

TOWN OF UNION

MONTHLY TOWN BOARD MEETING Minutes of Thursday, June 13, 2019

The Town of Union Monthly Board meeting was called to order by Chairman Kendall Schneider at 6:31 p.m. on Thursday, June 13, 2019, at the Town of Union Town Hall, 15531 W. Green Bay Rd., Evansville, WI. Members in attendance included Chairman Schneider, Supervisors George Franklin and Kim Gruebling, Treasurer Sharon Franklin, and Clerk Regina Ylvisaker. Road Patrolman Josh Wiser and Plan Commission members Ray Legris, Don Krajeck, and Dave Pestor were also in attendance. Building Inspector Bob Fahey arrived late. The Pledge of Allegiance was recited.

Motion to accept agenda as presented made by Gruebling/Franklin. Motion carried by unanimous voice vote.

Clerk's Minutes (May 9, 2019)

Schneider was absent from the meeting and therefore abstained from approving the minutes.

Motion to approve the minutes of the May 9, 2019 monthly Board meeting as written made by Gruebling/Franklin. Motion carried by unanimous voice vote.

Treasurer's report

Treasurer Sharon Franklin reported balances as of May 31, 2019:

Park and Recreation Fund	\$	9,916.93
UB&T Money Market Sweep Account	\$	531,717.48
UB&T Checking Account	\$	16,500.00
Wayne Disch Memorial Park Fund	\$	1,319.14
Morning Ridge Stub Road CD	\$	22,312.02
Escrow Accounts:	\$.07
Recycling	\$	525.00
Total Receipts	\$	10,123.81

Building Inspector's report

Building Inspector Bob Fahey had not yet arrived; Chairman Schneider read in the report in his absence:

Date	Permit #	Name	Address	Description	Construction Cost
1-May-2019	19-12-B	Oak Grove Church	N Weary Rd	Early Start permit	
1-May-2019	19-3-B	Oak Grove Church	N Weary Rd	2 Driveway's	

Municipal Building

Ylvisaker updated on the status of burying the internet cable.

Wiser discussed completing the parking lot paving and striping, and location of handicapped parking. Ylvisaker will order a new handicapped sign.

Wiser stated the contractor will be back to address issues with grout lines.

Regarding the water issue, smell still persists. Contractors suggested running water outside on a timer to resolve the issue, as we don't use enough water daily to avoid the smell building up.

Motion to authorize Wiser to purchase water timer and see if the problem is resolved in this manner made by Gruebling/Franklin. Motion carried by unanimous voice vote.

Clerk Update

Ylvisaker reported she had made initial contact with the website company.

She asked if the Board and Plan Commission would like current copies of the Town Comprehensive Plan; it was agreed to provide copies to all members as well as to the Eager Free Public Library.

Recycling Center Update

Franklin has spoken to Landmark Coop about seeding the land per the agreement with the DNR. He spent 7 hours disking and picking up rocks. Current plan is to put clover in, as it will come back and won't have the same issues with rocks in the field that would be encountered with trying to cut hay. Franklin would like to roll the field after planting to push any smaller rocks back into the soil.

Wiser stated the wells that need to be capped were measured today, so abandonment is in process.

Portable toilet has been removed, and secure drop box has been installed. No issues have been encountered with either yet.

Brooklyn Fire District Update

No update.

Public Comment (5 min max per item, no action will be taken on any issues)

Rock County Sheriff Deputy Raby was in attendance.

Franklin stated he recently approved a fireworks permit for Kyle. Gruebling will handle any approvals the rest of the month in the absence of Ylvisaker and Franklin.

Alvin Francis stated that some Town residents have been receiving notices regarding the possibility of placement of solar farms on their property. There may be interest in this in the future, and is something the Town should keep in mind.

Public Hearing: Action on request submitted by Erik & Jessica Christenson, 8808 N. Cty. Rd. M, Evansville, WI for a zoning change for parcel #6-20-212.3, located at the above address. The applicants request the parcel be rezoned from Rural Residential to A4 to accommodate the keeping of livestock on the property.

Public hearing opened at 7:10 p.m.

Applicants were in attendance. It was noted that they may be within extraterritorial jurisdiction of Evansville. Ylvisaker provided them with Evansville and County contact information to clarify further approvals needed.

Public hearing closed at 7:12 p.m.

Motion to approve request submitted by Erik & Jessica Christenson, 8808 N. Cty. Rd. M, Evansville, WI for a zoning change for parcel #6-20-212.3, rezoning from Rural Residential to A4 to accommodate the keeping of livestock on the property made by Gruebling/Franklin. Motion carried by unanimous voice vote.

Public Hearing: Adoption of proposed changes to Code of Ordinances, Chapter 17 Zoning, Sections 17.04 Definitions; 17.06 (3) A1 Zoning District Conditional Uses. The

changes being considered would allow for pet boarding facilities to be located in the listed zoning districts, as conditional use.

Motion to remove from table for consideration made by Gruebling/Franklin. Motion carried by unanimous voice vote.

Public hearing opened at 7:17 p.m.

Reason for tabling: Gruebling stated there was no definition of "pet boarding facility" to consider. Number of animals, what types of animals, etc had not been clarified. It was his opinion that the issue needs to be sent back to the Plan Commission for clarification.

Public hearing closed at 7:24

Motion to send issue back to Plan Commission for clarification made by Gruebling/Schneider.

Motion carried 2-1; Schneider, Gruebling voting in the affirmative; Franklin opposed.

Public Hearing: Adoption of proposed changes to Code of Ordinances, Chapter 12 Driveway and Highway, Sections 12.01 (3) Definitions; 12.01 (4) Permit Required; 12.01 (5) (A) Specifications: Driveways and Field Drives; 12.01 (6) Owner Acquires Responsibility; 12.01 (8) Application/Permit Provisions; 12.01 (9) Construction Plan or Highway Access Plan; 12.01 (10) Existing Driveways and Field Drives. The changes being considered would increase the required width of new field drives, provide specifications regarding the placement of culverts, clarify landowner responsibility and liability for road damage associated with driveway construction, and address the permitting and approval process.

A list of questions and concerns has been received back from the attorney and needs input from the Plan Commission and Board.

Motion to request Plan Commission review issues and questions received from attorney at their June 27 meeting and forward thoughts to Board made by Gruebling/Schneider.

Motion carried by unanimous voice vote.

Board Action: Approval of Mobile Home Park Licenses – Licensing Period 2019-2020

No application materials received from Cavalier to date. Valhalla is missing park register.

Building Inspector Bob Fahey reported that all mobile home parks have zoning code violations, per his recent inspections.

Motion to withhold issuance of all licenses at this time, and send letters to park owners addressing violations made by Gruebling/Schneider. Motion carried by unanimous voice vote.

Board Action: Approval of Class A and Class B Fermented Malt Beverage and Intoxicating Liquor Licenses – Licensing Period 2019-2020

No application materials have been received to date from Evansville Golf Course.

Fahey stated per his recent inspections, all establishments have some form of violation. Motion to deny issuance of licenses to Red Barn, Union Tavern, and E'ville Spirits until violations are resolved made by Gruebling/Schneider.

Following discussion, it was agreed to issue licenses through July 15, 2019 to allow establishments to operate continually while resolving violations and approve final 2019-20 licenses at July 13 Board meeting.

Motion amended by Gruebling to approve licenses for all establishments until July 15, 2019 to allow for correction of violations. Amended motion seconded by Schneider. Motion carried by unanimous voice vote.

Sharon Franklin asked if application fees should be deposited; Board agreed they should be.

Board Action: Approval of Operator Licenses – Licensing Period 2019-2020

Motion to approve operator licenses for Union Tavern, E'ville Spirits, Red Barn made by Gruebling/Schneider. Motion carried by unanimous voice vote.

Regarding Evansville Golf Course, no application materials were received to date. The Board discussed options.

Motion to approve Clerk issuing temporary license through July 15, 2019 if application materials are received by June 30, 2019 made by Gruebling/Franklin. Motion carried by unanimous voice vote.

Discussion: Placement of Stop Sign on S. Second St.

Agreed by the Board that the Town should place a stop sign on the right side of S. Second St., City of Evansville will place sign on left side and do the related striping. Schneider will discuss proceeding with the City. Wiser would like follow up with him and city staff to be sure that placing 2 stop signs is in compliance with laws. Agreed, will report back at July meeting.

Roadwork

Wiser reported that sealcoating is done. Old 92 and Hyne Rd. had issues with the oil used in the process; Wiser was to hear back from Scott Construction regarding resolution to the issue prior to the Board meeting and has not. Recommends holding payment for sealcoating until issue is resolved.

Culverts are failing throughout the Town. Wiser warned the Town might be over budget on culvert replacements.

Board agreed to replace culvert on Evansville Brooklyn Rd. near Maas farm at no cost for labor, with landowners providing culverts, in consideration of the fact that they will allow Town to dump extra fill on their land from ditching, saving the Town trucking costs.

Wiser reported many potholes have been filled throughout the Town, and mowing at intersections has been done.

Wiser also reported he is currently working 4 10 hour days, Mon-Thurs, coming in on Friday if needed.

Pay Bills

Motion to pay bills and move into closed session made by Gruebling/Schneider. Motion carried by unanimous voice vote.