

**TOWN OF UNION  
MONTHLY BOARD MEETING  
Minutes of Thursday, July 10, 2014**

The Town of Union monthly board meeting was called to order by Chairman Kendall Schneider at 7:00 p.m. on Thursday, July 10, 2014 at the Evansville Fire Station, 425 Water St., Evansville, WI. Members in attendance included Chairman Schneider, Supervisor Kim Gruebling, Clerk Regina Ylvisaker, Constable Eric Larsen, and Building Inspector Bob Fahey. Supervisor George Franklin and Treasurer Sharon Franklin were absent. The Pledge of Allegiance was recited.

**Clerk's Minutes (June 5, 2014)**

Motion to approve the minutes of the June 5, 2014 Board meeting as written made by Gruebling/Schneider. Motion carried by unanimous voice vote.

**Treasurer's report**

In the absence of Treasurer Sharon Franklin, Chairman Schneider presented the Treasurer's Report with balances as of June 30, 2014:

|  |    |           |
|--|----|-----------|
| Local Gov't Investment Pool General Fund | \$ | .00       |
| Park and Recreation Fund                 | \$ | 12,479.14 |
| UB&T Money Market Sweep Account          | \$ | 17,604.26 |
| UB&T Checking Account                    | \$ | 16,500.00 |
| Wayne Disch Memorial Park Fund           | \$ | 3,081.04  |
| Morning Ridge Stub Road CD               | \$ | 20,981.48 |
| Escrow Accounts:                         |    |           |
| Teresa Lane:                             |    |           |
| Bank of Monticello                       | \$ | 1,052.94  |
| Michael Kipp                             | \$ | 625.00    |
| Michael Statz                            | \$ | 274.03    |
| Mastec, LLC                              | \$ | 207.01    |

Motion to accept the Treasurer's report as presented made by Gruebling/Schneider. Motion carried by unanimous voice vote.

**Board Action: Budget Line Adjustments if Required**

None required at this time.

**Constable's report**

Constable Eric Larsen had no calls to report for June.

**Building Inspector's report**

Building Inspector Bob Fahey reported issuing 4 permits during the month of June:

| Date      | Permit # | Name                                | Address                 | Description      | Construction Cost |
|-----------|----------|-------------------------------------|-------------------------|------------------|-------------------|
| 6/4/2014  | 14-11-B  | Clifford Woolever/Buttchen Electric | 11030 N East Union Rd   | Electric for A/C |                   |
| 6/7/2014  | 14-12-B  | Scott & Julie Ringhand              | 16137 W Butts Corner Rd | Swimming pool    | \$39,000.00       |
| 6/11/2014 | 14-13-B  | Luke Holman                         | 13436 W Travis Trace    | Swimming pool    | \$37,000.00       |
| 6/27/2014 | 14-14-B  | Jehovah's Witnesses Congregation    | 15126 W Elmer Rd        | Sign             |                   |

**Recycling Center Update**

Jerry Krueger reported the Center has been busy, and thus far they are getting by without the extra large dumpster. Becky Parmer has quit, did not work much of the summer. Coverage is being handled by Krueger and Pat Beggs for the time being, and there have been no problems to date. Regina Ylvisaker will attempt to contact Parmer regarding obtaining an official letter of resignation.

## **Follow Up Reports**

At the recent Parks & Trails Committee meeting, approval was granted to spray weeds and get new sand, and to look in to getting a new swing set for Wayne Disch park.

## **Public Comment (5 min max per item, no action will be taken on any issues)**

No comments.

## **Board Action: Social Host Ordinance Petition**

Sandi Spanton-Nelson, Orchard View Drive, presented a petition requesting that the Town Board adopt a Social Host Ordinance that was discussed at last month's board meeting. Over 40 signatures were collected thus far from residents of the Town of Union. Police are seeing parties moving into the outlying areas from the City of Evansville following the passage of the Social Host Ordinance in the City of Evansville.

Brian Cashore, Town resident, is asking that the Social Host Ordinance be adopted as written. The state standards are more difficult to meet than those in the Social Host Ordinance as far as holding hosts accountable for parties and gatherings. Regarding who enforces the ordinance, the intergovernmental agreement between the City of Evansville and the Town of Union should clear up questions regarding jurisdiction and enforcement issues. Cashore requested that the current intergovernmental agreement be amended to include the social host ordinance in the agreement.

Motion to accept the petition as presented made by Gruebling/Schneider. Motion carried by unanimous voice vote.

Officer Patrick Reese, Evansville Police Department, reported that on July 5 the Department received a report of a 10 year old boy who had possibly ran away from home on Cemetery Road. While responding to the call, officers encountered a large party in progress in the neighborhood, and recognized most of the cars to be those of younger adults, aged between 17-20. Officers stopped in to see if any of the individuals knew anything about the child, and the attendees scattered and locked the doors. This would have been a good opportunity to enforce the social host ordinance, as Rock County Sheriff was not in the area. Reese stated there have been other situations where the ordinance would have been helpful, it would be another tool to use to deal with these situations.

Gruebling stated his questions regarding enforcement have been answered. The agreement has not been codified, and should be done. Making an addition to the intergovernmental agreement would require City Council, Mayor, and Town Board approval.

Schneider thinks the Board should move to proceed with passing the ordinance, and feels a legal review should be done on both the ordinance and the intergovernmental agreement. Gruebling noted that a public hearing will be required on the ordinance and the intergovernmental agreement.

Motion to hold public hearing on the adoption of the social host ordinance and the update to ordinance 2004-10, intergovernmental agreement, at the August Board meeting made by Gruebling/Schneider. Motion carried by unanimous voice vote.

## **Roadwork**

The additional amount for the work on Brown School Road was never approved, it is \$1,200 for a single seal coat.

Gruebling stated that the entire quote from Scott Construction needs to be approved. Total cost \$61,525.

Motion to approve the entire quote for roadwork from Scott Construction, including Brown School Road, for a total of \$61,525 made by Schneider/Gruebling.

Gruebling stated the stop sign at Territorial/Morning Meadow could use replacement.

Board agreed that the end loader should be stored at the Recycling Center. Schneider also felt that the issue of electrical service should be addressed as well, as it will eventually be needed.

Gruebling recommends moving forward with getting cement work done now. Schneider feels that the electrical bid should be revisited.

Josh Wisner would like additional help when doing brush work; the Board discussed the issue and agreed that hiring an additional part time, on-call individual for these projects would be appropriate.

Motion to advertise for an on-call, part time (0-30 hours per week) laborer to assist with road work at a rate of \$10 per hour, and a recycling center attendant, made by Schneider/Gruebling. Motion carried by unanimous voice vote. Ylvisaker will advertise, plan on interviews mid to late August.

**Board Action: Public Works Building – Garage Door Reinstallation**

Motion to accept garage door as is made by Gruebling/Schneider. Motion carried by unanimous voice vote.

**Board Action: Public Works Building – Cement Work**

No further bids for cement work have been received from George Franklin. Krueger would like to know what the Board plans to do about pouring a pad for the office at the recycling center. Gruebling stated two separate bids will be obtained while the contractor is there, one for the building and one for the office. Schneider will contact contractors and get bids, with plans to approve and move forward with a bid at the August meeting.

**Board Action: Review and Approval of Operator’s (Bartender) Licenses**

Motion to approve operator for Alexandra Iverson made by Gruebling/Schneider. Motion carried by unanimous voice vote.

**Board Action: Review and Approval of Cigarette Licenses**

E’Ville Spirits was unaware that they needed a license from the Town for the sale of cigarettes. Motion to approve cigarette license for 2014-15 for E’Ville Spirits made by Schneider/Gruebling. Motion carried by unanimous voice vote.

**Board Action: Review and Approval of Mobile Home Park Licenses**

Fahey stated the Board can approve licenses for Midway and Cavalier. Application has been received from Midway. Motion to approve 2014-15 mobile home park licenses for Midway Village and Cavalier Village made by Gruebling/Schneider. Motion carried by unanimous voice vote.

**Pay Bills**

There being no further business to come before the Board, a motion to adjourn and pay bills was made by Gruebling/Schneider. Motion carried by unanimous voice vote. Meeting adjourned at 8:07 p.m.

Respectfully submitted by Clerk Regina Ylvisaker.

*Note: minutes are considered draft until reviewed and approved by the Town Board at a properly noticed meeting.*