

TOWN OF UNION

MONTHLY TOWN BOARD MEETING Minutes of January 10, 2023

The Town of Union monthly board meeting was called to order by Chairman Kendall Schneider at 6:30 p.m. on Tuesday, January 10, 2023, at the Town of Union Town Hall, 15531 W. Green Bay Rd., Evansville, WI. Members in attendance included Chairman Schneider, Supervisors Kim Gruebling and Dave Pector. Clerk Regina Riedel, Treasurer Jessica Nellen, and Roadpatrolman Josh Wiser were also in attendance. Supervisors Mason Barber and Don Templeton, as well as Building Inspector Bob Fahey, were absent. The Pledge of Allegiance was recited.

Clerk's Minutes (December 6, 2022)

Motion to approve the minutes of December 6, 2022 as written made by Pector/Schneider.

Motion carried by unanimous voice vote, with Gruebling abstaining as he was not in attendance.

Treasurer's Report

Nellen reported balances as of December 31, 2022 (attached).

Reported that the assessor contact her regarding Valhalla Mobile Home Park, which only has one trailer left at the park. The assessor stated that the single trailer could be changed to personal property. Board instructed Nellen to check with Building Inspector Fahey regarding the pros and cons of making this change as it relates to the Zoning ordinance and licensing.

Building Inspector's Report

Building Inspector Fahey was not in attendance, report attached.

Clerk Update

Riedel requested that Schneider conduct the drawing for candidate ballot placement for the Supervisor 1 position, which is up for election in April. Two individuals have submitted candidacy papers: Rich Templeton and Robin St. Clair. Schneider drew and Templeton will be in the first ballot position.

Recycling Center Update

Wiser reported the Center was open on New Year's Eve, and was busy.

Fire District Updates

Gruebling stated that Fahey has asked that an agenda item regarding combining the Evansville Fire & EMS districts be added to the next Board meeting. He is only requesting a statement of support of the combination from the Town; not a formal resolution.

Emergency Management Update

Barber was not in attendance, but emailed an update to Riedel: a complete draft of the Hazard Mitigation Plan is currently being reviewed, and should be available for all the communities to review in the next couple days, with revisions due back by Friday 1/20.

Roadwork Update

The Town is now saving \$3/ton plus trucking fees following a supplier change; now using Churchill who has begun operating the pit on Union Rd.

The Western Star recently needed an EGR cooler replacement, as it was using antifreeze. The truck was still under warranty, so there was no cost involved. Wiser is currently looking into options for an extended warranty for the truck.

Regarding the Peterbilt, the Town's plan was to sell the truck once the new truck arrives. However, following a number of repair issues that came up concurrently with both the Peterbilt and the Western Star recently, it would be worth considering keeping the Peterbilt and repairing the oil leak it currently has. Wisner has spoken to Perry Jorgensen about the idea, and he agrees that keeping the truck makes sense. It has low hours and is paid for.

Wisner reported that during the recent storm, Town plow drivers had to pull a Rock County plow truck out of the ditch and in the process broke the D rings on the Peterbilt; Rock County will be repairing the truck this week at no expense to the Town.

Regarding road repair project on Bullard Rd., a representative from Batterman Engineering was in attendance to review engineering fees and scope. The Town has received partial funding for the portion of Bullard Rd. from Highway 14 to Territorial Rd. (0.5 miles), but no funding for the portion of Bullard Rd. from Territorial Rd. to the Town line (2.0 miles). The proposed engineering fees are for the entirety of Bullard Rd. from Highway 14 to the Town line, outside the scope of the project that partial funding will be received for. The additional length will require funding entirely from the Town.

Motion to approve engineering fees in the amount of \$58,540 for the entirety of Bullard Rd. from Highway 14 to the Town line made by Schneider/Gruebling.

Riedel was concerned that there was not sufficient funds in the budget to cover the cost of doing work on the entire road. The amount of funding that the State will be providing will be entirely used up on the proposed engineering fees. The portion of the road in most urgent need of repair is the section between Highway 14 and Territorial Rd., which is also the portion that was included in the request for State funding. Spending scarce monetary resources on engineering for a portion that the Town cannot repair without securing additional funds through loans seemed unnecessary.

Motion carried 2-1, with Pestor voting against.

Public Comment (5 min max per item, no action will be taken on any issues)

Discussion: Temporary Use Permitting for Event Spaces

Resident Doug Williams was in attendance, owns property on Evansville-Brooklyn Rd. which he would like the Town to consider allowing use of as an event space. Williams stated he understood the need for Town legal counsel to review the issue, and offered to cover the Town's costs related to such a review.

Gruebling would like the issue sent to the Town attorney for review and legal opinion, with costs billed to land owner. Schneider agreed.

Discussion/Board Action: Mobile Home Park Ordinance Violations & Licensing

Fahey was not in attendance to update.

Discussion/Board Action: Updates to Brush Ordinance

Deferred until entire Board in attendance.

Discussion/Board Action: Permits & Fees for Street Openings, Etc.

The Board discussed a fee structure, and tentatively agreed to a flat fee of \$300 for any street openings/right of way work.

Pay Bills

There being no further business to come before the Board, a motion to adjourn and pay bills was made by Schneider/Pestor. Motion carried by unanimous voice vote. Meeting adjourned at 7:21 p.m.

Town of Union Treasurer's Report December 2022

Prepared by: Jessica Nellen

| | | | |
|---|---------------------|-----------------------|--------------------|
| State Bank of Cross Plains - Municiple Account | | | |
| Beginning Balance | | \$246,776.33 | |
| | INCOME | | YTD |
| MHP - taxes | \$1,310.92 | | \$15,799.59 |
| Refuse | \$1,596.50 | | \$27,004.04 |
| Restitution - sign damage | \$700.13 | | \$700.13 |
| Building Permits | \$60.00 | | \$14,873.66 |
| Variance | \$400.00 | | \$1,200.00 |
| ACH RE collections | \$899,957.59 | | \$2,860,051.98 |
| ACH Elections Audit Reimbursement | \$437.80 | | \$437.80 |
| Subtotal | \$904,462.94 | | |
| Interest earned | Interest rate 3.84% | \$1,068.25 | \$5,308.16 |
| Checking account interest | | \$51.13 | \$163.30 |
| Total Deposits | | \$905,582.32 | |
| Total General Business | | \$1,152,358.65 | |
| | EXPENSES | | |
| Total Expenses | | (75,732.12) | |
| ARPA Funds | | 28,400.04 | |
| SBCP Available Balance 12/31/2022 | | \$1,048,226.49 | |
| State Bank of Cross Plains - Checking Account | | | |
| Balance as of 12/31/2022 | | \$16,500.00 | |
| State Bank of Cross Plains - Escrow Account | | | |
| Balance 10/31/2022 | | \$4,027.88 | |
| Driveway - 15230 W Butts Corners Rd | | \$1,000.00 | |
| Interest Nov-Dec | | \$12.82 | |
| Balance as of 10/31/2022 | | \$5,040.70 | |
| Wayne Disch Memorial Park fund | | | |
| Balance 11/30/2022 | | \$1,554.16 | |
| Interest APY 0.22% | | \$0.28 | \$1.67 |
| Balance as of 12/31/2022 | | \$1,554.44 | |
| Greenwoods State Bank - Morning Ridge Rd CD | | | |
| Balance as of 6/30/2022 | | \$23,608.88 | |
| Interest | | | |
| Matures 12/23/2025 | Int pd 6&12 | | \$23,608.88 |
| LGIP-Park & Rec Fund | | | |
| Balance 10/31/2022 | | \$10,188.28 | |
| Interest-November 3.72% | | \$31.15 | |
| Interest-December 4.05% | | \$35.17 | \$129.33 |
| Balance as of 10/31/2022 | | \$10,254.60 | |

15535 Francis Rd, Evansville, WI 53536