

TOWN OF UNION Monthly Board Meeting Minutes of March 14, 2019

The Town of Union Monthly Board meeting was called to order by Chairman Kendall Schneider at 6:31 p.m. on Thursday, March 14, 2019 at the Town of Union Town Hall, 15531 W. Green Bay Rd., Evansville, WI. Members in attendance included Chairman Schneider, Supervisor Kim Gruebling, and Clerk Regina Ylvisaker. Roadpatrolman Josh Wisner, Building Inspector Bob Fahey, and Plan Commission member Ray Legris were also in attendance. Supervisor George Franklin and Treasurer Sharon Franklin were absent. The Pledge of Allegiance was recited.

Clerk's Minutes (February 14, 2019)

Action on approval deferred to next month's meeting; Kim Gruebling was not in attendance at the meeting and cannot approve the minutes.

Treasurer's report

In the absence of Treasurer Sharon Franklin, the balances as of February 28, 2019 were read in by Regina Ylvisaker:

Park and Recreation Fund	\$ 9,836.84
UB&T Money Market Sweep Account	\$ 1,329,106.17
Portion of Balance RE Taxes	\$ 254,857.09
UB&T Checking Account	\$ 16,500.00
Wayne Disch Memorial Park Fund	\$ 1,318.81
Morning Ridge Stub Road CD	\$ 22,312.02
Escrow Accounts:	\$.07
Recycling	\$ 200.00
Total Receipts	\$ 286,286.88

Building Inspector's report

Bob Fahey has submitted suggested changes to the Town's Building Code as necessitated by the decision by the Board to conduct it's own commercial electrical inspections with Fahey as agent. The changes do not have to go through the Plan Commission for review, only the Board. Review and approval and codification needs to be done by mid-summer and sent to the State. Ylvisaker will create a new Chapter in the Code of Ordinances for the electrical code language.

Fahey reported the following permits issued in February:

Date	Permit #	Name	Address	Description	Construction Cost
24-Feb-2019	19-4-B	Jehovah's Witnesses	15126 W Elmer Rd	Electrical wiring	\$1,000.00
		Robert Janes Zoning	Territorial Rd	Zoning/land division	
		Pine Knoll Farms Zoning	N Cemetery Rd	Zoning/land division	
		Bob & Kelly Mosher	W Green Bay Rd	Zoning/land division	

Municipal Building

Ylvisaker reported that internet service has been installed, as well as the signage on the building. Wisner stated the existing water softener will be removed from the shop and a larger one will be installed on Hall side of the building to deal with the issue of rust in the water. Ylvisaker stated the mailbox has been installed and change of address notice processed. A secure lock box will be installed on the outside of the building to be used for the public to drop off paperwork, payments, etc and could be used by recycling center attendance to securely drop the dump money on the weekends. Agreed by Board to proceed with using it as a cash drop box for recycling center.

Gruebling stated that all Town records need to be moved to the Hall for storage, including Treasurer's records. Ylvisaker and Wisner will be moving records from the cold storage shed to the Hall in the next week.

Wisner reported that to complete paving outside the building will cost approximately \$26,000. To excavate the remainder of the driveway to Green Bay Rd has been quoted at approximately \$15,500, with paving that portion also approximately \$26,000. The Board agreed to postpone the work on the remainder of the driveway at this time.

Clerk Update

Ylvisaker distributed the draft 2018 expenditures report. .

Recycling Center Update

Regarding aluminum cans at the recycling center, Wisner would like to empty the shed they are currently stored in and remove it. Ylvisaker will contact Jamie Kessenich, Evansville EMS Director to see if they would like the cans for their aluminum can drive. If they do not want them they will be placed in the regular recycling bins.

Brooklyn Fire District Update

Meeting next week, nothing to report.

Public Comment (5 min max per item, no action will be taken on any issues)

Rock County Sheriff's Deputy Millard was in attendance. The Board inquired about issues on Territorial Road; Millard stated he tries to monitor the road when he's in the Town. Traffic on the road seems to be better overall with the additional stop signs installed. Gruebling would like to see Rock County patrol near his house on Forest Hollow Lane and Northfield Crossing, there has been racing occurring in the area between 7-10 pm.

Fahey stated the Evansville Fire Department just had an audit done and wonders why the Town doesn't have one done, as a Town resident he would like to see one. Gruebling agrees.

Board Action: Appointment of Board of Adjustment Members

Motion to appoint Jason O'Connor to the Board of Adjustment made by Schneider/Gruebling. Motion carried by unanimous voice vote.

Ylvisaker will add Plan Commission member reappointments to the next Town Board meeting agenda.

Discussion/Board Action: Street Light Upgrade & Additional Lights/Signs

Decided last month to add one light at the end of Green Bay Rd at Highway 14. Schneider will follow up with Evansville Water & Light and DOT regarding installation.

Board agreed a sign stating "Union Town Hall" with a directional arrow should be installed at the end of Green Bay Rd. Wisner suggested installing the signs on the existing road name sign post. Ylvisaker will order the signs.

Discussion/Board Action: Approval of 2019 Meeting Schedule

Motion to approve 2019 meeting schedule made by Schneider/Gruebling. Motion carried by unanimous voice vote.

Discussion/Board Action: Town Website

Gruebling has spoken with representatives from the website provider recommended by the Towns Association, and distributed information regarding plan options. Bronze plan, \$1,500 to set up, \$50/month for hosting. The Silver plan would allow for the creation of an opt-in email list

for residents, which Ylvisaker reported has been requested in the past by residents as a way to send out reminders for taxes, dog licenses, newsletters etc.

Motion to allow Ylvisaker to investigate website plans Bronze and Silver, determine which will better suit the Town's needs, and proceed with signing a contract for service and making down payment made by Gruebling/Schneider. Motion carried by unanimous voice vote.

Roadwork

Wiser reported water on roads has been the latest concern.

Wiser reviewed a list of proposed roadwork to be completed during 2019:

Leedle Mill Road (cost to be shared with Town of Porter)

W. East Union Road

Tupper Road

Butts Corners Road (sealcoated with chips)

Old 92 (sealcoated with chips)

Emery Road (crackfilling)

Ditching and replacing culverts was also discussed.

Those jobs requiring bids will be sent out for bids. Ylvisaker and Wiser will draft Requests for Bids and email to the Board for review prior to sending out.

Motion to approve proposed roadwork as outlined by Wiser made by Gruebling/Schneider. Motion carried by unanimous voice vote.

Wiser would like to put together a 3 year plan for roadwork and would like to look at roads with the Board as a group.

Pay Bills

There being no further business to come before the Board, a motion to adjourn and pay bills was made by Schneider/Gruebling. Motion carried by unanimous voice vote. Meeting adjourned at 8:18 p.m.