

**TOWN OF UNION  
MONTHLY BOARD MEETING  
Minutes of Thursday, August 7, 2014**

The Town of Union monthly Board meeting was called to order by Chairman Kendall Schneider at 7:00 p.m. on Thursday, August 7, 2014 at the Evansville Fire Station, 425 Water St., Evansville, WI. Members in attendance included Chairman Schneider, Supervisors George Franklin and Kim Gruebling. Also in attendance were Clerk Regina Ylvisaker, Treasurer Sharon Franklin, and Building Inspector Bob Fahey. Constable Eric Larsen was not in attendance. The Pledge of Allegiance was recited.

**Clerk's Minutes (July 10, 2014)**

Motion to approve made by Gruebling/Franklin. Motion carried by unanimous voice vote.

**Treasurer's report**

Treasurer Sharon Franklin reported balances as of July 31, 2014:

Local Gov't Investment Pool General Fund	\$	.00
Park and Recreation Fund	\$	12,480.10
UB&T Money Market Sweep Account	\$	29,414.66
UB&T Checking Account	\$	16,500.00
Wayne Disch Memorial Park Fund	\$	3,081.30
Morning Ridge Stub Road CD	\$	20,981.48
Escrow Accounts:		
Teresa Lane:		
Bank of Monticello	\$	1,426.97
Michael Kipp	\$	725.00
Andrew Holtzen	\$	374.03
Michael Statz	\$	274.03
Mastec, LLC	\$	207.01

**Board Action: Budget Line Adjustments if Required**

None at this time.

**Constable's report**

No report as Constable was not in attendance.

**Building Inspector's report**

Building Inspector Bob Fahey reported issuing 4 permits during the month of July:

Date	Permit #	Name	Address	Description	Construction Cost
7/14/2014	14-15-B	Red Barn/Buttchen Electric	7530 N Cty Hwy M	New electrical service	\$ 5,000.00
7/15/2014	14-16-B	Tom & Lynn Olson/Hanson Home Improvement	13930 W Northridge	Addition to deck	\$ 1,700.00
7/29/2014	14-17-B	James Schwartzlow	12943 W Glacier Dr	10x16 Shed	\$ 3,500.00
6/29/2014	14-18-B	Pete & Chris Hansen/Dane Building Concepts	16124 W Cty Hwy C	Kitchen remodeling	\$ 14,000.00

**Recycling Center Update**

Jerry Krueger reported that everything has been running smoothly.

**Follow Up Reports**

Franklin wondered about the decision made at last month's meeting to store the loader at the recycling center; Schneider explained the reasoning.

Sharon Franklin suggested that a thank you be sent to recognize Cliff Muchow for all the work that he's done on the parks and at the cemetery. Regina Ylvisaker suggested a donation to the local Boy Scout troops in lieu of directly to Muchow, as he is very involved with the troops and they have done much of the work at the cemetery. Schneider will ask Muchow directly what he would appreciate.

Ylvisaker explained that the Teresa Lane project is complete and has been submitted to the County for approval, after which it will go to the Town and Brooklyn for approvals. The escrow account is \$100 short to pay the total bill, as landowner Michael Statz has not yet paid the remaining \$100 due on his portion of the invoice. Ylvisaker can send another invoice to Statz, but would like to know if the Board would like to pay the Hofmeister Engineering invoice at this time or hold it until full payment is received from Statz.

Motion to pay Hofmeister Engineering Teresa Lane invoice at this time, and if outstanding \$100 is not paid by Statz, apply the amount due as a special assessment to property taxes made by Gruebling/Schneider. Motion carried by unanimous voice vote.

**Public Comment (5 min max per item, no action will be taken on any issues)**

Steve Doyle, Cemetery Road, was in attendance. The Doyles own two lots, one of which currently has a residence on it. They would like to build a smaller house on the second lot to accommodate their increasing age, health issues, etc. and therefore would like to divide off a portion of lot 5, on which their current house is located, to do so. Alternately, they could divide the two lots into three lots. Schneider felt it made sense to divide the lot into two lots vs. three. The second lot already has driveway access onto Birdie Lane. Schneider felt that their request was worth pursuing, and they will continue to investigate further with Bob Fahey and the County.

**Roadwork**

No sweeping has been done in the subdivisions, also there are spots where the oil was not laid on as thick as it should have been. Schneider will contact Scott Construction again regarding getting the sweeping done.

Franklin reported that they have been working on shouldering.

Regarding work to Bullard, Schneider suggested talking to Coopman at Rock County. There had been discussion in the past regarding getting TRIP funds for the project; however any request for such funding would have to be in by October. Schneider will follow up.

Ylvisaker had not yet advertised for the part-time assistant road patrolman position approved at last month's Board meeting, as after further consideration she felt the Board should revisit the hourly wage for the position. It was approved last month at a rate of \$10/hour. Board members working as Town employees performing roadwork-related duties are paid \$15/hour. Wisner is paid \$18.50/hour. It would be the most beneficial to the Town if the individual hired into the position could perform many of the duties currently performed by Wisner (i.e. snowplowing) in case of emergency or unforeseen circumstances. All things considered, Ylvisaker thought the Board should reconsider the hourly wage and perhaps raise it to \$15/hour, concurrent with the wage paid to Board members performing similar duties.

Motion to approve a wage of \$15/hour for the part-time assistant road patrolman position made by Gruebling/Schneider. Motion carried by unanimous voice vote.

**Public Hearing: Adoption of Ordinance 2014-01, "Social Host Ordinance"**

Ylvisaker had sent out a draft copy of the ordinance, including the original definitions used in the City of Evansville version for "alcohol" and "alcoholic beverage," and the alternate State statute definitions for "alcohol beverages", "fermented malt beverages", and "intoxicating liquors"; as well as the original definition for "underage person" and the alternate State statute definition for "underage person" as well as an additional State statute definition for "legal drinking age." Regarding using State statute definitions, Gruebling suggests that we do use them.

Ylvisaker also commented on the lack of reference to structures which would be typically found on properties located in the Town, which would not be found in the City and therefore not found in the language of the City's ordinance, in the definition of "Residence, Premises, or Public or Private Property." She suggested including reference to farm outbuildings such as sheds, barns, and similar structures. Gruebling agreed and suggested adding "other free-standing structure."

Motion to change the ordinance to include "other free-standing structure" to the definition of "Residence, Premises, or Public or Private Property" after "land," and to include the State statute definitions as referenced to include "Alcohol Beverages," "Fermented Malt Beverages," "Intoxicating Liquors," "Underage Person," and "Legal Drinking Age" made by Gruebling/Schneider. Motion carried by unanimous voice vote.

Public hearing opened at 7:35 p.m.

Sandi Spanton-Nelson was in attendance to reiterate her position that the decision to allow children to consume alcoholic beverages should be left up to parents, not neighbors. She supports the adoption of the social host ordinance by the Town.

Bob Fahey inquired as to who would receive the money from any fines imposed. Schneider explained that fees from fines are kept by the City; however, the Town does not incur any costs related to the courts, so fiscally it is a wash and is intended more to keep order than to be a source of funds.

Public hearing closed at 7:39 p.m.

Motion to adopt Ordinance 2014-01 "Social Host Ordinance" as amended earlier, and have the Town attorney properly codify it made by Gruebling/Schneider.

Discussion: Ylvisaker stated it could be codified without the assistance of the attorney.

Motion amended to allow codification process to be handled by Town Clerk.

Roll Call: Schneider – Yes; Franklin – Yes; Gruebling – Yes. Motion carried 3-0.

#### **Public Hearing: Adoption of Updates to Ordinance 2004-10, Intergovernmental Agreements**

Public hearing opened at 7:46 p.m.

Schneider read in the text of Ordinance 2004-10.

Public hearing closed at 7:48 p.m.

Motion to adopt updates to Ordinance 2004-10, Intergovernmental Agreements, made by Gruebling/Franklin.

Discussion: Franklin felt that Union should receive some portion of the fines imposed, especially when the fines are large, as the maximum allowed in the ordinance is \$5,000. It was clarified that both cases violating the social host ordinance that have been prosecuted in the City have been fined the minimum amount, not the maximum.

Roll Call: Schneider – Yes; Franklin – Yes; Gruebling – Yes. Motion carried 3-0.

#### **Board Action: Approval of Operator Licenses: Amy Brigham, Megan Schulz, Robert Luchsinger (Evansville Golf Course); Heather Ace (E'Ville Spirits)**

Motion to approve operator licenses for Amy Brigham, Megan Schulz, Robert Luchsinger, and Heather Ace made by Schneider/Franklin. Motion carried by unanimous voice vote.

#### **Board Action: Review and Approval of Public Works Building Cement Work Bids**

A quote for the cement work has been received from Allen Custom Flatwork:

Public works building breaks out as follows: Floor: \$6,739. Flatwork: \$1,680. Bollards: \$1,400. Total: \$9,819. Floating slab for recycling center office: \$1,890.

Schneider feels that the amount is in line with what the Town had expected to pay. Gruebling agrees, and noted that the aprons are larger than what was originally planned and the bollards were not included in the original quote. Only one load of gravel will be needed. The quote includes the installation of a drain. Allen wanted to pour on a Monday so the concrete would have time to settle before Saturday when the Center would be open to public traffic.

Motion to accept proposal from Allen Custom Flatwork for public works building (\$9,819) and recycling center slab (\$1,890) made by Schneider/Gruebling.

Discussion: Franklin wanted to know where the slab for the office was going; Krueger stated he had met with Wisser at the center and determined a spot, could show Franklin.

Roll Call: Schneider – Yes; Franklin – Yes; Gruebling – Yes. Motion carried 3-0.

Gruebling will contact Kyle Allen to schedule the work.

**Clerk Position Opening and Interview Committee**

Clerk Ylvisaker has decided to resign from her position as Town Clerk, which she has held since July 2007. Ylvisaker will prepare an ad for the position and assemble an interview panel of 5 members. Gruebling will be gone August 30 – Sept 10, Sept 12-16. A special Board meeting may be necessary to appoint a new Clerk, as it is unlikely that a decision will be made prior to the regular September Board meeting.

**Pay Bills**

There being no further business to come before the Board, a motion was made by Schneider/Gruebling to adjourn and pay bills. Motion carried by unanimous voice vote. Meeting adjourned at 8:10 p.m.

Respectfully submitted by Clerk Regina Ylvisaker.

*Note: minutes are considered draft until reviewed and approved by the Town Board at a properly noticed meeting.*