discussed again at the upcoming DOT meeting. Schneider agrees that the driveway should be improved, and perhaps a new culvert installed; he can ask the DOT about financial assistance for the culvert replacement at the meeting. The easement for the cemetery is located on Drewel's property. She is very happy that the Boy Scouts have been working on cleaning up the cemetery and feels that more work should be done to have the site kept up.

Gruebling was at the Towns Association Spring meeting and they pointed out that the Telecommunications ordinance we have has been completely invalidated by recent legislation, and they recommended writing a new ordinance. The WTA has a sample ordinance that he feels would be a good starting point. Gruebling does not want to spend money on studies, attorneys, etc. and thinks that the issue should be put on the Plan Commission's September agenda.

Tonto Abey was wondering what was going to happen regarding farm weight limits on Town roads, given the legislation under consideration in Madison right now; will the Town go with what the State recommends or come up with its own rules. Schneider said it isn't something to be concerned about at this time, there is a 12 month moratorium on the issue at this time, and the real concern is very large manure transport and similar large equipment.

Roadwork/Snowplowing

George Franklin and Josh Wisner met with Crack Filling Service, and presented the following bid for the Board's consideration:

- North East Union Road from Murray to Hwy 59: \$4,800
- Pleasant Prairie from Emery Rd to Hwy C: \$7,000; Crack Filling Service suggested seal coating that as well which they estimated would be \$28,000 from Scott Construction
- Old 92: \$4,000;
- Intersection of Croft Road & 6th Street to the Town/City line: \$1,800

Too many cracks were found on Milbrandt Road to make crack filling reasonable; Crack Filling Service suggested sealcoating the road this year and coming back to crack fill next year. Schneider was surprised to learn this, as the road is not that old.

Wisner stated that there is \$9,800 of crack filling in subdivisions left over from last year that wasn't done, and should be addressed as well. The list included virtually all of the roads in the Morning Ridge Subdivision (Forest Hollow Ln., Antler Ct., N. Orchard View Dr., Glacier View Dr., etc). The roads were not reviewed again this year with Crack Filling Service.

Wisner and Franklin reviewed locations for paver patching: Porter Road; Croft Road from Finn Road to Leeder's shed on the south side; several spots on Old 92 south; East Union Road near Larsen's; and portions of Murray Road.

Wisner noted that South Second Street also needs work; Franklin asked for clarification regarding where the line of ownership between Town/City is. Schneider will have to check to be sure.

Wiser stated the cement box culvert on Old 92 still needs attention; the culvert on North Union Road at Holt Road needs an extension installed.

Schneider felt comfortable moving ahead with crack filling North East Union Road from Hwy. 59-Murray Road, Old 92 for \$4,000, and Sixth Street for \$1,800 as well as the culvert repairs.

Motion to approve crack filling to be performed on North East Union Road from Murray to Hwy 59 for the quoted amount of \$4,800; Old 92 for the quoted amount of \$4,000; and Sixth Street from Old 92 to the Town/City line for the quoted amount of \$1,800 for a total amount of \$10,600 for crack filling made by Schneider/Gruebling. Motion carried by unanimous voice vote.

Schneider will contact Bob Bruha for more numbers on additional work before the next Board meeting.

Wiser needs 11 road name signs, and would like to replace 14 other signs that are faded; overall he would like to start replacing signs in some sort of planned fashion instead of one by one as needed.

Plow truck is getting new front tires, after which it will get an alignment at Jorgensen's. GMC truck has had the ABS light come on; Jorgensen checked it and determined it needs a new ABS module. It needs to be calibrated which he is unable to do, he suggested taking it to Symdon's. Part should run approximately \$400 plus labor. Gruebling stated it needs to be fixed and should be done; it is the Town's responsibility to repair and maintain the equipment that the Town's employees are using.

Wiser would like to get a 20 gallon spot sprayer to kill the weeds around all the sign posts, to help avoid the mowers hitting the posts and causing damage. Will be under \$200 – no motion needed. Approved.

The Board recognized Josh Wiser for his work during the last snow season; he did a great job keeping the roads clear and safe, and working with Footville Trucking.

Public Works Building

Gruebling had requested the agenda item be added; he stated that it was time to start thinking about getting concrete installed. No longer required to go through Cleary for the concrete, as they have refunded the Town for the concrete portion of the original contract. Schneider will contact contractors for pricing on concrete. Franklin wants the door height issue corrected prior to pouring concrete. Any PVC for future electrical service should be placed prior to pouring concrete as well. Krueger reminded the Board that the small office needs to be moved and a pad should be poured for it, it should be next to the new building so that if electricity is ever installed it won't be far to go from building to building.

Board Action: Bid Opening & Selection – 2014 Wayne Disch Park Mowing

Four bids were received.

Gruebling opened a bid received from Remer Lawncare & Snowplowing: \$1,080 for 2014 season
Franklin opened a bid received from Morning Ridge Development LTD: \$585 for 2014 season
Schneider opened a bid received from Larry Meier: \$100 per mowing, up to 15 cuttings per season
Schneider opened a bid received from Jay's Lawn Maintenance: \$1,000 for 2014 season

Motion to approve bid received from Morning Ridge Development LTD in the amount of \$585 for the 2014 season made by Gruebling/Schneider. Motion carried by unanimous voice vote.

Board Action: Bid Opening & Selection – 2014-15 Francis Park Mowing

Four bids were received.

Franklin opened a bid received from Remer Lawncare & Snowplowing: \$1,080 for 2014 season, \$1,080 for 2015 season, total \$2,160 for both seasons
Gruebling opened a bid received from Morning Ridge Development LTD: \$585 for 2014 season, \$585 for 2015 season, total \$1,170 for both seasons
Schneider opened a bid received from Larry Meier: \$80 per mowing, up to 15 cuttings per season for both the 2014 and 2015 seasons
Schneider opened a bid received from Jay's Lawn Maintenance: \$2,000 for both 2014 & 2015 seasons

Motion to approve bid received from Morning Ridge Development LTD in the amount of \$585 for the 2014 season and \$585 for the 2015 season/\$1,170 for 2014-15 seasons made by Gruebling/Schneider. Motion carried by unanimous voice vote.

Board Action: Bid Opening & Selection – 2014-15 Union Cemetery Mowing

One bid was received.

Schneider opened the bid received from Jay's Lawn Maintenance: \$1,850 for the 2014-15 seasons

Motion to not accept the bid at this time, as the bid is over the budgeted amount, made by Schneider/Gruebling.

Discussion: the cemetery is currently not ready for mowing. Cliff Muchow stated that the Boy Scouts have more work they plan to complete at the site in the spring & summer. The bid amount is significantly over the budgeted amount for cemetery maintenance of \$250 for 2014. The bid can be kept on file, and bids could be requested again once the site is prepared for mowing.

Motion carried by unanimous voice vote.

Board Action: Approval of Operator License, Mallorie Phalin, The Red Barn

Motion to approve operator license for Mallorie Phalin, The Red Barn, made by Schneider/Gruebling. Motion carried by unanimous voice vote.

Appointment of Plan Commission, Board of Adjustment and Parks & Trail Committee Members

Appointments which have terms ending April 2014 are:

Board of Adjustment (Bill Thomas – incumbent)

Parks & Trails Committee (Cliff Muchow & Eric Hessler – incumbents)

Schneider has not had an opportunity to discuss reappointment with the incumbents. Defer agenda item to next month's Board meeting.

Scheduling of Parks & Trails Committee Meeting

Defer to next month's Board meeting.

Pay Bills

There being no further business to come before the Board, a motion to adjourn and pay bills was made by Gruebling/Franklin. Motion carried by unanimous voice vote. Meeting adjourned at 8:35 p.m.

Respectfully submitted by Clerk Regina Ylvisaker.

Note: minutes are considered draft until reviewed and approved by the Town Board at a properly noticed meeting.