

# TOWN OF UNION

## MONTHLY TOWN BOARD MEETING MINUTES

June 13, 2023

The Town of Union monthly board meeting was called to order by Chairman Kendall Schneider at 6:30 p.m. on Tuesday, June 13, 2023, at the Town of Union Town Hall, 15531 W. Green Bay Rd., Evansville, WI. Members in attendance included Chairman Kendall Schneider, Don Templeton, Rich Templeton, Dave Pestor and Mason Barber. Clerk Regina Riedel, Treasurer Jessica Nellen, Road Patrolman Josh Wisner, Building Inspector Bob Fahey, and Plan Commission members Alvin Francis, Larry Meier, and Ray Legris were also in attendance. The Pledge of Allegiance was recited.

### **Clerk's Minutes (May 9, 2023)**

Motion to approve minutes of May 9, 2023 made by Don Templeton/Rich Templeton. Motion carried by unanimous voice vote.

### **Treasurer's Report**

Treasurer Jessica Nellen reported balances as of May 30, 2023 (attached).

Nellen noted that mobile home parking fees have not yet been received from Valhalla and Fair Street.

Rock County Sheriff's Deputy was in attendance to address any concerns or comments from residents. Wisner noted that from the end of July through August, Bullard Rd. will be closed for construction from Highway 14 to Territorial Road.

### **Building Inspector's Report**

Bob Fahey reported permits issued in May (attached).

### **Clerk Update**

No updates.

### **Recycling Center Update**

Ray Legris stated that things have been going well and it has been busy.

### **Fire District Updates**

Don Templeton reported that driveway issues were discussed at the BFD meeting, specifically overgrown driveways creating access problems for emergency vehicles. Brookllyn Fire will be the National Night Out for Dane County host site on August 1. Upcoming concert at Klondike Farms will be a large undertaking for BFD. The service award program, and discussions regarding changing payment amounts, have been had but no decisions have been made.

### **Emergency Management Update**

Mason Barber has sent updated contact list for Union to County Emergency Management and 911 operations.

### **Roadwork Update**

Roadside mowing is almost completed.

### **Public Comment (5 min max per item, no action will be taken on any issues)**

Legris asked why a permit is needed to replace a furnace; Fahey explained that it was to ensure gas lines and exhaust were hooked up properly. Not required for air conditioning.

Doug Williams distributed information for the Board to consider regarding the requirement that any event space be brought up to commercial building codes.

**Recycling Center Staffing & Vacancies**

Braden Wiser has submitted a letter of resignation from his position at the Center effective July 1. He stated he has enjoyed working there but has too many work and school commitments at this time to continue on. Riedel will post the opening on social media and see if it generates any interest prior to publishing in the newspaper.

**Public Hearing: Updates to Chapter 11 – Offenses and Nuisances**

Public hearing opened at 7:02 p.m.

Riedel explained that the ordinance has been updated to include the suggested language from Fahey from the City of Janesville ordinances.

Public hearing closed at 7:06 p.m.

Motion to adopt updates to Chapter 11 – Offenses and Nuisances made by Rich Templeton/Pestor. Motion carried by unanimous voice vote.

**Board Action: Review and Approval of 2023-24 Alcohol Beverage License Applications**

Riedel stated that completed applications and payments had been received from Union Tavern, Red Barn, Evansville Golf Course and E'ville Spirits.

Motion to approve 2023-24 alcohol licenses for Union Tavern, Red Barn, Evansville Golf Course and E'ville Spirits made by Barber/Don Templeton. Motion approved by unanimous voice vote.

**Board Action: Review and Approval of 2023-24 Cigarette and Tobacco Products Retail Licenses**

Riedel stated completed applications and payments had been received from Union Tavern and E'ville Spirits.

Motion to approve 2023-24 cigarette and tobacco retail licenses for Union Tavern and E'ville Spirits made by Pestor/Rich Templeton.

**Board Action: Review and Approval of 2023-24 Operator Licenses**

Riedel reported completed applications and required paperwork for new bartenders, as well as payments, had been received from all establishments.

Motion to approve 2023-34 operator licenses made by Don Templeton/Rich Templeton.

**Board Action: Review and Approval of 2023-24 Mobile Home Park Licenses**

Motion to approve license for Fair Street as violations have been resolved made by Don Templeton/Pestor. Motion carried by unanimous voice vote.

Riedel suggested that the Board make a motion to approve and allow her to issue licenses for any other parks which may resolve zoning violations prior to June 30 to avoid any parks being unlicensed as of July 1, as there will be no Board meeting to approve licenses again until July 11.

Motion to authorize Riedel to issue licenses to any other parks that resolve violations by June 30 made by Pestor/Barber. Motion carried by unanimous voice vote.

**Discussion/Board Action: Ordinance Violations**

Rich Templeton will be working with Fahey to coordinate the violation/citation process.

**Pay Bills**

There being no further business to come before the Board, a motion to adjourn and pay bills was made by Don Templeton/Rich Templeton. Motion carried by unanimous voice vote.  
Meeting adjourned at 7:20 p.m.

**Town of Union Treasurer's Report May 2023**

Prepared by: Jessica Nellen

<b>Lake Ridge Bank - Checking</b>			
Beginning Balance			<b>\$326,160.49</b>
	<b>INCOME</b>		YTD
Refuse		\$2,358.00	\$12,084.00
Tires		\$64.00	\$109.00
Scrap		\$316.00	\$648.55
Fire Calls		\$500.00	\$500.00
Building permits		\$1,722.80	\$5,267.80
Driveway Permits		\$400.00	\$400.00
Driveway Bond		\$1,000.00	\$1,000.00
MHP License		\$100.00	\$100.00
MHP Tax		\$1,186.44	\$5,965.84
Liquor/Operator License		\$685.00	\$685.00
ACH - Charter		\$900.76	\$900.76
ACH - Personal Property Aid		\$3,382.83	\$3,382.83
Subtotal		\$12,615.83	
Interest earned	<i>Interest rate 4.95%</i>	\$1,389.07	\$17,254.28
Total Deposits			<b>\$14,004.90</b>
Total General Business			<b>\$340,165.39</b>
	<b>EXPENSES</b>		
Total Expenses			(27,040.87)
Balance 5/31/2023			<b>\$313,124.52</b>
<b>Lake Ridge Bank - Escrow Account</b>			
Balance 4/15/2023		\$9,047.44	
Interest APY 0.23%	Int pd 1,4,7&10	\$0.00	\$6.74
Balance as of 4/15/2023			<b>\$9,047.44</b>
<b>Wayne Disch Memorial Park fund</b>			
Balance 4/28/2023		\$953.23	
Interest APY 0.38%		\$0.33	\$1.34
Balance as of 5/31/2023			<b>\$953.56</b>
<b>Greenwoods State Bank - Morning Ridge Rd CD</b>			
Balance as of 12/31/2022		\$23,679.90	
Matures 12/23/2025	Int pd 6&12		<b>\$23,679.90</b>
<b>LGIP-Park &amp; Rec Fund</b>			
Balance 4/28/2023		\$10,409.00	
Interest-May 5.01%		\$44.31	\$198.71
Balance as of 5/31/2023			<b>\$10,453.31</b>

# May 2023 Building Inspector Report

## Town of Union, Rock County Wisconsin

Inspector: Bob Fahey  
15535 Francis Rd, Evansville, WI 53536

Date	Permit #	Parcel #	Name	Address	Description	New Home? 1=Y	Construction Cost	Permit Fee \$	Inspector's Fee Due	Occupancy Permit Issue	
7-May-2023	23-12-B		Ryan Hunt	8220 N Hwy M	40x64 Shed		\$ 62,752.00	\$ 325.00	\$ 300.00		
9-May-2023	23-13-B		Todd Schmitz/Kerri Moienda	14501 W East Union Rd	56x64 Shed		\$ 65,000.00	\$ 325.00	\$ 300.00		
13-May-2023	23-14-B		RA Heating/Gary Fuchs	14231 W Golf Air Dr	Replace furnace			\$ 65.00	\$ 60.00		
13-May-2023	23-15-B		Kyle Sperry	13839 W Golf Air Dr	10x16 Shed		\$ 6,500.00	\$ 65.00	\$ 60.00		
13-May-2023	23-16-B		Agsun Corp/Michael Kersten	11202 N Hwy 104	Electric Service		\$ 2,500.00	\$ 130.00	\$ 120.00		
17-May-2023	23-17-B		Double D Bidrs	15318 W Bufts Corner Rd	Home addition		\$ 300,000.00	\$ 375.00	\$ 350.00		
27-May-2023	23-18-B		Todd Schmitz/Kerri Moienda / Neal Gehin Bidr	14501 W East Union Rd	New Home (1)		\$ 700,000.00	\$ 1,451.84	\$ 1,296.28		
26-May-2023	23-19-B		Mueller Electric/Charter Comm	N Pleasant Prairie & Emery Rd	Electric Service		\$ 800.00	\$ 65.00	\$ 60.00		
21-May-2023			7727 N South 5th		Zoning reinspect				\$ 60.00		
25-May-2023			MHP Inspection (4)		Annual Insp				\$ 120.00		
30-May-2023			MHP Inspection (1)		Annual Insp				\$ 60.00		
30-May-2023			15834 W Croft		Zoning reinspect				\$ 60.00		
YEAR-TO-DATE TOTALS											
							Totals	\$ 1,137,552.00	\$ 2,801.84	\$ 2,846.28	
								\$ 1,939,149.00	\$ 7,819.64	\$ 7,181.28	
								\$ 1,137,552.00	\$ 2,801.84	\$ 2,846.28	
MAY 2023 TOTALS											
						0	Building Inspector: Total Reimbursement Requested this Period \$ 2,846.28 Building Inspector Signature _____ Date _____				
						0					
						0					

Other Notes: