

TOWN OF UNION

MONTHLY TOWN BOARD MEETING MINUTES March 14, 2023

The Town of Union monthly board meeting was called to order by Chairman Kendall Schneider at 6:30 p.m. on Tuesday, March 14, 2023, at the Town of Union Town Hall, 15531 W. Green Bay Rd., Evansville, WI. Members in attendance included Chairman Schneider, Supervisors Kim Gruebling, Mason Barber, Dave Pestor and Don Templeton. Clerk Regina Riedel, Treasurer Jessica Nellen, Road Patrolman Josh Wisner, and Plan Commission members Don Krajeck, Ray Legris, and Derek Blume were also in attendance. The Pledge of Allegiance was recited.

Citation/Court Processes Discussion – Tom Alisankus

Municipal Judge Tom Alisankus was in attendance to check in with the Board on how the citation process had been going. One of the biggest issues thus far has been tenants in a mobile home park doing something that violates the zoning ordinance, but park management is unaware of the issue until a citation is issued. Alisankus stated that in most cases the offender has shown up in court, admitted to the violation, and made an attempt to fix it. One issue that should be resolved is that tickets have been coming through with EPD Chief Reese as complainant; the complainant should be Bob Fahey. Gruebling would like a member of the Board designated to keep up with the filings; Alisankus noted that the Board could request a monthly status report on all active filings from the Court Clerk.

Deputy Hathorn, Rock County Sheriff's Department, was in attendance and noted that there was recently a theft on Forest Hollow Ln., as well as issues of fraud related to online sales of concert tickets. Residents requested extra patrols on Territorial Rd., Brooklyn-Evansville Rd., and Butts Corners Rd. specifically from 5-7 a.m.

Roadwork

A representative from Batterman Engineering was in attendance, and had been working on the Bullard Rd. reconstruction plan between Highway 14 and Territorial Rd. The current plan is to pulverize the existing surface and lay new roadway. Current cost estimate is \$278,000 for work on that portion of Bullard Rd., plus approximately \$19,000 for replacing driveway culverts. Batterman has taken two borings from the section in question to determine what base exists under the pavement.

Motion to authorize Batterman Engineering to continue working on the Bullard Rd. project, including requesting bids for the work, made by Gruebling/Barber. Motion carried by unanimous voice vote.

Pestor reported that the Western Star needed out of warranty repair work done last month. The overhead brush cutter should arrive on March 27 for 40 hours of work; Wisner and Pestor will meet next week to identify where work will be done, and Board should let them know if they have any specific areas of concern.

Clerk's Minutes (February 14, 2023)

Motion to approve the minutes of February 14, 2023 as written made by Templeton/Gruebling. Motion carried by unanimous voice vote, with Pestor abstaining as he was not in attendance at the meeting.

Treasurer's Report

Treasurer Jessica Nellen reported balances as of February 28, 2023 (attached).

The checking and sweep account have been combined, bringing an extra \$16,000 into the Town checking account.

The mower was recently repaired, and half of the repair cost (approx. \$500) should be moved from the parks account to the checking account. Motion to move \$500 from parks account to checking account for mower repairs made by Gruebling/Pestor. Motion carried by unanimous voice vote.

Building Inspector's Report

Building Inspector Bob Fahey was not in attendance. Wisner voiced concerns about damage to the road on Birdie Lane due to new home being built. The damage extends onto Golf Air Dr. Board agreed to discuss the issue at next month's meeting.

Clerk Update

Spring election will be April 4, with polls open 7 a.m. – 8 p.m.

Recycling Center Update

Wiser reported that the brush pile was burnt today.

Fire District Updates

Gruebling noted that another Board member should be appointed to replace him as Town representative for BFD.

Barber reported that the Brooklyn Fire Department EMTs recently received certification allowing them to administer IVs.

Public Comment (5 min max per item, no action will be taken on any issues)

Don Krajeck requested that Town legal counsel review the land division request from Doug Johnson and provide an opinion; Board agreed.

Board Action: Selection of Engineer for Conifer Hills Roadwork

A proposal to conduct engineering work for the Conifer Hills addition was received from Hofmeister Engineering. All engineering costs will be charged back to the developer.

Motion to contract with Hofmeister Engineering for engineering and stormwater management services for Conifer Hills made by Gruebling/Templeton. Motion carried by unanimous voice vote.

Discussion: Temporary Use Permitting for Event Spaces

The Board requested that Riedel set up a meeting with Town legal counsel to discuss the issue, specifically within the next week and preferably Tuesday March 21.

Discussion/Board Action: Mobile Home Park Ordinance Violations & Licensing

Tabled.

Discussion: Updates to Brush Ordinance

Final approval will be on the agenda for the April Board meeting.

Discussion: Ordinance, Permits & Fees for Street Openings, Fiber Optic Installations, Etc.

Final approval will be on the agenda for the April Board meeting.

Pay Bills

There being no further business to come before the Board, a motion to adjourn and pay bills was made by Gruebling/Pestor. Motion carried by unanimous voice vote. Meeting adjourned at 7:34 p.m.

Town of Union Treasurer's Report February 2023

Prepared by: Jessica Nellen

Lake Ridge Bank - Checking			
Beginning Balance			\$2,053,899.08
	INCOME		YTD
Refuse		\$2,519.00	\$5,441.00
Special Assessment Requests		\$45.00	\$165.00
Dog licenses		\$185.00	\$365.00
Dog License Fund from County		\$253.96	\$253.96
MHP Tax		\$2,103.67	\$2,406.52
Building Permits		\$620.00	\$1,270.00
ACH RE collections		\$390,757.52	\$2,322,573.15
ACH MSP		\$84.69	\$84.69
ACH 2022 ARPA MSP		\$2.27	\$2.27
Transfer to combine accounts		\$16,500.00	\$16,500.00
Subtotal		\$413,071.11	
Interest earned	<i>Interest rate 4.40%</i>	\$6,034.25	\$12,607.07
Total Deposits			\$419,105.36
Total General Business			\$2,473,004.44
	EXPENSES		
Total Expenses			(2,018,430.18)
ARPA Funds			28,400.04
Available Balance 2/28/2023			\$426,174.22
Lake Ridge Bank - Escrow Account			
Balance 1/31/2023		\$9,042.51	
Interest APY 0.22%		\$0.00	\$1.81
Balance as of 2/28/2023			\$9,042.51
Wayne Disch Memorial Park fund			
Balance 1/31/2023		\$1,554.74	
Interest APY 0.22%		\$0.26	\$0.56
Balance as of 2/28/2023			\$1,555.00
Greenwoods State Bank - Morning Ridge Rd CD			
Balance as of 12/31/2022		\$23,679.90	
Matures 12/23/2025	Int pd 6&12		\$23,679.90
LGIP-Park & Rec Fund			
Balance 1/31/2023		\$10,291.73	
Interest-February 4.26%		\$35.86	\$72.99
Balance as of 2/28/2023			\$10,327.59