

# TOWN OF UNION

## Monthly Board Meeting Minutes of July 11, 2023

The Town of Union Board monthly board meeting was called to order by Chairman Kendall Schneider at 6:30 p.m. on Tuesday, July 11, 2023, at the Town of Union Town Hall, 15531 W. Green Bay Rd., Evansville, WI. Members in attendance included Chairman Schneider, Board members Rich Templeton, Mason Barber and Dave Pestor. Also in attendance were Clerk Regina Riedel, Treasurer Jessica Nellen, Road Patrolman Josh Wisner and Plan Commission members Ray Legris and Derek Blume. Building Inspector Bob Fahey was absent. The Pledge of Allegiance was recited.

### **Clerk's Minutes (June 13, 2023)**

Motion to approve the minutes of June 13, 2023 as written by Pestor/Rich Templeton. Motion carried by unanimous voice vote.

### **Treasurer's Report**

Treasurer Jessica Nellen reported balances as of June 30, 2023. (attached)

Regarding the Greenwoods State Bank CD, Nellen inquired if she should reup the CD with a higher interest rate since the funds will likely not be needed soon. Agreed to do so by the Board.

### **Building Inspector's Report**

Building Inspector Bob Fahey was not in attendance. The Board had no questions regarding his report of permits issued during June 2023 (attached).

### **Clerk Update**

Clerk Regina Riedel had no updates.

Rock County Sheriff Deputy was in attendance to address any issues within the Town. The only item of note was the upcoming closure of Weary Rd. to replace a culvert next week.

### **Recycling Center Update**

No problems, everything is running smoothly.

### **Fire District Updates**

Rich Templeton attended the recent EFD meeting for Schneider; reported that the District recently completed their annual audit and there were no issues to report.

Mason Barber reported that the BFD is busy preparing for the concert on Hwy. 92 in September and for being the host site for National Night Out.

### **Emergency Management Update**

Barber reported that Rock County and Evansville Police have received updated emergency contact information for the Town.

A Resolution adopting the Rock County Hazard Mitigation Plan still needs to be adopted by the Town.

### **Roadwork Update**

Dave Pestor reported a tree on Pleasant Prairie Rd. near the creek will be removed next week, as well as some other trees that are becoming problematic.

Additionally, a culvert on Weary Rd. will be replaced next week; the culvert has completely failed and a sinkhole has developed. The hole is filled with gravel at this point, this is the third time that the culvert has been an issue in that area and replacement is necessary.

**Public Comment (5 min max per item, no action will be taken on any issues)**

Legris noted that the park on Woodworth Dr. has no sidewalk leading to the pavilion for those in wheelchairs. The Board will plan on appointing members to the Park Board at next month's meeting so meetings can resume and issues can be addressed.

**Discussion: ATV/UTV Routes Along County Highways Within Town**

Riedel had recently distributed to the Board the Ordinance adopted by Rock County regarding allowing ATV/UTV operation on County roads. The application process appears to require a fee and the commitment of Towns to maintain the routes and related signage. In the past, local ATV clubs have been responsible for signage and maintenance; the Town will need to determine how they would like to proceed with this issue.

**Board Action: Approval of New Employees – Recycling Center**

Pestor stated that two high school students have expressed interest in working at the Center – Rylan Koenecke and Mady Barber. Barber worked at the Center last Saturday and did well.

Motion to hire Madelyn Barber and Rylan Koenecke in the position of Recycling Center Attendant made by Pestor/Templeton. Motion carried by unanimous voice vote, with Mason Barber abstaining.

**Board Action: Roadwork Loan**

Motion to crack fill Porter Rd. and Old 92 made by Pestor/Barber. Motion amended to state that the maximum amount approved for the work is \$17,000 made by Pestor/Barber. Motion carried by unanimous voice vote.

Motion to request a 5 year loan in the amount of \$250,000 at the current interest rate from the Board of Commissioners of Public Lands for the purpose of funding the reconstruction of Bullard Rd. made by Pestor/Schneider. Motion carried by unanimous voice vote.

**Board Action: Review and Approval of 2023-24 Mobile Home Park Licenses**

Rich Templeton reinspected the parks with Fahey on June 30, and reported that there are still outstanding violations at Cavalier (CSM), Birchwood, Valhalla, and Midway. Rich Templeton will talk with Fahey and have him issue orders to correct, with the issues going to Town counsel if they are not corrected following the orders.

**Update: Ordinance Violations**

Fahey was not in attendance due to conflicts; no discussion.

Barber brought up moving the date of the Town Board meetings to reduce conflicts with Fire Department related meetings that affect both him and Fahey. Will add to next month's agenda.

The Board would like to discuss the idea of reinstating the Constable position; will also add to next month's agenda.

**Pay Bills**

There being no further business to come before the Board, a motion to adjourn was made by Templeton/Pestor. Motion carried by unanimous voice vote. Meeting adjourned at 7:35 p.m.

**Town of Union Treasurer's Report June 2023**

Prepared by: Jessica Nellen

Lake Ridge Bank - Checking			
Beginning Balance			<b>\$313,124.52</b>
	<b>INCOME</b>		YTD
Refuse		\$2,852.00	\$14,936.00
Tires		\$30.00	\$139.00
Scrap		\$303.75	\$952.30
Fire Calls		\$300.00	\$800.00
Building permits		\$3,551.84	\$8,819.64
MHP License		\$500.00	\$600.00
MHP Tax		\$1,186.44	\$7,152.28
Liquor/Operator License		\$2,660.00	\$3,345.00
Special Assessment requests		\$50.00	\$290.00
MFL		\$28.60	\$28.60
ROW Permit		\$1,500.00	\$1,500.00
Recycle Grant		\$4,304.74	\$4,304.74
ACH - MISC DOI		\$2,023.00	\$2,023.00
Subtotal		\$19,290.37	
Interest earned	<i>Interest rate 5.18%</i>	\$1,277.22	\$18,531.50
Total Deposits			<b>\$20,567.59</b>
Total General Business			<b>\$333,692.11</b>
	<b>EXPENSES</b>		
Total Expenses			(31,751.63)
Balance 6/30/2023			<b>\$301,940.48</b>
Lake Ridge Bank - Escrow Account			
Balance 4/15/2023		<b>\$9,047.44</b>	
Transfer from checking - W East Union Rd		\$1,000.00	
Interest APY 0.23%	Int pd 1,4,7&10	\$0.00	\$6.74
Balance as of 7/2/2023			<b>\$10,047.44</b>
Wayne Disch Memorial Park fund			
Balance 5/31/2023		\$953.56	
Interest APY 0.51%		\$0.40	\$1.74
Balance as of 6/30/2023			<b>\$953.96</b>
Greenwoods State Bank - Morning Ridge Rd CD			
Balance as of 12/31/2022		\$23,679.90	
Interest June 2023		\$70.85	
Matures 12/23/2025	Int pd 6&12		<b>\$23,750.75</b>
LGIP-Park & Rec Fund			
Balance 5/31/2023		\$10,453.31	
Interest-June 5.09%		\$43.71	\$242.42
Balance as of 6/30/2023			<b>\$10,497.02</b>

