

TOWN OF UNION

MONTHLY TOWN BOARD MEETING Minutes of Wednesday, August 13, 2025

The Town of Union Monthly Board meeting was called to order by Chairman Don Templeton at 6:30 p.m. on Wednesday, August 13, 2025 at the Town of Union Town Hall, 15531 W. Green Bay Rd., Evansville, WI. Members in attendance included Chairman Templeton, Rich Templeton, Kendall Schneider, and Mason Barber. Clerk Regina Riedel, Treasurer Jessica Nellen, Road Patrolman Jeff Wethal, Building Inspector Bob Fahey and Plan Commission members Ray Legris, Pat Hartin, Larry Meier and Alvin Francis were also in attendance. Supervisor Aaron Tachon was absent. The Pledge of Allegiance was recited.

Clerk's Minutes (July 9, 2025)

Motion to approve the minutes of the July 9, 2025 meeting as written made by R. Templeton/Schneider. Motion carried by unanimous voice vote.

Treasurer's report

Treasurer Jessica Nellen reported balances as of July 31, 2025 (attached).

Nellen will send Riedel a list of escrow account balance details; Riedel will review with Fahey to see if any refunds can be issued for completed projects.

Building Inspector's report

Building Inspector Bob Fahey reported permits issued during July (attached).

Clerk Update

Riedel reported that the current assessor contract expires at the end of 2025; with the Board's approval, she will develop an RFP for another 5 year contract, include an option for market adjustment or full revaluation in the request, and send out to area assessors/publish. Agreed by Board.

Recycling Center Update

Ray Legris reported no issues. There will be a party at the dump on Saturday, August 16 from approximately 11-1 for Maddy Barber, who will be leaving to attend college. Food will be provided.

Riedel will place a notice on the Evansville Facebook page regarding the vacancy, with instructions to apply.

Fire District Updates

EFD received approval from the Fire Board to perform maintenance and repairs on their tender to allow them to keep it in service for a longer period of time than they usually keep trucks.

Don Templeton reported the BFD ambulance which was recently replaced will be going to auction. Luke Bryan concert coming up September 18; preparations are in full swing. BFD recently participated in an active threat exercise at Brooklyn Elementary with neighboring municipalities.

Emergency Management Update

Wisconsin Emergency Management and Rock County Emergency Management are putting on a 2 day exercise focusing on search and rescue.

Roadwork Update

Jeff Wethal reported working with Mitch Muchow recently to clean up trees from the storm. He is still waiting on a date for roadwork to begin.

Public Comment (5 min max per item, no action will be taken on any issues)

Rock County Sheriff's Deputy was in attendance, and reported that they have been continuing to do directed patrols, especially focusing on Territorial/Hwy 14/Cty M.

Alvin Francis noted that there was a permit issued to Bjugstad's for the parcel they were unable to divide. Also noted the new driveway on that property is draining on to the road, should drain into side ditch; Fahey will inspect the driveway for drainage issues.

Sarah Tachon announced that the Evansville Community Corn Roast will be held on September 7 to thank first responders. Funds raised will benefit Evansville FFA and first responders.

Tachon also noted that there has been some very preliminary discussion regarding a new location for the Evansville Youth Center.

Board Action: Per Chapter 12, Driveway & Highway Access Section 12.5 (B)(ii), Allowing A Driveway Entrance Less Than Required 150' to Intersecting Roadway (Lot 18, Travis Trace Dr.)

Fahey stated this is no longer an issue; no action taken.

Board Action: Review and Approval of 2025-26 Mobile Home Park Licenses

Fahey reported that Valhalla and Midway are now in compliance. Birchwood is still not in compliance and has violations. Fahey will send letter to Birchwood stating that violations remain and future inspections will incur fees.

R. Templeton brought up the Garbe residence and zoning violations, which has gotten worse. The Board agreed Fahey should inspect the property weekly and charge reinspection fees, and increase inspection frequency to bi-weekly if no improvement is shown. Riedel can send monthly bills. Revisit next month on agenda.

Motion to approve 2025-26 mobile home park licenses for Valhalla and Midway made by R. Templeton/Barber. Motion carried by unanimous voice vote.

Pay Bills

Motion to adjourn and pay bills made by D. Templeton/Schneider. Motion carried by unanimous voice vote. Meeting adjourned at 7:05 p.m.

[illegible]

Town of Union Treasurer's Report July 2025

Prepared by: Jessica Nellen

Lake Ridge Bank - Checking

Beginning Balance			\$592,734.56	
	INCOME			YTD
Refuse		\$3,878.00		\$21,454.40
Tires		\$25.00		\$126.00
Scrap		\$464.40		\$987.85
Building permits		\$4,930.08		\$11,303.44
MHP Tax		\$302.01		\$12,250.47
Special Assessment requests		\$175.00		\$910.00
ROW permits		\$600.00		\$600.00
Driveway permits		\$800.00		\$800.00
Fire Call		\$500.00		\$500.00
ACH - General Transportation Aid		\$36,936.34		\$110,809.02
ACH - Fire Dues		\$12,733.87		\$12,733.87
ACH - Exempt Computer Aid		\$66.51		\$66.51
ACH - Video Service Prov Aid		\$1,632.54		\$1,632.54
ACH - July Shared Revenues		\$13,533.48		\$13,533.48
Trans from Escrow		\$3,421.60		\$3,421.60
Subtotal		\$79,998.83		
Interest earned	Interest rate 4.5%	\$2,223.85		\$28,872.69
Total Deposits			\$82,222.68	
Total General Business			\$674,957.24	
	EXPENSES			
Total Expenses			(72,697.36)	
Balance 7/31/2025			\$602,259.88	

Lake Ridge Bank - Escrow Account

Balance 6/30/2025	\$8,813.69		
Driveway deposits	\$2,000.00		
Escrow refund - Grove Partners	-\$3,421.60		
Interest APY 0.25%	\$1.92		\$12.85
Balance as of 7/31/2025		\$7,394.01	

Wayne Disch Memorial Park fund

Balance 6/30/2025	\$4,089.27		
Interest APY 0.25%	\$0.87		\$5.94
Balance as of 7/31/2025		\$4,090.14	

Greenwoods State Bank - Morning Ridge Rd CD

Balance as of 5/23/25	\$24,922.65		
Matures 4/23/26		\$24,922.65	

LGIP-Park & Rec Fund

Balance 6/30/2025	\$11,607.72		
Interest-July 4.36%	\$43.02		\$292.04
Balance as of 7/31/2025		\$11,650.74	

*Dump Balances

Balance 5/31/2025	\$9,335.49		
Revenue June	\$3,745.75		
Revenue July	\$4,367.40		
Expenses June	(2465.69)		
Expenses July	(3108.13)		
Balance as of 7/31/2025		\$11,874.82	