

## **PUBLIC MEETINGS NOTICE TOWN OF UNION**

The Town of Union Public Budget Hearing and Special Town Meeting of Town of Union Electors was called to order at 6:30 p.m. on Wednesday, December 3, 2025 at 6:30 p.m. at the Town of Union Town Hall, 15531 W. Green Bay Rd., Evansville.

### **To adopt the 2026 Town tax levy of all or part of the sum needed to balance the budget with balance to be taken from the surplus pursuant to §60.10(1)(a).**

Clerk Regina Riedel reviewed the proposed levy and breakdown:

Allowable levy: \$439,439.00

Allowable increase: \$1.00

Allowable increase due to debt service: \$236,521.00

Total allowable levy: \$675,961.00

Andrew Steers made a motion to adopt the total allowable levy in the amount of \$675,961.00. Second by Pat Hartin. Motion carried by unanimous voice vote.

### **To authorize the Town Board to hire Town officers as employees of the Town and set an hourly wage pursuant to §Sec. 60.10(1)(g).**

Clerk Regina Riedel reviewed background on this request; Town officers are allowed to work as employees of the Town and be paid an hourly rate, which is currently \$15. These would be instances when a Town Board member assisted with roadwork or snowplowing, for example, and occurs very rarely.

Andrew Steers made a motion to retain the hourly rate of \$15/hour. Second by Pat Lentz. Motion carried by unanimous voice vote.

Motion to adjourn by Riedel/Steers. Motion carried. Meeting adjourned at 6:35 p.m.

The Town of Union Monthly Town Board meeting was called to order at 6:36 p.m. on Wednesday, December 3, 2025 at the Town of Union Town Hall, 15531 W. Green Bay Rd., Evansville. Members in attendance included Chairman Don Templeton, Supervisors Kendall Schneider, Rich Templeton, Aaron Tachon and Mason Barber. Clerk Regina Riedel, Treasurer Jessica Nellen, Plan Commission member Pat Hartin, and Road Patrolman Jeff Wethal were also in attendance. The Pledge of Allegiance was recited.

### **Clerk's Minutes (November 12, 2025)**

Motion to approve the minutes of the November 12, 2025 meeting as written made by R. Templeton/Tachon. Motion carried by unanimous voice vote.

### **Treasurer's report**

Treasurer Jessica Nellen reported balances as of November 30, 2025 (attached).

### **Building Inspector's report**

Building Inspector Bob Fahey was not in attendance.

### **Clerk Update**

Reminded Board and Road Patrolman that prompt and thorough response to snow events is crucial, as it is the time when Town services are most visible and tangible to tax payers. The Town has a reputation for excellent snow event response and clean up that it has worked hard to build up and maintain since taking over road work duties from the County. Has fielded a few calls from residents who have had issues with recent snow events and just wants to be sure everyone is on the same page with response expectations. Jeff has been very responsive to any calls received and addressed issues immediately.

### **Recycling Center Update**

Pat Lentz reported everything is going fine, the number of large trailer seems to be dropping off.

### **Fire District Updates**

Kendall Schneider reported the new billing clerk at Evansville Fire District is onboard and doing well. Mason Barber reported the Brooklyn EMS ambulance should be sold as of today.

### **Emergency Management Update**

Barber had no reports. Reiterated that storm cleanup is the time that tax payers see their money at work, and feels that overall the cleanup after the recent storm was excellent.

### **Roadwork Update**

Jeff Wethal reported clearing snow from W. Union during the recent storm was a challenge as the truck broke down. Endloader tires will be replaced this week. Have decided to do recycled asphalt on Croft Rd. in 2026, and wait to do work on Holt Rd. until the following year.

### **Public Comment (5 min max per item, no action will be taken on any issues)**

No comments.

### **Board Action: Review and Approval of Alcohol Beverage License Application – Unity Retail Inc., d/b/a Hwy 14 Smokes & Spirits**

The applicant has purchased the former E'Ville Spirits property and plans to open a retail space in the location. Per Riedel, all application materials are in order and payment has been made (payment amount prorated for remainder of licensing period).

Motion to approve alcohol beverage license application for Unity Retail Inc., d/b/a Hwy 14 Smokes & Spirits, valid from 12/3/25 – 6/30/26 made by Schneider/Tachon. Motion carried by unanimous voice vote.

### **Board Action: Review and Approval of Cigarette and Tobacco Products Retail License Application – Unity Retail Inc., d/b/a Hwy 14 Smokes & Spirits**

Motion to approve cigarette and tobacco products retail license for Unity Retail Inc., d/b/a Hwy 14 Smokes & Spirits, valid from 12/3/25 – 6/30/26 made by Schneider/R. Templeton. Motion carried by unanimous voice vote.

### **Board Action: Review and Approval of Operator Licenses**

Motion to approve operator licenses for Unity Retail Inc., d/b/a Hwy 14 Smokes & Spirits, valid from 12/3/25 – 6/30/26 made by Schneider/Barber. Motion carried by unanimous voice vote.

### **Public Hearing: Updates to Resolution 2021-03, A Resolution Adopting Traffic Control Device Locations and Establishing Speed Limits on Town Roads**

Public hearing opened at 6:58 p.m.

The review of Resolution 2021-03 is in response to a petition to change speed limit on Evansville-Brooklyn and Butts Corners Rds.

Board clarified that it is required by State statute to conduct traffic and engineering studies prior to changing speed limits on road within its jurisdiction. This was an unknown requirement when speed limits were previously reduced on other roads. Funds to perform this work have not been budgeted for in the next budget cycle.

It was suggested installing 45 mph cautionary signs may be a method of addressing the issue and encouraging lower speeds; agreed by Board to install signage. Riedel will order any necessary signs.

No action taken on Resolution 2021-03. Public hearing closed at 7:09 p.m.

**Board Action: Hourly Wage Increases for Town Employees (Recycling Center Attendants/Public Works)**

Discussion regarding possible increases; Riedel stated that historically raises have been \$1/hr. when approved.

Motion to increase hourly wage for Town employees including Recycling Center Attendants and Road Patrolmen \$1/hr. effective January 1, 2026 by Tachon/R. Templeton. Motion carried by unanimous voice vote.

**Board Action: Adoption of 2026 Proposed Budget**

The Board has reviewed the 2026 proposed budget, made adjustments, and is comfortable with the current allocations.

Motion to approve the proposed 2026 budget made by R. Templeton/Barber. Motion carried by unanimous voice vote.

**Board Action: Appointment of Pollworkers**

Riedel provided a list of current pollworkers to the Board; noted that Clerk is allowed to appoint additional pollworkers as needed throughout the year.

Motion to appoint pollworkers made by Barber/Tachon. Motion carried by unanimous voice vote.

**Update/Board Action: Ordinance Violations**

Fahey has been inspecting weekly as requested. Will revisit in January.

**Pay Bills**

There being no further business to come before the Board, a motion to adjourn and pay bills was made by Tachon/R. Templeton. Motion carried by unanimous voice vote. Meeting adjourned at 7:21 p.m.

**Town of Union Treasurer's Report November 2025**

Prepared by: Jessica Nellen

**Lake Ridge Bank - Checking**

Beginning Balance	\$575,885.07	
<b>INCOME</b>		
Refuse	\$2,746.60	\$33,912.55
Tires	\$40.00	\$246.00
Building permits	\$3,535.80	\$19,648.28
MHP Tax	\$222.01	\$13,058.51
Special Assessment requests	\$105.00	\$1,295.00
Liquor/operator license	\$50.00	\$2,735.00
Bridge Inspection Refund	\$1,200.00	\$1,200.00
ACH Charter	\$742.66	\$3,092.78
ACH Shared Revenues	\$76,759.05	\$90,292.53
Transfer from Escrow - Shotliff refund	\$1,259.54	
Subtotal	\$86,660.66	
Interest earned	<i>Interest rate 4.36%</i>	\$1,896.98
Total Deposits		<b>\$88,557.64</b>
Total General Business		<b>\$664,442.71</b>
<b>EXPENSES</b>		
Total Expenses		(75,038.75)
Balance 11/28/2025		<b>\$589,403.96</b>

**Lake Ridge Bank - Escrow Account**

Balance 10/31/2025	\$5,397.99	
Shotliff refund	(1,259.54)	
<i>Interest APY 0.25%</i>	\$0.90	\$17.73

Balance as of 11/28/2025

**\$4,139.35**

**Wayne Disch Memorial Park fund**

Balance 10/31/2025	\$4,092.72	
<i>Interest APY 0.25%</i>	\$0.78	\$9.30
Balance as of 11/29/2024		<b>\$4,093.50</b>

**Greenwoods State Bank - Morning Ridge Rd CD**

Balance as of 5/23/25	\$24,922.65	
Matures 4/23/26		<b>\$24,922.65</b>

**LGIP-Park & Rec Fund**

Balance 10/31/2025	\$11,777.74	
<i>Interest-November %</i>		\$419.04
Balance as of 11/30/2025		<b>\$11,777.74</b>

**\*Dump Balances**

Balance 10/31/2025	\$13,159.39	
Revenue	\$2,786.60	
Expenses November	(3243.14)	
Balance as of 11/30/2025		<b>\$12,702.85</b>

Building Loan

Principal Balance: \$1,094,181.46  
Maturity: 15-Jul-28

November 2025 Building Inspector Report

## **Town of Union, Rock County Wisconsin**

Inspector: Bob Fahey  
15535 Francis Rd, Evansville, WI 53536