

TOWN OF UNION

MONTHLY TOWN BOARD MEETING Minutes of Thursday, July 11, 2019

The Town of Union Monthly Board meeting was called to order by Chairman Kendall Schneider at 6:30 p.m. on Thursday, July 11, 2019, at the Town of Union Town Hall, 15531 W. Green Bay Rd., Evansville, WI. Members in attendance included Chairman Schneider, Supervisor Kim Gruebling, and Clerk Regina Ylvisaker. Road Patrolman Josh Wisner, Building Inspector Bob Fahey, and Plan Commission members Alvin Francis and Ray Legris were also in attendance. Supervisor George Franklin and Treasurer Sharon Franklin were absent. The Pledge of Allegiance was recited.

Motion to approve agenda with corrected meeting date made by Schneider/Gruebling. Motion carried by unanimous voice vote.

Clerk's Minutes (June 13, 2019)

Motion to approve the minutes of June 13, 2019 as written made by Gruebling/Schneider. Motion carried by unanimous voice vote.

Treasurer's report

In the absence of Treasurer Sharon Franklin, balances as of June 30, 2019 were reported by Chairman Schneider:

Park and Recreation Fund	\$	9,936.68
UB&T Money Market Sweep Account	\$	490,365.73
UB&T Checking Account	\$	16,500.00
Wayne Disch Memorial Park Fund	\$	1,319.25
Morning Ridge Stub Road CD	\$	22,511.17
Escrow Accounts:	\$.07
Recycling	\$	525.00
Total Receipts	\$	9,924.96

Building Inspector's report

Bob Fahey arrived at 7:05 p.m. and provided the report of permits issued during June 2019:

Date	Permit #	Name	Address	Description	Construction Cost
4-Jun-2019	19-13-B	Big Barn Storage	10700 N Hwy 59	Early Start foundation permit - Bldgs L&M	
18-Jun-2019	19-14-B	Ryan Eagen/ Ultimate Power Electric	6139 N Old Hwy 92	Upgraded electrical service	

18-Jun-2019	19-15-B	Jalal Farajpanahi	6641 N Old 92	20 x 24 Screen porch	\$7,000
18-Jun-2019	19-16-B	Schaefer Electric	N Crocker Rd	Electric service for Frontier phone	
18-Jun-2019	19-17-B	Schaefer Electric	N Hwy 104 (North of Evansville/ Brooklyn Rd)	Electric service for Frontier phone	
22-Jun-2019	19-18-B	Jon & Sarah Stodola/ Phillips Construction	15602 W Green Bay Rd	New Home (2)	\$ 250,000
22-Jun-2019	19-19-B	Double D Builders	14155 W Northridge	New Home (3)	\$ 270,000
1-Jun-2019	19-4-D	Double D Builders	14155 W Northridge	Driveway	
22-Jun-2019	19-5-D	Jon & Sarah Stodola/ Phillips Construction	15602 W Green Bay Rd	Driveway	
25-Jun-2019	19-6-D	Doug Lee	17535 W Emery Rd	Field Drive (off Pleasant Prairie Rd)	
		Mitch Larson		Occupancy new home	

Fahey requested that adoption of the new electrical code be placed on the agenda for the August Board meeting.

Municipal Building

Josh Wisner is still working on the water timer installation to address the smell issue.

Clerk Update

Ylvisaker and Wisner would like to attend training regarding PASER/WISLR pavement rating and reporting. Motion to approve attendance at training, including registration cost (\$80 each), mileage reimbursement, and meeting per diem for Ylvisaker made by Gruebling/Schneider. Motion carried by unanimous voice vote.

Recycling Center Update

Wiser reported the field has been seeded. Ray Legris has cleaned out can sheds over the last few weeks; they can now be disposed of.

Wells have been measured for capping; Wiser needs to contact Louie Fahey again to keep the process moving.

Brooklyn Fire District Update

Gruebling reported that there will be a BFD meeting to review and approve their budget on September 18, 6:30 p.m. at the Brooklyn Fire Station. The Clerk and a quorum of Town Board members should attend. Additionally, the meeting needs to be notices as a Town Board Meeting to review and approve Brooklyn Fire Department budget.

Public Comment (5 min max per item, no action will be taken on any issues)

Public Hearing: Action on request submitted by Tom & Donna Sayre Farms LLC, 5911 Pomeroy Rd., Edgerton, WI for a zoning change and land division for parcel #6-20-235, located at 16415 W. Cty. Rd. C. The applicants request the division of 1 acre from the existing 91.5 acre parcel, to separate off the improvements from the ag land. The requested 1 acre parcel would be rezoned Rural Residential.

Public hearing opened at 6:47 p.m.

Plan Commission recommended approval of the request, with the change in rezoning to A4 from RR, at it's June meeting. Gruebling questioned why they recommended A4 instead of RR; Alvin Francis explained that it is in the farmland preservation area and cannot be rezoned to RR. Dana Doscocil stated that the second application fee had been paid to Treasurer Sharon Franklin.

Public hearing closed at 6:50 p.m.

Motion to approve request made by Tom & Donna Sayre Farms LLC, 5911 Pomeroy Rd., Edgerton, WI for a zoning change and land division for parcel #6-20-235, located at 16415 W. Cty. Rd. C, dividing 1 acre from the existing 91.5 acre parcel and rezoning the 1 acre parcel to A4 made by Gruebling/Schneider. Motion carried by unanimous voice vote.

Public Hearing: Action on request submitted by Tom & Donna Sayre Farms LLC, 5911 Pomeroy Rd., Edgerton, WI for a zoning change and land division for parcel #6-20-171, located at 16326 W. Cty. Rd. C. The applicants request the division of 8 acres from the existing 44 acre parcel, to separate off the improvements from the ag land. The requested 8 acre parcel would be rezoned A3.

Public hearing opened at 6:51 p.m.

This request was also recommended for approval a the Plan Commission June meeting.

Dana Doscocil stated the acreage of the requested parcel is 9 acres instead of the original 8 acres, as adjustment was needed to accommodate fall zone for cell tower. The Plan Commission received updated maps showing the 9 acres prior to approval.

Public hearing closed at 6:56 p.m.

Motion to approve the request made by Tom & Donna Sayre Farms LLC, 5911 Pomeroy Rd., Edgerton, WI for a zoning change and land division for parcel #6-20-171, located at 16326 W. Cty. Rd. C, to divide 8 acres from the existing 44 acre parcel, and rezone the 8 acres to A3, pending confirmation from Treasurer Sharon Franklin that fees have been paid made by Gruebling/Schneider. Motion carried by unanimous voice vote.

Public Hearing: Discussion of proposed changes to Code of Ordinances, Chapter 12 Driveway and Highway, Sections 12.01 (3) Definitions; 12.01 (4) Permit Required; 12.01 (5) (A) Specifications: Driveways and Field Drives; 12.01 (6) Owner Acquires Responsibility; 12.01 (8) Application/Permit Provisions; 12.01 (9) Construction Plan or Highway Access Plan; 12.01 (10) Existing Driveways and Field Drives. The changes being considered would increase the required width of new field drives, provide specifications regarding the placement of culverts, clarify landowner responsibility and liability for road damage associated with driveway construction, and address the permitting and approval process.

Public hearing opened at 6:59 p.m.

Ylvisaker has not yet received suggested wording back from the attorney regarding wording options for handling culvert sizing and placement, specifically on whom the decision will rest (County, Town, etc).

Public hearing closed at 7:02 p.m.

Motion to table issue until info received from attorney and Plan Commission review of wording made by Gruebling/Schneider. Motion carried by unanimous voice vote.

Board Action: Approval of Mobile Home Park Licenses – Licensing Period 2019-2020

Ylvisaker reported she just received application and fee from Cavalier Village tonight.

Valhalla, Birchwood and Cavalier still have major outstanding violations and Gruebling would like a letter from the attorney sent to them. Schneider will contact the attorney.

Motion to approve 2019-20 licenses for Midway and Fair St. made by Gruebling/Schneider. Motion carried by unanimous voice vote.

Board Action: Approval of Class A and Class B Fermented Malt Beverage and Intoxicating Liquor Licenses – Licensing Period 2019-2020

Fahey has heard back from all the applicants this week regarding code violations; would recommend approving the licenses. Ylvisaker has received application materials and fee from Evansville Golf Course.

Motion to approve 2019-20 liquor licenses for E'ville Spirits, Union Tavern, Red Barn and Evansville Golf Course made by Gruebling/Schneider. Motion carried by unanimous voice vote.

Board Action: Approve Croft Rd. Bridge Repair Work by RCHD

The bridge in question is approx. 3/10 of a mile from 5th Street. Wisner reported Rock County needs Board approval before they can get an engineer involved and costing done.

Motion to approve RCHD to begin preliminary work on replacing the bridge in question

made by Gruebling/Schneider. Motion carried by unanimous voice vote.

Roadwork

Wiser started ditching two weeks ago. Culverts on Cemetery Rd. have been cleaned out. Culverts on E. Union Rd. have been cleaned out; new waterway at that location will not happen until next year. Monday he will start at Brooklyn Evansville Rd, cleaning out culvert, ditching, etc. Additionally, patching work has been started.

Wiser stated there are issues with driveways causing road damage on Weary Rd. (Oak Grove Church) Holt Rd. (Kyle Allen) and Birdie Ln. Gruebling also has concerns about the driveway on Dean George's property, which was supposed to be done and has not yet been. Gruebling feels the attorney should be involved at this point and pursue legal action if needed.

Fahey noted that Kyle Allen will not be pursuing the second driveway and will be taking it out.

Gruebling would like an agenda item on next month's Board meeting to pursue attorney involvement.

Motion to approve work on culvert on Old 92 in anticipation of work on Croft Rd and traffic rerouting on Old 92 by Gruebling/Schneider. Motion carried by unanimous voice vote.

Pay Bills

There being no further business to come before the Board, a motion to adjourn and pay bills was made by Gruebling/ Schneider. Motion carried by unanimous voice vote. Meeting adjourned at 7:33 p.m.