

PUBLIC MEETINGS NOTICE TOWN OF UNION

The Town of Union Monthly Town Board Meeting was called to order by Chairman Kendall Schneider at 6:30 p.m. on Thursday, November 12, 2020 at the Union Town Hall, 15531 W. Green Bay Rd., Evansville, WI. Members in attendance included Chairman Schneider, Supervisors George Franklin and Kim Gruebling, and Clerk Regina Riedel. Road Patrolman Josh Wisner and Plan Commission Chairman Alvin Francis were also in attendance. Treasurer Jessica Nellen and Building Inspector Bob Fahey were absent. The Pledge of Allegiance was recited.

Approval of Minutes (October 8, 2020)

Motion to approve by the minutes of the October 8, 2020 meeting as written made by Gruebling/Franklin. Motion carried by unanimous voice vote.

Treasurer's report

Treasurer Jessica Nellen was not in attendance; report of balances as of October 31, 2020 was emailed to the Board and available at the meeting (report attached).

Building Inspector's report

Building Inspector Bob Fahey was not in attendance; report of permits issued during October 2020 was emailed to the Board and available at the meeting. Schneider read in the report (report attached).

Clerk Update

Clerk Regina Riedel reported that the November General Election went well, all things considered. Over 800 electors voted via absentee ballot. There were significant lines for voting during the day, most notably in the morning, but everyone was polite and understanding and no major issues were encountered.

Riedel will be submitting the reimbursement request for the remaining Routes to Recovery Grant funding for the Town, as well as completing paperwork for the CTCL grant. In all, the Town should be receiving over \$40,000 in grant money for election and COVID related expenses for the year.

Rock County has recently returned to Phase 1 of COVID restrictions, and Riedel reminded the Board that during this phase in the Spring, the Board chose to cancel meetings for several months. At this point she believes it is the responsible thing to do to forgo in person meetings and implement Zoom virtual meetings for the Board and Plan Commission. Riedel, Wisner and Nellen all have kids at home and don't think it's appropriate to continue in person meetings when virtual meetings are an option. Riedel will facilitate the meetings, and there are laptops available for any Board member who may need them, as well as a computer open to the public in the vestibule of the Town Hall that any resident may use to access the meeting.

Both Schneider and Gruebling were in favor of this approach. Motion to implement Zoom virtual meetings for the Board and Plan Commission for the foreseeable future made by Schneider/Gruebling. Motion carried 2-1, with Franklin not in favor.

Gruebling clarified that meetings could be a hybrid situation where individuals could participate in person at the Town Hall if they preferred.

Recycling Center Update

Wisner reported that there has been no response from Advance Disposal to obtain new contract pricing, despite repeated contacts.

Damaged coins are still an issue. Wisner has determined who is bringing in the coins. Will be discussing the issue with employees.

The new sliding window for payment has been working out well.

Brooklyn Fire District Update

No update.

Public Comment (5 min max per item, no action will be taken on any issues)

Gruebling discussed an audit with WTA, and they clarified that bids are not required. The Town will need to contact accounting firms and decide on the length of time they would like go back for an audit; the longer the period of time, the more the audit would cost. Gruebling recommends discussing at the next Board meeting, with Board members contacting firms between now and then to get pricing quotes. He felt that a 2 year look back period with completion by September 1 2021 to ensure it was completed by the next budget period would be reasonable.

The Board agreed to an audit period of 2019-2020, to be completed by 9/1/21 was reasonable.

Scheduling Working Budget Meeting

Tuesday, November 17 at 6 pm at the Town Hall.

Discussion/Board Action: Brooklyn Fire District Participation in Wisconsin Retirement System

Gruebling reported that the BFD would like to participate in the Wisconsin Retirement System in case a full time fire chief is approved during 2021. November 15 is the deadline for approving participation for 2021 by the Towns. Village has turned down the idea, but this action would be expressing the Town's opinion on the move.

Motion supporting the Brooklyn Fire Department participating in the Wisconsin Retirement System made by Gruebling/Schneider. Motion carried by unanimous voice vote.

Discussion/Board Action: Appointment of Member to BFD Strategic Committee

Gruebling has spoken to Jessica Nellen, who has agreed to serve as a citizen member of the Brooklyn Fire Department Strategic Committee, if the Board is in agreement. She lives in the district.

Motion to appoint Jessica Nellen as the member representing Union on the BFD Strategic Committee made by Gruebling/Schneider. Riedel asked for clarification that Nellen will be paid the usual per diem for attending the meetings; she will (\$25/mtg). Motion carried by unanimous voice vote.

Discussion/Board Action: Approval of 2021-2026 Assessor Contract

Motion to approve 2021-2026 contract with Accurate Appraisal made by Gruebling/Schneider. Motion carried by unanimous voice vote.

Discussion: Driveway Ordinance

Riedel will ask attorney to attend the December Board meeting to discuss.

Roadwork

Wiser reported that Porter Road has been patched following culvert replacement, with final surfacing waiting until next year.

Both the International and the GMC have sold on Wisconsin Surplus Auction. The International sold for \$15,100, the GMC sold for \$12,500.

Wiser reported talks have been going on between neighboring counties and municipalities regarding what to do if public works departments are affected by COVID, and how they can work together for winter snow maintenance coverage. Wiser plans to discuss this issue with the City of Evansville Mayor in conjunction with discussing the 1st and 2nd Street road construction projects in the City. Regarding 1st and 2nd Street, Wiser feels the Town portion of both streets should be dedicated to the City so they can incur the cost of repairing the roads.

Agreed by the Board that Wiser should meet with the Evansville Mayor about the streets in question and how to deal with them, as well as developing an agreement for winter maintenance coverage in the event of a public works quarantine or shut down.

Pay Bills

There being no further business to come before the Board, a motion to adjourn and pay bills was made by Schneider/Franklin. Motion carried by unanimous voice vote. Meeting adjourned at 7:57 p.m.

Town of Union Treasurer's Report October 2020

Prepared by: Jessica Nellen

State Bank of Cross Plains - Munciple Account			
Beginning Balance		\$293,132.72	
	INCOME		YTD
Special Assessments	\$30.00		\$390.00
MHP - taxes	\$1,337.14		\$14,568.16
Refuse	\$2,127.30		\$21,784.86
Scrap	\$120.00		\$830.00
Building Permits	\$2,614.64		\$13,817.60
ACH - Routes 2 Recovery (COVID)	\$12,219.16		\$12,219.16
ACH - General Transportation Aid	\$35,353.17		\$141,412.68
Subtotal	\$53,801.41		
Interest earned <i>Interest rate 0.15%</i>	\$36.11		
Checking account interest	\$0.14		
Total Deposits		\$53,837.66	
Total General Business Income		\$346,970.38	
	EXPENSES		
Total Expenses		(58,822.71)	
SBCP Balance 10/30/2020		\$288,147.67	

State Bank of Cross Plains - Checking Account	
Balance as of 10/30/2020	\$16,500.00

State Bank of Cross Plains - Escrow Account	
Balance as of 10/30/2020	\$0.07

Wayne Disch Memorial Park fund	
Balance September 30	\$1,302.50
Interest	\$0.05
Balance as of 10/30/2020	\$1,302.55

Greenwoods State Bank - Morning Ridge Rd CD	
Balance as of 9/30/2020	\$22,917.04
Matures 12/23/2021	Int pd 6&12

LGIP-Park & Rec Fund	
September 30 Balance	\$10,084.09
Interest-July	\$0.88
Balance as of 10/31/2020	\$10,084.97

October 2020 Building Inspector Report

Town of Union, Rock County Wisconsin

Inspector: Bob Fahey
15535 Francis Rd, Evansville, WI 53536

Date	Permit #	Parcel #	Name	Address	Description	New Home? 1=Y	Construction Cost	Permit Fee \$	Inspector's Fee Due	Occupancy Permit Issue
5-Oct-2020	20-50-B		Big Barn Storage	10700 N Hwy 59	Mini Warehouse Building N1		\$ 78,000.00	\$ 450.00	\$ 367.00	
18-Oct-2020	20-51-B		Debra Dickson	8424 N Cemetery Rd	Basement wiring/remodeling		\$ 10,000.00	\$ 180.00	\$ 165.00	
20-Oct-2020	20-52-B		Eric & Gina Bloom/Evansville Electric	14342 W Golf Air Dr	Electric service		\$ 1,500.00	\$ 60.00	\$ 55.00	
24-Oct-2020	20-53-B		Solcius LLC/Mary Wells	16837 W Holt Rd	Photovoltaic System		\$ 55,589.00	\$ 240.00	\$ 220.00	
28-Oct-2020	20-54-B		John & Shari Kaether	18510 W Holt Rd	Electric service/shed wiring		\$ 1,000.00	\$ 120.00	\$ 110.00	
8-Oct-2020	20-55-B		Double D Builders/Dave & Jennifer Vogl	8526 N Territorial Rd	Addition to single family home		\$ 160,000.00	\$ 375.00	\$ 330.00	
Totals							\$ 306,089.00	\$ 1,425.00	\$ 1,247.00	
YEAR-TO-DATE TOTALS				Total Driveway & Building Permits Issued		61	\$ 2,264,447.00	\$ 17,067.60	\$ 13,654.80	
OCTOBER 2020 TOTALS				Total Driveway & Building Permits Issued		6	\$ 306,089.00	\$ 1,425.00	\$ 1,247.00	
Number of New Home Permits Issued this Period						0	Building Inspector:			
Number of Driveway Permits Issued this Period						0	Total Reimbursement Requested this Period		\$ 1,247.00	
Number of Other Permits Issued this Period						6				
Total Driveway & Building Permits Issued this Period						6	Building Inspector Signature _____ Date _____			

Other Notes: