

TOWN OF UNION

MONTHLY TOWN BOARD MEETING Minutes of October 11, 2023

The Town of Union monthly Town Board meeting was called to order by Chairman Kendall Schnieder at 6:30 p.m. on Wednesday, October 11, 2023, at the Town of Union Town Hall, 15531 W. Green Bay Rd., Evansville, WI. Members in attendance included Chairman Schnieder, Don Templeton, Rich Templeton, Mason Barber and Dave Pestor. Clerk Regina Riedel, Road Patrolman Josh Wisner, Building Inspector Bob Fahey and Plan Commission members Ray Legris, Alvin Francis and Larry Meier were also in attendance. Treasurer Jessica Nellen was absent. The Pledge of Allegiance was recited.

Clerk's Minutes (September 13, 2023)

Motion to approve the minutes of September 13, 2023 as written made by Pestor/Rich Templeton. Motion carried by unanimous voice vote.

Treasurer's Report

Treasurer Jessica Nellen was not in attendance but provided balances as of 9/30/23 to the Board via email prior to the meeting (attached).

Building Inspector's Report

Building Inspector Bob Fahey reported permits issued during September (attached).

Clerk Update

No updates.

Recycling Center Update

Board agreed that Legris can continue monitoring vehicle traffic through the Center on the days he works. No other employees will be required to do so.

Fire District Updates

Don Templeton reported that all Board members were in attendance for the recent BFD budget meeting.

Emergency Management Update

Barber reported that Emergency Management sent out a survey for stakeholders regarding disaster preparedness. This week is annual Fire Prevention Week; Evansville Fire Department is holding its annual spaghetti dinner fundraiser this weekend, and Brooklyn Fire and EMS held their pancake breakfast last weekend. Both EFD and BFD will be hosting educational outings and presentations with local schools this week.

Roadwork Update

Regarding Donna Ln. and the lack of a turnaround on the road, Pestor and Wisner need to know if the Town will be plowing it this year. The issue has been discussed with the landowners previously and a turnaround has still not been installed. Additionally, the residents of Olson Rd. have paved their driveway portion of the road up to the edge of the Town owned portion. Wisner stated that there is no guarantee that the new asphalt won't be broken up when plowing.

Schneider will meet with Riedel to draft a letter to landowners stating that a turnaround needs to be installed for the Town to continue plowing the road.

Public Comment (5 min max per item, no action will be taken on any issues)

Rock County Sheriff's Deputy was in attendance to address any resident issues. Last month the Town was looking for more enforcement on Territorial Rd., specifically regarding stop sign

enforcement. Deputy stated that they have been patrolling Bullard Rd. in the last few months during the closure. Rich Templeton noted that there has been heavy semi traffic on Bullard Rd., not farm related, and he was unsure if Rock County or the State Patrol would handle enforcement. Problem seems to be most prominent early in the morning, but it is off and on throughout the day. Deputy noted the issue.

Former Town Supervisor and Constable Kim Gruebling passed away on September 29. Larry Meier suggested a moment of silence in remembrance of Gruebling.

Alvin Francis stated that he was unable to get on the Town website, wouldn't load for him. Riedel will investigate.

Public Hearing: Request by Tennyson Farms, LLC, 2810 Tennyson Place, Hermosa Beach, CA for a Conditional Use Permit for parcel 6-20-117.1, located at 14904 W. Bullard Rd. in the SE ¼ of the NE ¼ of Section 15. The applicants request the CUP for the construction of mini-storage warehouse units.

The Plan Commission recommended denying the request without additional information. No applicants were in attendance. Riedel is anticipating receiving updated requested info from the applicants and public hearings will be scheduled for the Plan Commission meeting on October 26 and the Board meeting on November 8. No action taken.

Discussion/Board Action: Seasonal Closure/Winter Maintenance of Walkways

Pestor stated there is a walkway from Robert Dr. into the City of Evansville that the Town is unable to safely maintain during the winter months, as the Town does not have appropriate equipment to do so without damaging adjacent properties. Pestor recommends closing this walkway for the winter season. Additionally, there is a path from Francis Dr. to the High School/Fair St. that has historically been maintained on a volunteer basis during the winter months by Mitch Muchow. This pathway is not paved in any manner and the Town is not officially involved in maintaining the path. To avoid any liability issues regarding volunteer creation and maintenance of this path, Pestor recommends closing it for the winter as well. The Park Board should consider installing gravel or another type of permanent surface in the spring so the path can be more officially opened and safely maintained by the Town. Agreed by the Board to seasonally close both paths. Riedel will order signage for both.

Board Action: Appointment of Board of Adjustment Member to Fill Vacancy

Riedel will contact Jason O'Connor to see if he will take over the vacancy.

Board Action: Approval of Monthly Pest Maintenance Agreement for Town Hall & Garage

Drop Dead Pest Solutions recently sprayed the outside of the Town Hall and Garage for bugs, which have been an ongoing issue inside the building. Recently, two mice were found in the Town Hall and a number have also been caught in the shop. Drop Dead presented two maintenance options for the Board to consider; twice yearly spraying of the outside of the building to control seasonal bug problems at a cost of \$300 for each application, or a monthly program which would include placing rodent bait traps around the building and monthly spraying for bugs and maintenance of bait stations at a cost of \$60/month, with a one time fee of \$275 for purchasing the bait stations which would then be owned by the Town. Riedel expressed concerns with the recent rodent sightings within the Hall, and the possibility of damage done to records, electronics, etc. if the problem continues, and felt that the monthly option addressing rodents is the best option.

Motion to approve the monthly service contract with Drop Dead Pest Solutions made by Pestor/Rich Templeton. Motion carried by unanimous voice vote.

Update: Ordinance Violations

Fahey stated that certified letters have gone to Croft Rd. and N. South 5th Street property owners. The letter to the owner of the 5th Street property was returned as undeliverable. Fahey

spoke to Rock County Sheriff's Department tonight about assisting with finding a current address for the owner of the property on 5th Street, as Evansville Police Department was unwilling to assist.

Riedel has spoken with the Town Attorney regarding scheduling a meeting with the Board and Fahey to discuss next steps, and he is available either Friday, October 13 or Friday, October 20. Board requested that Riedel schedule the meeting for the morning of October 20.

Board Action: Review and Approval of 2023-24 Mobile Home Park Licenses

No action, will be discussed at the meeting with the Attorney.

Pay Bills

There being no further business to come before the Board, a motion to adjourn and pay bills was made by Don Templeton/Rich Templeton. Motion carried by unanimous voice vote.

Meeting adjourned at 7:20 p.m.

Town of Union Treasurer's Report September 2023

Prepared by: Jessica Nellen

Lake Ridge Bank - Checking			
Beginning Balance			\$302,049.31
	INCOME		YTD
Refuse		\$2,885.00	\$23,402.00
Tires		\$10.00	\$184.00
Building permits		\$2,549.32	\$14,163.96
Driveway permits		\$500.00	\$900.00
ROW permits		\$2,600.00	\$4,100.00
MHP Tax		\$1,186.44	\$10,643.63
Dog Licenses		\$15.00	\$550.00
State of WI - loan		\$250,000.00	\$250,000.00
Subtotal		\$259,745.76	
Interest earned	<i>Interest rate 5.49%</i>	\$1,273.03	\$22,181.24
Total Deposits			\$261,018.79
Total General Business			\$563,068.10
	EXPENSES		
Total Expenses			<i>(35,237.98)</i>
Balance 9/29/2023			\$527,830.12
Lake Ridge Bank - Escrow Account			
Balance 7/2/2023		\$10,047.44	
Interest APY 0.51%	Int pd 1,4,7&10	\$10.09	\$16.83
Balance as of 7/15/2023			\$10,057.53
Wayne Disch Memorial Park fund			
Balance 8/31/2023		\$954.78	
Interest APY 0.52%		\$0.39	\$2.95
Balance as of 9/29/2023			\$955.17
Greenwoods State Bank - Morning Ridge Rd CD			
Balance as of 8/23/23		\$23,489.17	
Matures 5/23/24	Int at maturity		\$23,489.17
LGIP-Park & Rec Fund			
Balance 8/31/2023		\$10,590.52	
Interest-September 5.35%		\$46.56	\$382.48
Balance as of 9/29/2023			\$10,637.08

