

**TOWN OF UNION
Monthly Board Meeting
Minutes of June 11, 2020**

The Town of Union Monthly Town Board Meeting was called to order by Chairman Kendall Schneider at 6:30 p.m. on Thursday, June 11, 2020 at the Union Town Hall, 15531 W. Green Bay Rd., Evansville, WI. Members in attendance included Chairman Schneider, Supervisors George Franklin and Kim Gruebling, Treasurer Sharon Franklin and Clerk Regina Riedel. Plan Commission Chairman Alvin Francis, Building Inspector Bob Fahey, and Road Patrolman Josh Wisner were also in attendance. The Pledge of Allegiance was recited.

Approval of Minutes (March 12, 2020)

Motion to approve the minutes of March 12, 2020 as written made by Gruebling/Schneider, Franklin abstained as he was absent from the meeting. Motion carried by unanimous voice vote.

Treasurer's report

Treasurer Sharon Franklin reported the following balances as of May 31, 2020:

Park and Recreation Fund	\$ 10,079.52
Money Market Sweep Account	\$ 465,138.76
Checking Account	\$ 16,500.00
Wayne Disch Memorial Park Fund	\$ 1,302.27
Morning Ridge Stub Road CD	\$ 22,713.20
Escrow Accounts:	\$.07
Recycling	\$ 350.00
Total Receipts	\$ 11,802.75

Kim Gruebling would like a YTD total of recycling tickets and cash received weekly listed with the other recycling center income and expenses.

Building Inspector's report

Building Inspector Bob Fahey reported the following permits issued in May:

Date	Permit #	Name	Address	Description	Construction Cost
6-May-2020	20-14-B	George Schoonover	13828 W Elaine Dr	Garage addition	\$ 25,000.00
14-May-2020	20-15-B	Bachman Construction	1112 N Union Rd	Deck on home	\$ 5,000.00
15-May-2020	20-16-B	Magee Construction	16341 W Union Rd	Basement remodeling	\$ 16,000.00
20-May-2020	20-17-B	Chris Lamberty	13838 W Hill Dr	Sun room addition 20'x21'	\$ 10,000.00
16-May-2020	20-18-B	Jason Marshall	17816 W Holt Rd	Reconstruct new shed on existing old barn foundation	\$ 150,000.00
23-May-2020	20-19-B	Roger Berg/Pleasy Berg Trust	6528 N Hwy 213	Ag Shed	\$ 6,000.00
5-May-2020	20-3-D	Woodworth Farms	N Weary Rd - Just south of Church property line	Field Access drive	

Clerk Update

Nothing to update.

Recycling Center Update

Josh Wiser reported that things have been running much smoother with two individuals working Saturdays; last week was the first week that dumpsters haven't been overflowing in quite some time. Residents were asked to begin signing in again last week. Attendants are working outside to avoid congregating in the office.

Brooklyn Fire District Update

Gruebling reported they haven't met since February, no update.

Public Comment (5 min max per item, no action will be taken on any issues)

Rich Templeton had expressed concern about runoff from Big Barn Storage a few months ago, and now they are constructing Phase 3. He is concerned that there is nowhere for the runoff to go. Schneider stated he could have Bob Fahey look at the water retention set up. Franklin thought that Don Fago's ditch needs to be cleaned out to allow drainage in that area; Hurley and Templeton both felt that cleaning the ditch out won't solve the problem. Schneider will have Fahey look into the issue.

Alvin Francis was looking for guidelines for reviewing the Comprehensive Plan from Gruebling. Gruebling stated that the Plan Commission should start with page one and review the entire document, as many things are obsolete. He is not expecting major changes. Solar farm currently under construction in Fulton would be an example of something to include in the Comp Plan.

Ian Rigg, City of Evansville, mentioned that work on 1st and 2nd Streets will be taking place this year and he will provide details when it nears. Rigg distributed some preliminary information about a pool referendum for the City and options for the Town to participate in the referendum. Riedel asked if Town residents would be considered "residents" for purposes of lessons, memberships, etc.

Sharon Franklin submitted to the Board a letter of retirement effective July 9, 2020. Motion to accept resignation as of July 9, 2020 made by Schneider/Gruebling. Motion carried by unanimous voice vote.

Board Action: Intergovernmental Agreement with City of Evansville Regarding Unpaid Utility Account Assessments

Ian Rigg, City of Evansville, stated Evansville Water & Light has had about a 50% collection rate over the last few years.

Landlords are currently notified by the city each month of any delinquent accounts related to their tenants and prior to any assessments.

Roger Berg: 6508 Ron Rd. Flaws: tenants who get in trouble are smart and know the angles. Would like to have their utilities shut off, but finds that after April 15 the tenants agree to a deferred payment plan so then they can't turn them off. Some tenants wait until November 15 and then plan on not paying their utility bills. Berg feels Evansville Water & Light should be run like an independent business; also noted that perhaps his concerns would be better aired at a City Council meeting.

Rigg clarified that deferred payment agreements are only allowed if customers are not more than 80 days past due, and they have more stringent payment requirements for tenants than for owner/occupants. 50% of what is owed is required as down payment for a DPA and gets them 1 more month. EW&L is regulated differently than a regular business and can't operate like a private business. The main driver for this request was what occurred recently at another municipal utility when a large business went bankrupt and they ended up with pennies on the dollar for unpaid bills.

Motion to approve Intergovernmental Agreement with City of Evansville made by Gruebling/Schneider.

Roll call vote: Kendall Schneider – yes; Kim Gruebling – yes; George Franklin – no. Motion carried 2-1.

Board Action: Approval of 2020 Emergency Medical Services Contract with City of Evansville

Motion to approve 2020 Emergency Medical Services Contract with City of Evansville made by Schneider/Gruebling. Motion carried by unanimous voice vote.

Public Hearing: Review and Action on Request made by Janet Johnson, 11026 N. Crocker Rd., Brooklyn, WI for a land division and rezone at the corner of N. Crocker Rd. and Dreamview Ct. Approximately 10 acres would be divided from parcel 6-20-44 and combined with approximately 2 acres (parcel 6-20-38.1E). The acreage divided from parcel 6-20-44 would be rezoned from A1 to A2, and parcel 6-20-38.1E would be rezoned from RR to A3.

Public hearing opened at 7:35 p.m.

No public comments.

Closed at 7:36 p.m.

Motion to accept recommendation from Plan Commission to approve land division and rezone for parcels 6-20-44 and 6-20-38.1E made by Franklin/Gruebling. Motion carried by unanimous voice vote.

Board Action: Driveway Runoff on N. East Union Road

Slim Franklin was in attendance to discuss the issue; George Franklin had spoken to him earlier this week about how to address it. Road work (sealcoating) is planned on the road next week Tuesday, and the contractor will be there this Saturday to patch ahead of time. Wisner will have someone price out the culvert.

Board Action: Approval of 2020-2021 Mobile Home Park Licenses

Have received applications from Birchwood, Fair St., Valhalla and Midway.

Birchwood, Valhalla and Midway all have zoning violations; Valhalla has an incomplete application.

Gruebling to have attorney take civil action against Birchwood; Schneider will contact the attorney.

Motion to issue license to Fair Street made by Gruebling/Schneider. Motion carried by unanimous voice vote.

Board Action: Approval of 2020-2021 Liquor and Cigarette Licenses

Motion to approve 2020-2021 liquor, operator and cigarette licenses for E'ville Spirits & Red Barn made by Schneider/Gruebling. Motion carried by unanimous voice vote.

Roadwork

Wisner reported that work on Porter Road starts Monday, and the road will be closed the entire week to thru traffic for culvert cleaning and shouldering; Rock County will pave it at a later date. Signage has been placed to notify the public that the road will be closed to thru traffic and dates of closure.

Roadside mowing will be complete by Saturday.

Sealcoating N. East Union Rd. and Green Bay Rd. next Tuesday. Received price on sealcoating from Green Bay Rd. up to the new pavement by the Town Hall, would be \$2000 for that portion. Fahrner is done with sealcoating and Wisner thinks it turned out really well and the Town should look at moving to granite from pea gravel. Low dust, finer stones. Pat Beggs noted he thought it was a great job in his neighborhood.

Bruce Davis, Murray Rd.: has a driveway which he would like to clean out the trees and add some gravel so Rock County Sheriff could sit there. No problem with that from Town perspective.

Pay Bills

There being no further business to come before the Board a motion to adjourn and pay bills was made by Gruebling/Schneider. Motion carried. Meeting adjourned at 8:03 p.m.

**TOWN OF UNION
TREASURER'S REPORT
May 31, 2020**

SBCP-MUNICIPAL ACCOUNT

APR 30 BALANCE	\$476,008.15
INTEREST-MAY	\$194.82
MOBILE HOME PARK TAX	\$1,337.14
DUMP TICKETS	\$2,800.90
LAND DIVISION ZONING PERMIT	
DRIVEWAY PERMIT	\$400.00
BUILDING PERMITS	\$645.00
ASSES. LETTER	\$15.00
DOG LICENSE	\$25.00
VARIANCE PERMIT	
GEN. TRAN AID	
LATE DOG LIC. FEES	
EXEMPT COMPUTER AID	
ROCK CO. DOG REFUND	
CHARTER COM	\$997.06
ROCK CO LEVY	
MH LICENSE	
LIQUOR LICENSE	
R.E. COLLECTION	
OVER PAYMENT OF R.E.	
FIRE CALLS	
FIRE DUES	
SHARED REVENUE	
MH LOTTERY CREDIT	
LOTTERY CREDIT	
RECYCLE SALES	\$65.00
FISH & WILDLIFE	\$1,940.00
REFUNDS-WITHHOLDING	
LATE PER PROP/SPECIAL	
INTEREST LATE/ PP-SPEC	
MANAGED FOREST	
RECYCLE GRANT	
LANDMARK PAT DIVIDEND	
PILT -JAN	
PILT-APR	
NSF	
PERSONAL PROP. AID	\$3,382.83
TOTAL RECEIPTS--MAY	\$11,802.75
TRANSFER TO CHECKING	-\$22,672.28
MAY 31 BALANCE	\$465,138.76

CHECKING ACCOUNT \$16,500.00

RECYCLE CENTER-YTD

SCRAP METAL	\$85.00
TIRES	\$265.00
TOTAL	\$350.00

WD PASS BOOK

APR 30 BALANCE	\$1,302.22
INTEREST-MAY	\$0.05
MAY 31 BALANCE	\$1,302.27

ESCROW ACCOUNT

JANUARY BALANCE	\$0.07
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GREENWOODS STATE BANK

MORNING RIDGE RD CD	\$22,713.20
INTEREST	
MATURES 12/23/2021 INT.PD. 6&12	

LGIP-PARK FUND

APR 30 BALANCE	\$10,077.85
INTEREST-MAY	\$1.67

MAY 31 BALANCE \$10,079.52

May 2020 Building Inspector Report

Town of Union, Rock County Wisconsin

Inspector: Bob Fahey
15535 Francis Rd, Evansville, WI 53536

Date	Permit #	Parcel #	Name	Address	Description	New Home? 1=Y	Construction Cost	Permit Fee \$	Inspector's Fee Due	Occupancy Permit Issue
6-May-2020	20-14-B		George Schoonover	13828 W Elaine Dr	Garage addition		\$ 25,000.00	\$ 230.00	\$ 220.00	
14-May-2020	20-15-B		Bachman Construction	1112 N Union Rd	Deck on home		\$ 5,000.00	\$ 120.00	\$ 110.00	
15-May-2020	20-16-B		Magee Construction	16341 W Union Rd	Basement remodeling		\$ 16,000.00	\$ 180.00	\$ 165.00	
20-May-2020	20-17-B		Chris Lamberty	13838 W Hill Dr	Sun room addition 20'x21'		\$ 10,000.00	\$ 195.00	\$ 180.00	
16-May-2020	20-18-B		Jason Marshall	17816 W Holt Rd	Reconstruct new shed on existing old barn foundation		\$ 150,000.00	\$ 175.00	\$ 165.00	
23-May-2020	20-19-B		Roger Berg/Pleasley Berg Trust	6528 N Hwy 213	Ag Shed		\$ 6,000.00	\$ 175.00	\$ 165.00	
5-May-2020	20-3-D		Woodworth Farms	N Weary Rd - Just south of Church property line	Field Access drive			\$ 60.00	\$ 55.00	
						Totals	\$ 212,000.00	\$ 1,135.00	\$ 1,050.00	
YEAR-TO-DATE TOTALS				Total Driveway & Building Permits Issued		21	\$ 656,700.00	\$ 3,675.00	\$ 3,230.00	
MAY 2020 TOTALS				Total Driveway & Building Permits Issued		7	\$ 212,000.00	\$ 1,135.00	\$ 1,050.00	
Number of New Home Permits Issued this Period					0	Building Inspector:				
Number of Driveway Permits Issued this Period					1	Total Reimbursement Requested this Period			\$ 1,050.00	
Number of Other Permits Issued this Period					6					
Total Driveway & Building Permits Issued this Period					7	Building Inspector Signature _____				Date _____
Other Notes:										