

**TOWN OF UNION  
MONTHLY BOARD MEETING  
MINUTES of Thursday, October 2, 2014**

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The Town of Union monthly Board meeting was called to order by Chairman Kendall Schneider at 7:02 p.m. on Thursday, October 2, 2014, at Creekside Place, 102 Maple Street, Evansville, WI. Members in attendance included Chairman Kendall Schneider and Supervisors George Franklin and Kim Gruebling. Treasurer Sharon Franklin, Clerk Bridgit Larsen and Prior Clerk, Regina Ylvisaker; Constable Eric Larsen, and Building Inspector Bob Fahey were also in attendance. The Pledge of Allegiance was recited.

**Clerk's Minutes (August 7, 2014, September 4, September 16 & September 25, 2014)**

Kim Gruebling motioned to approve August 7, September 16, and September 25 minutes. Kendall made motion to approve September 4 meeting minutes. George seconded both motions. Motions carried by unanimous voice vote.

**Constable's Report**

Larsen reported there was no activity this month.

**Building Inspector's Report**

Building Inspector Bob Fahey reported the following permits issued during September:

Date	Permit #	Name	Address	Description	Construction Cost
9/4/2014	14-21-B	Roger Berg		38 x 40 Agricultural Shed	
9/16/2014	14-22-B	Alterra Homes/Derek Schnabel	17304 W Holt Rd	New Home (1)	\$ 280,000.00
9/13/2014	14-23-B	Eville Liquors	8129 N Hwy 14	Remodel rear of building	\$ 20,000.00
9/14/2014	14-24-B	Randy & Julie Sebastian	18418 W Emery Rd	38 x 40 detached garage	\$ 37,000.00
9/19/2014	14-25-B	Leanord Drewel	10308 N Hwy 14	Electric service	\$ 1,500.00
9/20/2014	14-26-B	Douglas & Mary Broaden	7551 N Orchard View Dr	Remodel basement	\$ 1,500.00
	14-1-D	Ed Arnold	17000 Blk of Emery Rd	Field Driveway	
	14-2-D	Alterra Homes/Derek Schnabel	17304 W Holt Rd	Driveway	

Fahey noted he had just picked up plans to review for a new house on Holt Road.

## Treasurer's Report

Ylvisaker reported that the Michael Statz \$100 check issue was resolved. Original misplaced check was cancelled and a new check has been issued.

Treasurer Sharon Franklin reported balances as of September 30, 2014:

Local Gov't Investment Pool General Fund	\$	.00
Park and Recreation Fund	\$	12,481.06
UB&T Money Market Sweep Account	\$	26,446.46
UB&T Checking Account	\$	16,500.00
Wayne Disch Memorial Park Fund	\$	3,217.82
Morning Ridge Stub Road CD	\$	20,981.48
Escrow Accounts:		
Teresa Lane:		
Michael Statz	\$	-100.00
Mastec, LLC	\$	207.01

## Public Comment (5 min max per item, no action will be taken on any issues)

Kim suggested Rock County officers watch Territorial Road for unlicensed drivers and trucks.

## Recycling Center Update

Jerry Krueger reported the dump is running smoothly. The new office has been moved to its permanent location. Krueger is debating whether to seal walls and floor in office area and building a cage for beverage cans.

## Public Hearing

At 7:15 the public hearing was opened. All four lots at Teresa Lane are sold. The Village of Brooklyn extra territorial approval is underway. Public hearing closed at 7:17.

## Public Works

### 2015 Short Span Bridge Inspections

Kendall informed Ben Coopman, Rock County, that the Town of Union only owns 9 short span bridges (bridges less than 20-feet in length) versus the 10 originally thought since Evansville owns more than 50-percent of the bridge on Porter Road and 5<sup>th</sup> Street. Inspections fees are \$200/ bridge and must be less than 20 feet in length.

Rock County is proposing to inspect Town of Union's short span bridges in 2015 since they have not been inspected since 2003.

Motion by Kendall to allow Rock County to inspect the bridges. Second by Kim. Kendall will inform the County that they have been selected to do this.

## **Deputy Clerk**

The idea of a deputy clerk was presented during the hiring process for current Clerk. Schneider inquired about how the Deputy Clerk position would be paid for.

Van Norman suggested the Town of Union proceed with Brooklyn's method which is to have the Clerk's pay set, and if the Clerk needs to take vacation or is in need of sick-time, the Deputy is paid out of the Clerk's pay.

Van Norman suggested a per diem rate and an hourly rate be established. Ylvisaker anticipated it being only a vacation, illness and election-time position.

Kendall stated that this will be under consideration when they perform the budget meeting later in October.

Gruebling asked Ylvisaker what a fair hourly rate would be. Ylvisaker stated \$20/hour is the current clerk rate, and perhaps a deputy clerk could be implemented at a rate of \$15/hour. Kendall was in favor of per diem and wants the position added as a budgetary item.

## **Scheduling Special Budget Meeting**

The Special Budget Meeting was slated for October 28, 2014, at 6:30 PM at Creekside Place.

There being no further business to come before the Board, a motion was made by Schneider to adjourn and pay bills. Franklin second. Meeting adjourned at 7:42 p.m.

## **Pay Bills**

Respectfully submitted by Clerk Bridgit Larsen.

*Note: minutes are considered draft until reviewed and approved by the Town Board at a properly noticed meeting.*