

TOWN OF UNION

MONTHLY TOWN BOARD MEETING Minutes of Wednesday, June 12, 2024

The Town of Union Monthly Board meeting was called to order by Chairman Kendall Schneider at 6:30 p.m. on Wednesday, June 12, 2024 at the Town of Union Town Hall, 15531 W. Green Bay Rd., Evansville, WI. Members in attendance included Chairman Schnieder, Supervisors Don Templeton, Rich Templeton, Aaron Tachon and Mason Barber. Clerk Regina Riedel, Treasurer Jessica Nellen, Building Inspector Bob Fahey, and Plan Commission members Larry Meier and Ray Legris were also in attendance. The Pledge of Allegiance was recited.

Clerk's Minutes (May 8, 2024)

Noted that the Board member attendance listed was incorrect; Mason Barber was listed twice and Aaron Tachon was not included although he was in attendance.

Motion to approve the minutes of the May 8, 2024 meeting as corrected made by Barber/Don Templeton. Motion carried by unanimous voice vote.

Treasurer's report

Treasurer Jessica Nellen reported balances as of May 31, 2024 (attached). She also noted that the CD held by the Town at Greenwoods State Bank has been renewed for 12 months at 4.43%.

Building Inspector's report

Building Inspector Bob Fahey arrived at 6:46 p.m., and reported permits issued during May (attached).

Clerk Update

Clerk Regina Riedel reported that she has received approximately 50 applications for the Roadpatrolman position, and Friday, June 14 is the last day to apply. The Board will meet Tuesday, June 18 at 4 pm to review resumes.

Board of Review will be held June 25, 4 - 6 p.m.

Recycling Center Update

Ray Legris reported 119 people utilized the dump the last week he worked. Tires have been taken in for recycling. The brush pile has grown since additional trees have come down from recent storms, and it will need to be burnt down again.

Fire District Updates

No updates.

Emergency Management Update

No updates.

Roadwork Update

Legris reported a number of trees have been removed throughout the Town. Many signs have been replaced and new culvert markers have been installed. Roadside mowing is complete.

No updates yet on ARIP application per Riedel.

Rich Templeton will check on dates for sealcoating.

Rich Templeton wished to note that both Ray Legris and Mitch Muchow have been doing an outstanding job filling in for the Roadpatrolman job while it has been vacant. They have come

out at night to deal with downed trees as well as performing daily, routine work. He, and the Board, appreciate their help.

Public Comment (5 min max per item, no action will be taken on any issues)

Sarah Tachon shared info about the February Tornado Task Team, which is coordinating relief funds for neighbors impacted by the storms. The group is asking Rock County to designate unused ARPA funds to go towards this effort.

Public Hearing: Request by Randall Shotliff, 9341 Vista Meadow Dr., Verona, WI 53593 for a land division for parcels 6-20-210, 6-20-211 and 6-20-212 located in the NW ¼ of the NW ¼ of Section 24. The purpose of the land division is to create a 78 lot subdivision, the first phase of which will consist of 15 lots.

Ryan Combs contacted Riedel today, the traffic study is not completed yet and he requested that the item be tabled until the July Board meeting to allow time for the study to be completed and distributed to members.

Motion to table the request until July Board meeting made by Barber/Rich Templeton. Motion carried by unanimous voice vote.

Public Hearing: Adoption of Resolution 2024-01, Adopting Rock County Resolution 0-2023-4, Creating Chapter 3, Part 8 of the Rock County Ordinances (All-Terrain Vehicles and Utility-Terrain Vehicles)

Public hearing opened at 6:48 p.m.

Riedel provided overview of the resolution and application. The local ATV club would like to request the opening of Cty. Rd. M to ATV/UTV traffic, and the County requires the Town to adopt a resolution which adopts the County's resolution regarding ATV/UTV usage as part of the application process.

Public hearing closed at 6:51 p.m.

Motion to adopt Resolution 2024-01, Adopting Rock County Resolution 0-2023-4, Creating Chapter 3, Part 8 of the Rock County Ordinances (All-Terrain Vehicles and Utility-Terrain Vehicles) made by Don Templeton/Tachon. Motion carried by unanimous voice vote.

Board Action: Review and Approval of 2024-25 Alcohol Beverage License Applications

Riedel reported that complete applications and payments have been received from E'ville Spirits, Red Barn and Union Tavern. The application from Evansville Golf Course was incomplete and was returned with instructions.

Motion to issue 2024-25 alcohol beverage licenses to E'ville Spirits, Red Barn and Union Tavern made by Don Templeton/Rich Templeton. Motion carried by unanimous voice vote.

Board Action: Review and Approval of 2024-25 Cigarette and Tobacco Products Retail Licenses

Riedel reported that complete applications and payment have been received from E'ville Spirits and Union Tavern.

Motion to issue 2024-25 cigarette and tobacco products retail licenses to E'ville Spirits and Union Tavern made by Rich Templeton/Don Templeton. Motion carried by unanimous voice vote.

Board Action: Review and Approval of 2024-25 Operator Licenses

Riedel reported that complete applications and payments have been received from E'ville Spirits, Red Barn and Union Tavern. Applications were received from Evansville Golf Course, but payment was not made.

Motion to issue 2024-25 operator licenses to all applicants from E'ville Spirits, Red Barn and Union Tavern made by Tachon/Barber. Motion carried by unanimous voice vote.

Board Action: Review and Approval of 2024-25 Mobile Home Park Licenses

The CSM for Cavalier Village was recorded at the County yesterday per Nellen. Cavalier zoning violations have been resolved as of today per Fahey; however, proof of insurance required for the 2024-25 licensing period has not yet been received. Outstanding zoning violations at Birchwood, Valhalla and Midway Village have not yet been resolved, and no application has been received for Midway Village.

Riedel reported that the application for Fair Street was complete and payment was made, and there are no outstanding zoning violations; therefore the 2024-25 license can be approved.

Motion to approve 2024-25 mobile home park license for Fair Street Village made by Don Templeton/Rich Templeton. Motion carried by unanimous voice vote.

Motion to approve 2023-24 license for Cavalier Village upon receipt of copy of recorded CSM made by Schneider/Barber. Motion carried by unanimous voice vote.

Update/Board Action: Ordinance Violations, Mobile Home Park Licenses

Fahey believes the Town has gotten as much compliance as will be gained on N. South 5th Street. Two properties on Croft Rd. are still unresolved.

Tachon will contact the Town attorney to begin the process of implementing daily fines for properties.

Don Templeton will reach out to Brzezinskis and Schoenberger regarding mobile home park violations and Town expectations prior to moving forward with daily fines.

Pay Bills

There being no further business to come before the Board, a motion to adjourn and pay bills was made by Don Templeton/Tachon. Motion carried by unanimous voice vote. Meeting adjourned at 7:17 p.m.

Town of Union Treasurer's Report May 2024

Prepared by: Jessica Nellen

Lake Ridge Bank - Checking			
Beginning Balance		\$801,941.39	
	INCOME		YTD
Refuse	\$2,757.75		\$11,853.20
Tires	\$120.00		\$195.00
Special Assessments	\$140.00		\$840.00
Fire Calls	\$500.00		\$1,000.00
Building permits	\$1,335.00		\$3,375.00
MHP License	\$100.00		\$100.00
MHP Tax	\$389.82		\$3,098.12
Dog Licenses	\$21.00		\$592.00
Recycle Grant	\$4,355.54		\$4,355.54
WTA Refund	\$25.00		\$25.00
ACH - Charter	\$843.74		\$843.74
ACH - Personal Property Aid	\$3,382.83		\$3,382.83
Trans from Escrow - Shotliff	\$262.00		\$262.00
Subtotal	\$14,232.68		
Interest earned	Interest rate 5.57%	\$3,439.06	\$30,689.66
Total Deposits		\$17,671.74	
Total General Business		\$819,613.13	
	EXPENSES		
Total Expenses		(91,547.48)	
Balance 5/31/2024		\$728,065.65	
Lake Ridge Bank - Escrow Account			
Balance 5/1/2024		\$9,030.81	
Trans to Cheking - Shotliff		-\$262.00	
Interest APY 0.26%		\$1.96	\$32.46
Balance as of 5/31/2024		\$8,770.77	
Wayne Disch Memorial Park fund			
Balance 5/1/2024		\$957.99	
Interest APY 0.26%		\$0.21	\$1.81
Balance as of 5/31/2024		\$958.20	
Greenwoods State Bank - Morning Ridge Rd CD			
Balance as of 5/23/24		\$23,776.91	
Matures 5/23/25	Int at maturity	\$23,776.91	
*12mo Int 4.43%			
LGIP-Park & Rec Fund			
Balance 4/30/2024		\$10,975.27	
Interest-May 5.01%		\$49.99	\$243.29
Balance as of 5/31/2024		\$11,025.26	

