

**TOWN OF UNION  
Board Meeting  
Minutes of December 6, 2022**

The Town of Union Public Budget Hearing/Special Town Meeting of Town Electors was called to order at 6:30 p.m. on Tuesday, December 6, 2022 at the Town of Union Town Hall, 15531 W. Green Bay Rd., Evansville.

**To adopt the Town tax levy of all or part of the sum needed to balance the budget with balance to be taken from the surplus pursuant to §60.10(1)(a).**

Clerk Regina Riedel reviewed the proposed levy amount. The allowable base levy amount is \$425,448. Increases for debt service to be paid in 2023 total \$162,881. An increase to offset increases in contract amounts for Brooklyn Fire & EMS totals \$643. The total proposed levy is \$588,972, an increase of \$53,135 over last year due to new debt service.

Motion to approve levy amount of \$588,972 made by Larry Meier/Derek Blume. Motion carried by unanimous voice vote.

**To authorize the Town Board to hire Town officers as employees of the Town and set an hourly wage pursuant to §Sec. 60.10(1)(g).**

Motion to set hourly wage for Town officers working as employees of the Town at \$16/hour made by Ray Legris/Larry Meier. Motion carried by unanimous voice vote.

Motion to adjourn made by Derek Blume/Ray Legris. Motion carried by unanimous voice vote. Meeting adjourned at 6:41 p.m.

The Monthly Town Board Meeting was called to order by Chairman Kendall Schneider at 6:41 p.m. at the Town of Union Town Hall, 15531 W. Green Bay Rd., Evansville, WI. Members in attendance included Chairman Schneider (leaving meeting at 7:00 p.m.), Supervisors Mason Barber, Dave Pestor and Don Templeton, Clerk Regina Riedel and Treasurer Jessica Nellen. Road Patrolman Josh Wisner and Plan Commission members Ray Legris, Derek Blume, Alvin Francis and Larry Meier were also in attendance. Supervisor Kim Gruebling and Building Inspector Bob Fahey were absent. The Pledge of Allegiance was recited.

**Clerk's Minutes (November 15, 2022)**

Motion to approve the minutes of November 15, 2022 as written made by Templeton/Pestor. Motion carried by unanimous voice vote.

**Treasurer's Report**

Balances as of November 30, 2022 were reported by Treasurer Jessica Nellen (attached).

**Building Inspector's Report**

Building Inspector Bob Fahey was not in attendance, and had not yet submitted a report for November.

**Clerk Update**

Clerk Regina Riedel reported that the Town had been randomly chosen by the Wisconsin Elections Commission for a voting equipment audit following the November election. The audit was performed last Friday, with poll workers hand counting all ballots cast at the last election to audit the results against the results tabulated by the Town's voting equipment. No variations in vote totals were found. The cost of the audit will be reimbursed by the Wisconsin Elections Commission and the request for reimbursement has already been submitted.

### **Recycling Center Update**

Riedel has prepared signage notifying residents that the Center will be open Christmas Eve/New Year's Eve, regular hours, as well as signage for the dumpsters instructing residents that wrapping paper must go in trash, not recycling.

### **Fire District Updates**

Pestor attended the last BFD fire district meeting in place of Gruebling, where the group discussed and approved longevity payments for EMS members. Barber reported BFD received approximately \$90,000 in grant money for the purchase of a new ambulance to replace their existing ambulance.

### **Emergency Management Update**

Barber reported stakeholder meetings have been held which municipalities, law enforcement, healthcare representatives and others have attended. There is a hazard assessment that needs to be completed for the Town. Barber will reach out to other Board members to be sure to address any of their concerns in the assessment.

### **Roadwork Update**

Pestor stated Town is considering renting a boom arm brush cutter in 2023 to perform roadside brush removal, in partnership with the Town of Rutland. Renting in conjunction with Rutland will save on trucking costs for the equipment. Wisner believes it will cost around \$4,000 for 40 hours of use.

Motion to approve renting boom arm brush cutter made by Pestor/Barber. Motion carried by unanimous voice vote.

Motion to retain approved brush cutting amount of \$10,000 and have flail cutter cost come out of \$10,000 made by Templeton/Barber.

Discussion: Pestor believes the budgeted amount for brush cutting should be increased to \$15,000, to allow for additional funds to be put towards tree removal in addition to the rental fees for the cutter.

Motion carried 2-1, Pestor voting no.

### **Public Comment (5 min max per item, no action will be taken on any issues)**

No comments.

### **Board Action: Adoption of 2023 Proposed Budget**

Motion to approve the 2023 budget as prepared made by Barber/Pestor. Motion carried by unanimous voice vote.

### **Discussion/Board Action: Building Permit Fee Increases**

Motion to approve building permit fee increases made by Barber/Pestor. Motion carried by unanimous voice vote.

### **Discussion/Board Action: Mobile Home Park Ordinance Violations & Licensing**

Item tabled until Fahey in attendance.

### **Discussion/Board Action: Updates to Brush Ordinance**

Pestor would like the Town attorney to attend a Board meeting to discuss the proposed draft of the ordinance. Templeton felt the cost to have the attorney attend a meeting was prohibitive. Item tabled until next month.



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**Discussion/Board Action: Permits & Fees for Street Openings, Fiber Optic Installations, Etc.**

Motion to approve the ordinance drafted by Barber regarding permitting, and set fees at a later date with a full Board in attendance made by Pector/Barber. Motion carried by unanimous voice vote.

**Pay Bills**

There being no further business to come before the Board, a motion to adjourn and pay bills was made by Barber/Templeton. Motion carried by unanimous voice vote. Meeting adjourned at 7:32 p.m.

**Town of Union Treasurer's Report November 2022**

Prepared by: Jessica Nellen

State Bank of Cross Plains - Munciple Account			
Beginning Balance			<b>\$389,597.80</b>
	<b>INCOME</b>		YTD
MHP - taxes	\$1,310.92		\$14,488.67
Refuse	\$2,987.00		\$25,407.54
Tires	\$10.00		\$750.00
Special Assessment Letters	\$15.00		\$315.00
Building Permits	\$775.00		\$14,813.66
Driveway Permit	\$60.00		\$960.00
Dog License	\$5.00		\$405.00
Dog Late Fees	\$5.00		\$30.00
Land Division	\$1,750.00		\$4,750.00
ACH Charter	\$816.17		\$3,111.70
ACH Shared Revenue	\$19,297.55		\$19,297.55
Subtotal	\$27,031.64		
Interest earned	<i>Interest rate 2.50%</i> \$829.92		\$3,409.99
Checking account interest	\$40.14		\$163.30
Total Deposits			<b>\$27,861.56</b>
Total General Business			<b>\$417,459.36</b>
	<b>EXPENSES</b>		
Total Expenses		(170,683.03)	
ARPA Funds		28,400.04	
SBCP Available Balance 11/30/2022			<b>\$218,376.29</b>
State Bank of Cross Plains - Checking Account			
Balance as of 11/30/2022			<b>\$16,500.00</b>
State Bank of Cross Plains - Escrow Account			
Balance 09/30/2022	\$4,027.88		
Interest APY 2.50%	\$8.72		\$35.67
Balance as of 10/31/2022			<b>\$4,036.60</b>
Wayne Disch Memorial Park fund			
Balance 10/31/2022	\$1,553.88		
Interest APY 0.22%	\$0.28		\$1.39
Balance as of 11/30/2022			<b>\$1,554.16</b>
Greenwoods State Bank - Morning Ridge Rd CD			
Balance as of 6/30/2022	\$23,608.88		
Matures 12/23/2025	Int pd 6&12		<b>\$23,608.88</b>
LGIP-Park & Rec Fund			
Balance 9/30/2022	\$10,163.17		
Interest-November 2.42%	\$25.11		\$94.16
Balance as of 10/31/2022			<b>\$10,188.28</b>