

TOWN OF UNION
Minutes of Thursday, September 10, 2020

The Town of Union Monthly Town Board Meeting was called to order by Chairman Kendall Schneider at 6:30 p.m. on Thursday, September 10, 2020 at the Union Town Hall, 15531 W. Green Bay Rd., Evansville, WI. Members in attendance included Chairman Schneider, Supervisors George Franklin and Kim Gruebling, Clerk Regina Riedel, and Treasurer Jessica Nellen. Road Patrolman Josh Wisner and Building Inspector Bob Fahey were also in attendance. The Pledge of Allegiance was recited.

Approval of Minutes (August 13, 2020)

Motion to approve minutes of August 13, 2020 as written made by Gruebling/Franklin. Motion carried by unanimous voice vote.

Treasurer's report

Treasurer Jessica Nellen reported balances as of August 31, 2020 (attached).

Building Inspector's report

Building Inspector Bob Fahey reported permits issued during August 2020 (attached).

Clerk Update

Clerk Regina Riedel reported a drop box for absentee ballots has been ordered and will be installed outside the Town offices for those voters who wish to drop off their ballots instead of mailing. Riedel will be submitting COVID and election related costs to the State for reimbursement through the Roads to Recovery Grant and the WEC Cares Grant. Mailings regarding absentee voting recently went out from the Elections Commission; it appears that all registered voters received the mailing, even if they had already submitted a request for absentee ballot for November – this has caused some confusion amongst voters. Absentee ballots will begin to be mailed out next week to all voters with a request on file; in person early voting does not begin until October 20.

Recycling Center Update

To further address social distancing and COVID related concerns, Wisner reported that a sliding window will be installed at the office. The only individuals allowed in the office will be the attendants and payment will be made through the window. Additionally recycled blacktop is being placed at the center to increase the footprint and allow for additional space between dumpsters, to encourage 6' distancing between residents. These costs will be submitted for reimbursement through the R2R grant.

Brooklyn Fire District Update

Kim Gruebling reported the current 3 year contract is expiring. BFD voted to go ahead with a full time fire chief, for a number of reasons.

Motion to approve new 3 year contract for service from Brooklyn Fire District made by Schneider/Franklin. Motion carried by unanimous voice vote.

Motion to appoint Gruebling as the official representative to the Brooklyn Fire District from the Town of Union made by Schneider/Franklin. Motion approved by unanimous voice vote.

Motion to accept recommendation for purchasing new command squad for Brooklyn Fire District made by Schneider/Franklin. Motion carried by unanimous voice vote.

Motion to approve Brooklyn Fire District budget proposal, including the use of unused funds to supplement costs, made by Schneider/Franklin. Motion carried by unanimous voice vote.

Public Comment (5 min max per item, no action will be taken on any issues)

No Comments.

Discussion/Board Action: Lot Line Adjustment – Parcels 6-20-206, 6-20-206A Norby

Motion to approve lot line adjustments for parcels 6-20-206, 6-20-206A made by Schneider/Gruebling. Motion carried by unanimous voice vote.

Discussion/Board Action: Approval of Brooklyn Fire Department Budget & Contract

Previously acted on.

Discussion/Board Action: Mobile Home Park Licensing

Schneider stated he is still working with the Town attorney on a resolution to this issue. Fahey sent the Board a revised copy of violations with zoning code violations cited. Schneider clarified that there is a forfeiture section in the Ordinance. The attorney had mentioned issuing citations, which would probably require writing an ordinance/resolution addressing citations. Fahey suggested writing up an Order to Correct, giving parks 30 days to correct violations, then conducting a reinspection and charging reinspection fees which could be put on tax bills if they don't pay. Reinspection fees can be charged multiple times if necessary. Gruebling stated Fahey should be authorized to write citations, as he was authorized in the past along with the Constable. There is currently no provision in the ordinance for reinspection fees; Fahey could provide some sample language for this provision.

Schneider will work with Fahey to develop language and Schneider will speak again with the attorney.

Discussion/Board Action: Hazard Pay for Town Employees

No discussion, Town employees are not eligible for hazard pay.

Discussion: Driveway Ordinance

No final draft back from attorney, will add it to the agenda for next month.

Roadwork

Wiser reported that next week a culvert will be put in on Porter Rd, however the County will not be able to pave Porter Rd. this year. He recommends putting cold patch over the culvert this year and paving next year, allowing the new culvert to settle. Bridge on Croft Rd. wont be installed this year, as it sits in the flood plain and needs extra approvals that the County is still waiting for.

The Town did not purchase the truck that was up for auction that they were considering as a replacement for the GMC; it was bid up higher than the Town was willing to pay.

Signs are on order (road names and others). No update on tree removal, Gruebling will check in with contractor again – has been busy with storm damage.

Pay Bills

There being no further busines to come before the Board, a motion to adjourn and pay bills was made by Gruebling/Schneider. Motion carried by unanimous voice vote. Meeting adjourned at 7:44 p.m.

Town of Union Treasurer's Report August 2020

Prepared by: Jessica Nellen

State Bank of Cross Plains - Municiple Account

Beginning Balance		\$323,556.10	
	INCOME		YTD
Special Assessment Letters		\$45.00	\$345.00
MHP - taxes		\$1,329.65	\$11,893.88
Liquor license		\$25.00	\$2,085.00
Refuse		\$2,451.05	\$17,449.56
Tires		\$12.00	\$328.00
Building Permits		\$3,445.46	\$8,977.96
R.E. Collection		\$143,741.79	\$1,360,991.05
ACH - Charter		\$917.93	\$3,149.67
Subtotal		\$151,967.88	
Interest earned		\$41.47	\$5,300.17
Checking account interest		\$0.14	\$1.10
Total General Business Income		\$152,009.49	
	EXPENSES		
Total Expenses		(79,304.04)	
SBCP Balance 8/31/2020		\$396,261.55	

State Bank of Cross Plains - Checking Account

Balance as of 8/31/2020 **\$16,500.00**

State Bank of Cross Plains - Escrow Account

\$0.07

Wayne Disch Memorial Park fund

Balance July 31 **\$1,302.33**
 Interest ?
 Balance August 31 **#VALUE!**

Greenwoods State Bank - Morning Ridge Rd CD

Balance as of 8/31/2020 **\$22,917.04**
 Matures 12/23/2021 Int pd 6&12

LGIP-Park & Rec Fund

July 30 Balance **\$10,081.92**
 Interest-August **\$1.13** \$58.46
\$10,083.05

Num	Name	Amount
13586	Riedel, Regina	1,825.75
13587	Wiser, Joshua	1,569.04
13588	Detweiler Farm Drainage	1,500.00
13589	Detweiler Trucking	935.00
13590	NAPA Auto Parts	89.90
13591	Landmark Services Coop	464.61
13592	Evansville Hardware	466.61
13593	Stafford Rosenbaum	262.50
13594	Evansville Review	63.00
13595	Scott Construction	2,002.93
13596	Sloan Implement	13.05
13597	Election Systems & Software	27.08
13598	Metal Culverts	1,330.27
13599	JB Systems	1,424.38
13600	Blackhawk Propane	37.00
13601	Rock County Public Works	39,196.97
13602	Beggs, Patrick	428.50
13603	Legris, Ray	155.14
13604	Muchow, Michel	480.22
13605	Fahey, Robert	1,162.12
13606	Nellen, Jessica	728.67
13607	Schneider, Kendall	615.24
13608	Wiser, Braden	381.64
13609	Ylvisaker, Callie	138.52

\$51,903.35

August 2020 Building Inspector Report

Town of Union, Rock County Wisconsin

Inspector: Bob Fahey
15535 Francis Rd, Evansville, WI 53536

Date	Permit #	Parcel #	Name	Address	Description	New Home? 1=Y	Construction Cost	Permit Fee \$	Inspector's Fee Due	Occupancy Permit Issue
4-Aug-2020	20-38-B		Jason Fischel	6606 N Abey Ct	10x16 Shed		\$ 3,000.00	\$ 60.00	\$ 55.00	
6-Aug-2020	20-39-B		BA Stanton Const	13931 W Hill Dr	Remodel kitchen & living rm		\$ 55,000.00	\$ 230.00	\$ 220.00	
12-Aug-2020	20-40-B		Kool View Sun Rooms	13224 W Travis Trace	Change screen rm into 3 season room		\$ 24,290.00	\$ 180.00	\$ 165.00	
16-Aug-2020	20-41-B		Andy Phillips	14410 W Golf Air Dr	Addition to home		\$ 45,000.00	\$ 375.00	\$ 330.00	
30-Aug-2020	20-42-B		Robin St Clair	7216 N Hwy 104	8x16 Shed		\$ 2,000.00	\$ 60.00	\$ 55.00	
15-Aug-2020	20-43-B		Paul Davis Resorations	9017 N Tupper Rd	Remodel garage, dining room -fire damage		\$ 41,000.00	\$ 460.00	\$ 220.00	
14-Aug-2020	20-5-D		Fred Hookham	17747 W Emery Rd	Residential Driveway			\$ 400.00	\$ 110.00	
30-Aug-2020	20-6-D		Alex Anderson	W Dreamview Ct	Residential Driveway			\$ 400.00	\$ 110.00	
25-Aug-2020	20-7-D		Bob Janes	W Territorial Dr	Widen Field entrance			\$ 60.00	\$ 55.00	
						Totals	\$ 170,290.00	\$ 2,225.00	\$ 1,320.00	
YEAR-TO-DATE TOTALS				Total Driveway & Building Permits Issued		38	\$ 1,525,158.00	\$ 11,602.96	\$ 9,062.88	
AUGUST 2020 TOTALS				Total Driveway & Building Permits Issued		9	\$ 170,290.00	\$ 2,225.00	\$ 1,320.00	
Number of New Home Permits Issued this Period					0 Building Inspector:					
Number of Driveway Permits Issued this Period					3 Total Reimbursement Requested this Period					
Number of Other Permits Issued this Period					6					
Total Driveway & Building Permits Issued this Period					9 Building Inspector Signature _____ Date _____					
					\$ 1,320.00					